

## Ashland-Greenwood Public Schools Board of Education Regular Meeting July 15, 2013 7:30 PM Conference Room, High School 1842 Furnas Street Ashland, NE 68003

- 1. Call to Order. Roll Call.
- 2. Acknowledgement of Open Meetings Law posting.
- 3. Pledge of Allegiance
- 4. Recognition of public participation.
- 5. Visitors and Communication from the public.
- 6. Approval of changes in the mailed agenda and/or changes in the agenda order.
- 7. Approval of Consent Agenda Items
  - a. Approval of minutes of previous meetings (pgs. 1-5)
  - b. Acceptance of Financial Reports (pgs. 6-14)
  - c. Action on Claims (pgs. 15 18)
  - d. Contract Renewals
    - i. Waverly LIFE Program (pgs. 19 22)
- 8. Administrators' and Practitioners' reports
  - A. Ms. Bray
  - B. Mr. Jacobsen
  - C. Ms. Finkey
  - D. Dr. Kassebaum
- 9. Old Business
  - Discussion and action to approve the purchase of copier machine for the MS/HS.
     (pg. 23)

#### 10. New Business

- a. Discussion and action to approve Senior High Band trip to Worlds of Fun Music Festival in May, 2014.
- b. Action to accept the resignation of non-certified employees.
- c. Discussion and action to approve the hiring of non-certified employee.
- d. Discussion and action to approve contract with Sparkling Klean. (pgs. 24-27)
- e. Discussion and action to approve policy revisions and additions:
  - i. Revision to Policy 5001 (pgs. 28 -34)
  - ii. Revision to Policy 5111.1 (pgs. 35 -40)
  - iii. Revision to Policy 6212 (pg. 41-42)
- f. Discussion and action to hire extracurricular position.
- g. Discussion and action to surplus items. (To be distributed)
- Discussion and Action to request approval from the State Board of Education for the Expenditure Exclusion to access up to an amount equal to 2% of the district's 2012/13 Certified General Fund Budget Authority. (pg. 43)

#### 11. Informational items

- NASB Area Membership Meeting: September 11<sup>th</sup> at Regency Marriott in Omaha.
   Begins at 4:45 PM and concludes at 8:00 PM.
- 12. The next meeting is set for Monday, August 5<sup>th</sup>, 2013 at 7:30 PM in the conference room at the Ashland-Greenwood High School; 1842 Furnas Street; Ashland, NE 68003. An agenda for the meeting shall be kept continuously current in the Office of the Superintendent of Schools at 1225 Clay Street in Ashland, NE 68003.

#### **BOARD OF EDUCATION MEETING INFORMATION:**

The Ashland-Greenwood Public Schools Board of Education is empowered to act on any item listed on the agenda at any time during the meeting, irrespective of the time or order listed. Pages listed, or further detail, are available upon request. The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Ashland-Greenwood Board of Education releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent of Schools.

#### COPY OF OPEN MEETINGS ACT:

The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the North wall of the meeting room west of the main entrance.

#### INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: When it is your turn to speak during the public forum portion of the agenda, please come forward, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak only one time and must limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a Board meeting.

General Rules: Please remember that this is a meeting of the Board of Education held in public for conducting the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

#### REQUEST FOR CLOSED SESSIONS:

The Ashland-Greenwood Public Schools is authorized by state statue to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual. Reasons that meet this standard include but are not limited to: a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; b) discussion regarding deployment of security personnel or devices; c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and e) legal advice.

## Ashland-Greenwood Public Schools Board of Education Meeting Minutes

June 17, 2013

#### Opening

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on June 17, 2013

#### Attendance

The roll was called and the following Board members were present: Attendance Taken at 7:28 PM:

Present Board Members:
David Nygren
Suzanne Sapp
Karen Stille
Tom Walsh

Absent Board Members: Melvin Cerny Kevin Garner

#### Notice

Notice of the meeting was posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

A brief summary of board proceedings and list of claims will be published in the Ashland Gazette.

#### 1. Call to Order. Roll Call.

#### Discussion:

A regular meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened in open and public session at 7:30 p.m. on 17th June, 2013 by President Stille.

#### 2. Acknowledge of Open Meetings Law posting.

#### Discussion:

President Stille announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

#### 3. Pledge of Allediance.

#### Discussion:

All stood and recited the Pledge of Allegiance.

#### 4. Visitors and Communication from the public.

#### Discussion:

There were no visitors or communication from the public.

#### 5. Approval of changes in the mailed agenda and/or changes in the agenda order.

#### 6. Public Hearing on Parental Involvement Policy

#### Discussion:

A public hearing was held to consider and receive input on the Parental Involvement Policy. No public input was received.

#### 7. Public Hearing on Student Fee Policy

#### Discussion:

A public hearing was held to review student fee policies and discuss, consider and receive input on a proposed student fees policy. No public input was received.

#### 8. Approval of Consent Agenda Items.

**Motion Passed:** Approval of consent agenda including previous board meeting minutes, current monthly financial statements for all accounts and current monthly claims for all accounts. Renewal of Learn2move Physical Therapy contract and ESU 2 Technical and Support Contract passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny Absent
Kevin Garner Absent
David Nygren Yes
Suzanne Sapp Yes
Karen Stille Yes
Tom Walsh Yes

#### 9. Administrators' and Practitioners' Reports

#### 9.1. Ms. Finkey

#### Discussion:

Mrs. Finkey's report highlighted several professional development activities and classes that staff and administrators are involved in over the summer months.

#### 9.2. Ms. Bray

#### Discussion:

Mrs. Bray gave an update on summer school as well as facility projects currently underway in the elementary building.

She also talked about her participation/attendance on the Marzano Academy II team.

#### 9.3. Mr. Jacobsen

#### Discussion:

Mr. Jacobsen updated on summer school progress. Phil Onwiler, Lona Pinkall/Kristi Bundy, and Christine Caswell are serving as MS teachers. Trisha Nichelson and Jon Richards are supervising the high school students. (Mr. Walsh asked if the number enrolled was higher than normal; Mr. Jacobsen noted similar to last year but certainly many more than several years ago.)

He also updated on graduation status. Of 3 who did not complete by graduation, 1 finished during summer school and 1 other making progress.

He updated on some facility projects.

#### 9.4. Dr. Kassebaum

#### Discussion:

Dr. Kassebaum shared that district looking to change e-mail system. First Class is not only expensive but also requires a lot of man power. An e-mail system supporte by ESU 2 would be more cost and time effective.

Praised the board for supporting the right work - i.e. Marzano Academy

Praised the administrative staff for work completed over the summer. Many additional hours invested to ensure things run smoothly when school resumes.

Praised the teaching staff for supporting new initiatives - Marzano Instructional Framework and new Evaluation Policy.

Praised the non-certified staff for the amount of additional tasks completing over the summer in addition to normal/daily tasks.

Talked about budget - decrease in state aid but likely an increase in property valuation - continue to work towards a balance.

Insurance update - quote being examined by both parties regarding the locker room damaged by fire. The goal is to have it usable by fall. Dr. K has communicated that his expectation is that it be completed by the first week in August.

A-G logo at FB field is scheduled to be completed this week.

#### 10. Old Business

#### 10.1. Discussion and action to approve Staff Handbooks

**Motion Passed:** Approval of 2013-14 staff handbooks passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny Absent
Kevin Garner Absent
David Nygren Yes
Suzanne Sapp Yes
Karen Stille Yes
Tom Walsh Yes

#### 11. Discussion and action to approve Student Handbooks

**Motion Passed:** Approval of 2013-14 student handbooks passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny
Kevin Garner
David Nygren
Suzanne Sapp
Karen Stille
Tom Walsh
Absent
Absent
Yes
Yes
Yes

#### 12. New Business

#### 12.1. Consideration and action to reaffirm the Parental Involvement Policy 1240

**Motion Passed:** Approval to reaffirm the Parental Involvement Policy 1240 passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny Absent Kevin Garner Absent David Nygren Yes Suzanne Sapp Yes Karen Stille Yes Tom Walsh Yes

#### 12.2. Consideration and action to approve the revised student fee policy 5500 and student fees for 2013-14 term

**Motion Passed:** Approval to approve the revised student fee policy 5500 and student fees for 2013-14 passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny Absent
Kevin Garner Absent
David Nygren Yes
Suzanne Sapp Yes
Karen Stille Yes
Tom Walsh Yes

#### 12.3. Discussion and action to hire non-certified member

#### Discussion:

Brad Jacobsen recommended Rosa SantaCruz-Irland for the special education para professional position at the middle/high school. Rosa has served as a para professional substitute for the district this past year.

**Motion Passed:** Approval to hire Rosa SantaCruz-Irland as a non certified staff member passed with a motion by David Nygren and a second by Suzanne Sapp.

Melvin Cerny Absent
Kevin Garner Absent
David Nygren Yes
Suzanne Sapp Yes
Karen Stille Yes
Tom Walsh Yes

#### 12.4. Discussion and action to approve Hot Lunch prices for 2013-14 school term

#### Discussion:

Dr. Kassebaum advised the board that pursuant to federal regulation; we are required to raise meal prices 10 cents. Breakfasts will cost \$1.40 for both buildings, Elementary lunches will cost \$2.25 and Middle/High School lunches will cost \$2.45. Discussion was held.

**Motion Passed:** Approval of 2013-14 meal prices passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny Absent
Kevin Garner Absent
David Nygren Yes
Suzanne Sapp Yes
Karen Stille Yes
Tom Walsh Yes

#### 12.5. Discussion and action to approve revised school calendar for the 2013-14 school term.

#### Discussion:

The recommendation to change is based on new state pot of funds available to districts who exceed the average of 175 student days. Revised calendar increases student days to 182 (with 5 snow days built in - so 177 student days). Number of staff days remains the same.

If board approves, admin. would communicate changes to staff via e-mail and the web-site.

Motion Passed: Approval of revised 2013-14 calendar passed with a motion by Tom Walsh and a second by David Nygren.

Melvin Cerny

Kevin Garner

Absent Yes

David Nygren Suzanne Sapp

Yes

Karen Stille

Yes

Tom Walsh

Yes

#### 12.6. Discussion and action on new evaluation policy

#### Discussion:

This is a one year approval due to the pilot project. After 13.14, district may revise model and then policy would need to be adopted again for 14.15.

Policy does give disrict authority to use a multiple year cycle. We would like to use a 2 year sycle.

Motion Passed: Approval of certified staff and administrator evaluation policy including moving teacher evaluations to a 2 year cycle, passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny

Absent

Kevin Garner

Absent

David Nygren

Yes

Suzanne Sapp

Yes

Karen Stille

Yes

Tom Walsh

Yes

#### 12.7. Discussion and action on wages and benefits for employees working in positions that do not require a teaching certificate

This matter will be moved to be discussed in closed session and moved to the end of the agenda.

#### 12.8. Closed Session

#### 12.9. Reconvene

12.10. Discussion and action on wages and benefits for employees working in positions that do not require a teaching certificate

#### 13. Informational Items

#### 14. Call for Next Meeting

#### Discussion:

The next meeting is set for Monday, July 15 at 7:30 p.m. All meetings are held in Ashland-Greenwood Middle/High School, Conference Room at 1842 Furnas Street, Ashland, NE 68003. Notice of the meeting are posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. All meetings are open to the public. An agenda for the meeting shall be kept continuously current in the Office of the Superintendent of Schools at 1225 Clay Street.

#### 15. Adjournment.

#### Discussion:

The meeting adjourned at

#### MONTH ENDING Jun-13

GENERAL FUND  Beginning Balance				\$	5,684,281.60
RECEIPTS 6/1/2013 Cass County Property Taxes 1	110	\$192,694.79			
문의 경우 보험 있었다. [18] 보고 있는데 얼마를 맞는데 얼마를 보고 있는데 얼마를 받는데 보다	450	\$556.59			
	450	\$1,415.36			
	920	\$34.00			
	450	\$149.85			
	450	\$367.40			
	920	\$150.00			
	125	\$10,477.68			
	110	\$20,031.68			
	610	\$2,925.14			
	450	\$125.17			
6/17/2013 St of NE HHS 4	450	\$64.22			
6/20/2013 Sped SA Rimb 11-12 Schl Age 3	120	\$71,714.00			
6/17/2013 Cass County MV 1	125	\$10,541.89			
6/17/2013 Cass County Fines & Licenses 2	110	\$957.91			
	110	\$18,441.53			e
	130	\$3,745.73			
	115	\$3,840.21			
	3110	\$233,770.86			
	125	\$11,686.94			
	130	\$12,516.24			
	110	\$17,226.62			
6/30/2013 F & M Interest		\$59.12			
6/30/2013 NLAF Interest		\$30.35			
Total			\$ 613,523.28	\$	6,297,804.88
<u>DISBURSEMENTS</u>					
June Claims	5	663,784.58			
Refund of Services		(71.25)			
Total			\$ 663,713.33	\$	5,634,091.55
ENDING BALANCE				\$	5,634,091.55
ENDING BALANCE				Ψ	3,034,091.33
RECONCILIATION					
NLAF Liquid Balance	,	\$ 3,298,706.67			
Plus: F& M Bank Balance	;	\$ 872,415.45			
Plus General Fund Investments		\$1,436,039.67			
Less: Outstanding Claims		\$ 14,200.93	1.0		
misdirected deposit misdirected deposit		\$ 41,429.80 \$ (299.11)			
Reconciled Balance		\$ 5,634,091.55		\$	5,634,091.55
110001101104 Dalidi100		. ,-11 11		_	

RECEIPTS   Segment   Seg	ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT				МО	NTH ENDING	Jun-13	
RECEIPTS   GF Deposit	ADMINIS						•	1 410 00
Section		The New York Andrew Control of the C					Ф	1,410.00
DISBURSEMENTS   3		GF Deposit	\$	492.52		£400 F0	Φ.	4 000 50
Finkey Mileage   \$ 52.80     Finkey Mileage   \$ 82.12     Finkey Mileage   \$ 82.12     Finkey Mileage   \$ 78.00     Finkey Mileage   \$ 78.00     Finkey Mileage   \$ 78.00     Finkey Mileage   \$ 70.40     Finkey Mileage   \$ 70.40     Finkey Mileage   \$ 70.40     Finkey Mileage   \$ 66.00     Finkey Mileage   \$ 1,569.60     Less: Claims Outstanding   \$ 284.90     Reconciled Balance   \$ 1,284.70     Finkey Mileage   \$ 1,284.70     Fin						\$492.52	Ф	1,902.52
Ending Balance	6/12/13 6/12/13 6/14/13 6/17/13 6/28/13	J Finkey, Mileage Jill Finkey Mileage Jill Finkey working Meals NSTA/Transp. Conference K Bundy-Mileage J Finkey, Mileage	\$ \$ \$ \$ \$	82.12 78.00 120.00 70.40 66.00				
RECONCILIATION   Bank Balance   \$ 1,569.60   Less: Claims Outstanding   \$ 284.90     Reconciled Balance   \$ 1,284.70   \$ 1,284.70     PAYROLL ACCOUNT		Total				\$617.82	\$	1,284.70
Bank Balance		Ending Balance					\$	1,284.70
### PAYROLL ACCOUNT    Beginning Balance		Bank Balance						
RECEIPTS   Seneral Fund   \$ 426,526.71   Hot Lunch   \$ 12,257.54   FM National Bank: Interest   \$ 2.25   Emp Monthly Prem   \$ 438,786.50   \$ 453,786.02		Reconciled Balance	\$	1,284.70			\$	1,284.70
RECEIPTS   General Fund   \$ 426,526.71   Hot Lunch   \$ 12,257.54   FM National Bank: Interest   \$ 2.25   Emp Monthly Prem   \$ 2.25	PAYROL	L ACCOUNT						
Separal Fund		Beginning Balance					\$	14,999.52
DISBURSEMENTS         Net Payroll       \$ 262,401.78         Retirement       \$75,840.03         State Tax Withholdings       \$ 11,387.50         Federal/FICA Taxes       \$ 89,154.94         Retiree Life Insurance Mo: Premium       \$ 180.00         Emp Health Insurance Mo Premium       \$ 1,052.10         Total       \$ 440,016.35       \$ 13,769.67         Ending Balance       \$ 13,769.67         RECONCILIATION       \$ 13,769.67         Claims Outstanding       \$ -         \$ 13,769.67         Receipts Outstanding       \$ 13,769.67		General Fund Hot Lunch FM National Bank: Interest	\$	12,257.54				
Total \$ 440,016.35 \$ 13,769.67  Ending Balance \$ 13,769.67  RECONCILIATION Bank Balance \$ 13,769.67 Claims Outstanding \$ - \$ 13,769.67  Receipts Outstanding \$ - \$ 13,769.67		DISBURSEMENTS Net Payroll Retirement State Tax Withholdings Federal/FICA Taxes	\$	\$75,840.03 11,387.50 89,154.94	\$	438,786.50	\$	453,786.02
Ending Balance \$ 13,769.67  RECONCILIATION Bank Balance \$ 13,769.67 Claims Outstanding \$ -  \$ 13,769.67  Receipts Outstanding \$ -		Emp Health Insurance Mo Premium	\$ ——	1,052.10				
RECONCILIATION  Bank Balance \$ 13,769.67  Claims Outstanding \$ -  \$ 13,769.67  Receipts Outstanding \$ -					\$	440,016.35	\$	
Bank Balance \$ 13,769.67 Claims Outstanding \$ -  \$ 13,769.67 Receipts Outstanding \$ -							\$	13,769.67
Receipts Outstanding \$ - Reconciled Balance \$ 13,769.67 \$ 13,769.67		Bank Balance	\$					
			\$				\$	13,769.67

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT		МО	NTH ENDING	Jun-13			
EMPLOY	EE BENEFIT (SECTION 125) ACCOUNT						
	Beginning Balance					\$	17,922.05
	RECEIPTS Employee Payroll Deposit Centennial Bank: Interest Total	\$ \$	11,301.31 0.28	\$	11,301.59	\$	29,223.64
6/6/13 6/13/13 6/20/13 6/27/13	DISBURSEMENTS Payflex, Employee Benefit Payflex, Employee Benefit Payflex, Employee Benefit Payflex, Employee Benefit	\$ \$ \$	2,001.32 1,378.54 2,515.93 2,749.88				
	Total			\$	8,645.67	\$	20,577.97
	Ending Balance					\$	20,577.97
	RECONCILIATION Bank Balance Outstanding Claims Misdirected Deposit Reconciled Balance	\$ \$	9,276.66 11,301.31 20,577.97			\$	20,577.97
SPECIAL	BUILDING ACCOUNT  Beginning Balance  RECEIPTS F& M Interest	\$	101.87			\$	971,919.29
	NLAF - Money Market: Interest	\$	3.02				
	Total	-		\$	104.89	\$	972,024.18
6/17/20	DISBURSEMENTS TSI MECHANICAL LLC - retainage	\$	5,384.51				
	Total				\$5,384.51	\$	966,639.67
	Ending Balance					\$	966,639.67
	RECONCILIATION F&M Bank Balance NLAF #9300590 Balance	\$	352,239.06 619,785.12				
	Outstanding Claims Reconciled Balance	\$	5,384.51 966,639.67			\$	966,639.67

339,127.89

#### MONTH ENDING Jun-13 ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT QUALIFIED CAPITAL PURPOSE FUND \$ 24,616.92 Beginning Balance **RECEIPTS** Saunders County, Property Taxes 4,697.30 6/13/13 Saunders County, Homestead \$ 127.65 6/13/13 6/27/13 Saunders County, Property Taxes \$ 171.46 6/27/13 Saunders County, Homestead \$ 127.65 \$ 1.98 Interest 6/30/13 \$ 5,126.04 Total **DISBURSEMENTS** 1005 TycoGrinnell Simplex \$ 7,683.48 \$ 7,683.48 Total \$ 22,059.48 **Ending Balance** RECONCILIATION Bank Balance 63,190.17 \$ Less: Outstanding Claims Plus: Oustanding Deposits \$ 299.11 \$ misdirected deposit 41,429.80 Reconciled Balance 22,059.48 22,059.48 **DEPRECIATION FUND** Beginning Balance 339,100.02 RECEIPTS F&M National Bank, Interest 27.87 \$ 27.87 339,127.89 Total \$ **DISBURSEMENTS** Total \$ \$ 339,127.89 **Ending Balance** 339,127.89 RECONCILIATION F & M Bank Balance 339,125.47

\$

**NLAF Balance** 

Less: Outstanding Claims

Reconciled Balance

2.42

339,127.89

339,127.89

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT			MON	TH ENDING	Jun-13		
STUDENT	FEE FUND						
	Beginning Balance					\$	4,513.73
	RECEIPTS						
	Interest	\$	0.08				
	Total		***	\$	0.08	\$	4,513.81
	DISBURSEMENTS						
	Disbursements	\$	1,689.66				
	Total	_		\$	1,689.66		
	Ending Balance					\$	2,824.15
	RECONCILIATION						
	Bank Balance	\$	2,824.15				
	Claims Outstanding	\$	=				
	Misdirected Deposit Reconciled Balance	\$	2,824.15			\$	2,824.15
	Neconclied Balance	Ψ	2,024.13			Ψ	2,024.10
HOT LUN	CH ACCOUNT						
		Begii	nning Balance			\$	43,658.53
	RECEIPTS		-	,			
	Student and Staff Deposits	\$	869.70				
	Online Student Deposits	\$	132.33				
	Federal & State Reimbursement	\$ \$	16,474.63				
	F&M National Bank: Interest Vending Proceeds	Ф	3.43				
	vending Proceeds						
	Total	/ <del>1000000000000000000000000000000000000</del>		\$	17,480.09	\$	61,138.62
	<u>DISBURSEMENTS</u>						
	Wages & Benefits	\$	12,489.95				
	Food/ Supplies/ Contracted Services	\$	21,646.10				
	Total			\$	34,136.05	\$	27,002.57
	Ending Balance					\$	27,002.57
	RECONCILIATION	5557	SERVE NESSAGE PARK				
	Bank Balance	\$	27,190.02				
	Claims Outstanding	\$ \$	187.45 27,002.57				
	Receipts Outstanding	\$	-				
	Reconciled Balance	\$	27,002.57			\$	27,002.57
	Neconclied Dalance	Ψ	21,002.01			<u> </u>	21,002.01
	Student and Staff Deposits Held on Account - Er	nd of M	onth	\$	7,245.55		

	ASHI AND-GREENWOOD	PUBLIC SCHOOLS FINANCIAL	STATEMENT	M
--	--------------------	--------------------------	-----------	---

#### MONTH ENDING Jun-13

#### **INVESTMENTS**

Date		Maturity		
Bought	Security Description	Date	Rate	Investment
General F	Fund Investments			*
1/30/12	Farmers & Merchants Bank, Ashland	01/30/14	0.4000%	\$838,200.10
10/22/10	Centennial Bank, Ashland	10/22/13	0.5000%	\$101,839.57
10/22/12	State Bank of India, NY	10/22/13	0.7000%	\$248,000.00
10/22/12	Onewest Bank, Fsb CA	10/22/13	0.7000%	\$248,000.00
	Total Investments			\$1,436,039.67

#### LOCAL B/ Student & Staff Deposits

CENTENNIAL BANK FDIC INSURANCE		\$ 250,000.00
Total Secured		\$ 250,000.00
FARMERS AND MERCHANTS BANK FDIC INSURANCE		\$ 250,000.00
Pledged Safekeeping Security	Total Face Value	Actual Value
Various pledged amounts at Agencies, Municipals, SBA, CD's etc, monitored by: Farmers Merchant Bank	\$ 3,415,516.00	\$ 2,845,516.00
Total Secured		\$ 3,095,516.00

#### FOR MONTH ENDING Jun-13

		H 30 42 (	Beginn	ning E	Balance			\$	74,884.40
Date	Check #	Payee	Description	R	eceipt	D	isbursed		Balance
ATHLETI	CS				3,415,41,010,14,311,000			\$	5,534.81
6/4/13	2002	Tucker/Martial Arts	Gym Rental Fees	\$	255.00	-			
6/7/13	011407	Doane College	Track Camp			\$	50.00		
6/14/13	011408	Agile Sports Technologie				\$	1,695.00		
6/14/13	011409	BSN Sports	Equipment			\$	666.90		
6/14/13	011411	- 1 집중에 하고 가지를 받아 하지 않을 (하는데 그리지 # 10 전, 프린트) 원인	VB uniforms			\$	265.20		
6/14/13	011415	All American Sports Corp		•	000.00	\$	59.00		
6/18/13	044447	Gretna, Lincoln Christian		\$	220.00	•	005.00		
6/26/13	011417	University Of NE at Kear	r vvrestiing Camp Fees			\$	905.00		
		TOTALS		\$	475.00	\$	3,641.10	\$	2,368.71
ALUMNI	DIGITAL D	DISPLAY						\$	1,758.03
					\$0.00	\$	-	\$	1,758.03
BAND								\$	3,205.13
6/14/13	011416	UNK	Drum Major Camp Fees			\$	370.00		
		TOTALS		\$	왼쪽	\$	370.00	\$	2,835.13
CLASS C	F 2012							\$	
0200		TOTALS		\$	-	\$	_	\$	_
DRAMA						•		\$	3,493.95
									IN. E. BERGEREUE
				\$	-	\$	-	\$	3,493.95
ELM BOO	OK FAIR							\$	942.23
		TOTALS		\$	2	\$		\$	942.23
ELM STA	\FF	1017120		Ψ				\$	2,726.95
		TOTALS			\$0.00	\$	-	\$	2,726.95
ELM STU	IDENT CO	UNCIL						\$	6,803.80
6/14/13	011410	HMH Pub DBA Holt, Rine	e Books			\$	289.84		
6/14/13	11414	U Save Foods Inc/Nash	F Supplies			\$	32.88		
6/21/13		AGPS Foundation	Elem Sound System	\$	1,200.00				
		TOTALS			\$1,200.00	\$	322.72	\$	7,681.08
FBLA		gardential Edit STETE			,	7		\$	2,731.80
6/14/13	11414	No Frills	Oxbow Supplies			\$	35.42		
		TOTALS	auc we approximate the control of th	\$	-	\$	35.42	\$	2,696.38
FFA			WORK WOODS					\$	21,077.35
6/14/13	011414	U Save Foods Inc/Nash	F Supplies-Recruitment night			\$	61.56		The second second
6/27/13		Students	N-Power Camp Fees	\$	160.00				
		TOTALS		•	160.00	•	64.50	Φ.	04 475 70
HONOR	SOCIETY	TOTALS		\$	160.00	\$	61.56	\$	21,175.79 687.46
	COOLI							Ψ	057.40
		TOTALS			\$0.00	\$		\$	687.46

#### FOR MONTH ENDING Jun-13

HS STUDENT COU	NCIL						\$	2,032.32
	TOTALS		\$	_	\$	_	\$	2,032.32
MS/HS STAFF							\$	1,204.73
	TOTALS			\$0.00	\$		\$	1,204.73
MS STUDENT COU 6/14/13 11414		ance supplies, May Day Supp	Jipe		\$	105.23	\$	1,542.51
0/14/13 11414	O Save Foods Illomasii FD	ance supplies, May Day Supp	IICS		Ψ	100.25		
	TOTALS		\$	-	\$	105.23	\$	1,437.28
PROM ACCT (estab	lished 7-2012)						\$	1,018.24
		•		\$0.00	\$	_	\$	1,018.24
SCHOOL STORE				Ψ0.00	Ψ		\$	186.10
	TOTALS		\$	_	\$		\$	186.10
SENIORS (created 7-	2012)						\$	2,694.88
6/14/13 011412	Scott McGinley/George N Le	ee Sapp Ford Scholarship			\$	1,000.00		
			\$		\$	1,000.00	\$	1,694.88
SHOP							\$	316.85
	TOTALS		\$	_	\$	_	\$	316.85
SPANISH CLUB							\$	349.11
	TOTALS		\$	-	\$	-	\$	349.11
SPIRIT SQUAD	101/120		<u> </u>	<del>,</del>	<u> </u>		\$	5,431.97
6/18/13	General Fund B	us Washing	\$	760.00				
	TOTALS		\$	760.00	\$	_	\$	6,191.97
SPEECH	***************************************						\$	2,224.65
	TOTALS			\$0.00	\$	_	\$	2,224.65
TALENTED/GIFTEL	ACTIVITES (Formerly OM	1)			-		\$	345.68
	TOTALS		\$	_	\$		\$	345.68
VOCAL MUSIC	1017.20		Ψ_	PROPER DE SENSE POR PROPER DE SENSE SE PAREZ	Ψ_		\$	4,412.22
6/4/13		ental Royalty Return	\$	373.48		207.00		
6/14/13 011413	Nebraska Wesleyan Univ C	ostume Rental			\$	697.80		
YEARBOOK/ANNU	TOTALS			\$373.48	\$	697.80	\$	4,087.90 2,176.67
TEARBOOKANNO	AL						Φ	4,170.07
	TOTALS			\$0.00	\$	_	\$	2,176.67
INTEREST			-				\$	1,986.96
6/30/13	Centennial Bank In	nterest	\$	1.63				
	TOTALS		\$	1.63	\$	<u>-</u>	\$	1,988.59
ACTIVITY FUND TO	OTALS ALL ACCOUNTS		\$	2,970.11	\$	6,233.83	\$	71,620.68
							-	

#### FOR MONTH ENDING Jun-13

Ending Balance	\$ 71,620.68
Plus: Outstanding Checks	\$ 2,484.00
Less: Outstanding Receipts	
Misdirected Deposit	\$ 11,101.31
Equals: Bank Balance	\$ 85,205.99

#### June 2013 Incomplete Listing General Fund Disbursements

Check	Payable to	Amount		Description
031195	Father Flanagans	\$	3,851.75	Student Tuition
031196	No Frills/Nash Finch	\$	177.23	Food, Supplies
031198	VISA	\$	1,096.81	Supplies, Fees, Travel
031197	Payflex	\$	301.60	Employee Benefit
031199	Administrative Operations	\$	492.52	Mileage, Fees Wkshops

Authorized by:

#### Ashland-Greenwood Public Schools' Claims General Fund Claims July 15, 2013

Check #	Vendor	Amount	Description
031200	Seminole Retail Energy Services. LLC	\$ 1,551.40	Natural Gas
031201	Ashland Disposal Service	\$ 215.00	Custodial: Waste Removal
031202	Ashland Gazette/Wah-Wav-Ash News	\$ 30.00	Media: periodicals
031203	C & L Hardware	\$ 1,407.17	All Areas: Supplies, Equipment
031204	Carlex	\$ 109.40	Instruction: Spanish supplies
031205	Carson-Dellosa Publishing	\$ 79.94	Elem Instruction: Supplies
031206	City Of Ashland	\$ 2,837.64	Water and Sewer
031207	IdentiSys Incorporated	\$ 373.61	Instruction: ID Badge Supplie
031208	Cornhusker State Industries	\$ 1,175.00	Round Tables, table/cabinet unit
031209	Curriculum Associates, LLC	\$ 670.88	Special Education: ASD GRANT
031210	Datavision	\$ 735.00	Inst. Tech.: Comp. Serv.
031211	Discount School Supply	\$ 94.52	Elem Instruction: Supplies
031212	Eddie Lawn Service, LLC	\$ 325.00	Grounds:Contracted Services
031213	Egan Supply Co.	719.48	Custodial: Equipment
031214	Esu #2	\$ 20.50	Media: AV Materials
031215	Fairfield Inn	\$ 179.90	Voc Ag: Hotel NCE Conf
031216	Flinn Scientific Inc	\$ 839.73	Instruction: Supplies
031217	General Fire and Safety	\$ 840.50	Custodial: Qrtly Inspection
031218	GovConnection Inc.	\$ 1,188.19	SPED Instruction: Comp Equip
031219	Greenwood/Midwest Farmers Coop	\$ 199.48	Grounds: Supplies
031220	Holiday Inn Hotel	\$ 247.85	Transportation: NSTA Conferene
031221	Iowa School For The Deaf	\$ 142.72	Sped: Student Transportation
031222	J. W. Pepper & Son, Inc	\$ 705.60	Vocal Music: Supplies
031223	Nebraska Sports	\$ 1,807.04	Pupil Support: HSFB Helmets
031224	Lingui Systems Inc.	\$ 41.95	Speech Therapy: scoring forms
031225	Matheson Tri-Gas, Inc/Linweld	\$ 40.50	Voc AG: Supplies
031226	Menard Inc	\$ 1,107.49	All Areas: Supplies, Equipment
031227	Midwest Technology Prod & Ser	\$ 1,706.00	Instruction: Shop equipment
031228	Nebraska Assoc for Curriculum, Instruc.	\$ 475.00	Title II A: SIP Workshop
031229	NASCO (Aristotle Corporation)	\$ 190.50	Instruciton: equipment
031230	Nebraska Council of School Admin.	\$ 790.00	Voc Ag: fees for NCE conference
031231	One Source, Inc	\$ 54.00	Elem Prin: Background Checks
031232	Omaha Public Power District	\$ 10,056.36	Electricity
031233	Pioneer Valley Education Press	\$ 31.00	Elem Instruction: book builders
031234	Pitney Bowes Postage By Phone	\$ 1,000.00	All Areas: Postage
031235	Pitsco Inc	\$ 123.93	HAL: Supplies
031236	Plak Smaker	\$ 83.90	School Nurse: Supplies
031237	Platte Valley Sanitation Inc	\$ 325.00	Custodial: Waste/Recycling
031238	Quill Corp	\$ 1,257.50	Supplies
031239	Reid's Variety	\$ 73.40	Summer Schl: Supplies
031240	Seeds of Life Inc	\$ 750.00	Repair of Logo
031241	Michael Smith	\$ 500.00	Anti-bully Assebmly

#### Ashland-Greenwood Public Schools' Claims General Fund Claims July 15, 2013

031242	Steve Spangler Science	\$ 57.94	Supplies
031243	Super Duper Publications	\$ 26.90	Speech Therapy: supplies
031244	Teacher's Discovery	\$ 315.24	Instruction: Supplies
031245	TEACHING STRATEGIES LLC	\$ 177.65	Special Ed: TSG preschool por
031246	Tech Depot	\$ 1,226.82	Inst Tech: Hardware
031247	iParadigms,LLC	\$ 1,200.00	Inst Tech: Software
031248	United Rental	\$ 889.96	Maintenance: 26" Lift Rental
031249	US Mechanical Service Inc	\$ 1,859.00	Maintenance: Qtrly Services
031250	Voyager Fleet Systems, Inc.	\$ 1,398.06	Transportation: Fuel
031251	Wahoo-Waverly-Ashland Newspapers	\$ 40.50	Media: Periodical Subscription
031252	Waverly Public Schools	\$ 16,000.00	Tuition
031253	West Music Co Inc	\$ 169.20	Vocal Music: Rhythm Instrumen
031254	Tyler Williams	\$ 1,500.00	Grounds: Tree Work
031255	Woodwind & Brasswind	\$ 724.95	Band: Furniture & Equipment
031256	A-G Payroll Account	\$ 247,157.77	Net Payroll
031257	AGEA ,	\$ 2,592.00	Employee Dues
031258	BCBS	\$ 84,011.19	Payroll Employee Health Ins
031259	Centennial Bank	\$	Payroll Section 125 Deduct
031260	Guardian	\$ 851.50	Payroll Employee Life Prem
031261	Madison National Life	\$ 1,063.27	Payroll LTD Insurance Prem
031262	MidAmerica 403b	\$ 1,425.00	Payroll Annuity Deduction
031263	A-G Payroll Account	\$ 12,113.27	Payroll State Tax Wthhldg
031264	A-G Payroll Account	\$ 87,979.42	Payroll Federal Tax Wthhldg
031265	Retirement	\$ 71,418.92	Payroll Retirement Wthhldg
031266	TheStandard	\$ 891.20	Employee Vision Plan

#### Incompletes

Admin Operations Account
Windstream
Seminole/Post Rock
No Frills
VISA
Payflex
NSAA
SEI

Mileage, Supplies
Telephone Service
Natural Gas
All Areas Supplies
Travel, Supplies
Employee Benefit
Organizational Fees
Security Entrance Both Buildings

Authorized by:

#### Ashland-Greenwood Public Schools Qualified Capital Disbursements -July 15, 2013

1006	TycoGrinnell Simplex	\$ 9,528.26	Elem Fire Alarm Sysm Repair/Upgrade
Authoriz	red by:		

#### SCHOOL DISTRICT 145 LIFE PROGRAM

Learning Independently For Everyone

## INTERLOCAL COOPERATIVE ACT AGREEMENT 2013-2014 School Year

THIS AGREEMENT is amended and entered into as of this \_\_\_\_day of \_\_\_\_, 2013, by and between School District 145(55-0145) of the State of Nebraska, Ashland-Greenwood (78-0001), and Palmyra District OR 1 (66-0501), all being bodies politic and corporate, hereinafter sometimes referred to individually or collectively as "Member Districts." In reference to students who reside in each of their individual school districts boundaries they may be referred to as the "Home School District" for such students.

#### WITNESSETH

WHEREAS, the Parties hereto desire to enter into an Agreement pursuant to the Nebraska Interlocal Cooperation Act, Neb. Rev. Stat § 13-801 et seq. (Reissue 1997), as now existing or hereinafter amended, and other law, to establish, maintain, an operate an alternative education school program (LIFE), and desire to reduce the terms and conditions of such Agreement to writing;

WHEREAS, the Member Districts have agreed to cooperatively provide such alternative education school program (LIFE), and desire to reduce the terms and conditions of such Agreement to writing;

**NOW THEREFORE**, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the Parties covenant and agree as follows:

- 1) INTERLOCAL AGREEMENT. The Parties hereto agree, under Neb. Rev. Stat § 13-801 et seq. (Reissue 1997), and other Nebraska Laws to create and provide the LIFE Program as set forth herein, for use by Consortium Members. THE LIFE Program shall be managed and controlled in accordance with the terms of this Agreement. The governing body of each Member District, hereinafter referred to as the "School Board," shall approve this Agreement by resolution.
- 2) <u>DURATION AND PRIOR AGREEMENTS</u>. Unless earlier terminated as provided herein, the term of this Agreement shall commence on the 1<sup>st</sup> day of August, 2013, and shall continue for a period of one (1) year through the 2013-2014 school year, and shall end by mutual agreement of the Member Districts on July 31, 2014; provided, however, the term of this Agreement may be extended by joint resolution adopted by the School Board of each Member District. This Agreement shall be effective for all Member Districts who have executed this instrument or a counterpart thereof.

#### 3) GOVERNANCE.

- a) Program Administration. The Member Districts agree that School District 145 office and business address is 14511 Heywood, Waverly, NE 68462, in addition to be a Member District shall also be the program Administrator for the LIFE Program. The Administrator shall perform such duties as provided in this Agreement or as assigned and agreed to from time to time by the Executive Council as hereinafter established.
- b) The Executive Council. The Chief Executive Officer, or other designee of each Member District, shall serve as a member of the Executive council, which is hereby established. The Executive council shall advise, consult and work with the Administrator of the School District 145 LIFE Program. Except as provided in this Agreement, the Executive Council shall review and make suggestions as to the functions and policies of the LIFE Program. This Executive Council shall meet annually or as necessary to conduct the business of the council. As to all School District 145 LIFE Program business and other matters to be considered by the Executive Council, School District 145 (55-0145) shall have three (3) votes, Ashland-Greenwood (78-0001), one (1) vote, and Palmyra District OR 1 (66-0501), one (1) vote. A majority vote of the Executive Council shall be necessary to transact any and all business of this agreement and the School District 145 Alternative School. The Administrator or the Executive Council as so determined shall have the following duties:
  - To provide procedural recommendations for the LIFE Program, including but not limited to capacity, eligibility criteria, structure, content, parental consent, or participations, community partnership or cooperative business requirements, etc.;
  - To make suggestions as to content of any required governmental approvals or contractual Agreements in order to conduct the LIFE Program; and,
  - To establish and make member assessments to fund a budget and to perform such other and further administrative or management functions as necessary or appropriate to transact all business of Member Districts under this Agreement or as assigned from time to time.
- c) Authority. The Member Governing body of each Member district hereby agrees and delegates and grants to its Executive Council Member full power and authority to run and transact all business of this Interlocal Agreement and the authority to establish policies, procedures, regulations and bylaws in order to carry out the business of the Agreement and the purposes of the Agreement.

- 4. <u>LOCATION AND STAFFING OF THE LIFE PROGRAM, Etc.</u> School District 145 shall provide classroom space during the term of this Agreement. School District 145 shall set up, administer and provide the certificated teachers or other staff and shall adopt a plan to provide necessary supplies and equipment for the LIFE Program.
- 5. <u>LIFE PROGRAM PAYMENTS</u>. (a) Unless otherwise agreed, Member District shall pay to School District 145 for the facilities usage, staffing, and Administrator services under this Agreement, \$8,000.00 per pupil per year (the "Annual Tuition Rate") in the LIFE Program. Except as provided herein, the Annual Tuition Rate per pupil shall be adjusted by the School District 145 School Board prior to the commencement of each school year taking into consideration increased staffing, facility or other increased costs of the LIFE Program. The Annual Tuition Rate per pupil shall cover a normal program year as defined by the Executive Council from time to time. Regardless of the number of students or student days served in the LIFE Program, the Member Districts hereby guarantee at a minimum, the number of students ("Guaranteed Students") for an entire program year, and annual payments ("Guaranteed Payments")

DISTRICT NAME	# OF GUARANTEED STUDENTS	GUARANTEED PAYMENT TOTAL	PAYMENT DATES AND AMOUNTS
School District 145	18		
Ashland-Greenwood	2	\$16,000	\$4,000 on 9/01, 12/01, 3/01 and 6/01
TOTAL:	20		0/01

Students served in the LIFE Program in any school year above these guaranteed minimums shall result in additional payments by Member District to School District 145 at the rate provided herein. The Parties can negotiate and trade among themselves their Guaranteed Students and Guaranteed Payments; however, they each remain primarily responsible for and liable to School District 145, as provided herein, in the event of any payment failure or dispute among the trading Member Districts or otherwise.

- 6. **NO SEPARATED ENTITY.** The LIFE Program and Executive Council, created hereunder, is not a separate or new legal entity.
- 7. EXPANSION OR DECREASE OF MEMBERSHIP. Participation in this Interlocal Agreement shall be limited to Member Districts to this Interlocal cooperation Act Agreement; provided, however, the members may expand or decrease the membership with the Agreement consider application from school districts requesting participation in, or which request to be eliminated from the LIFE Program. The School District 145 shall act upon such requests and, if such request is granted, shall establish the fees, costs, payments, charges, leases, assessments, and other conditions required for participation or elimination by the applicant and other existing or remaining Member Districts as a result of the expansion or decrease of membership in the LIFE Program. All terms and conditions of this Agreement shall also bind any new Member Districts.

- 8. TERMINATION. During the term of this Agreement or any subsequent extension thereof, this Agreement may be terminated by School District 145 or any Member Districts. Any funds or property acquired by the Agreement shall become the property of School District 145 upon termination. Individual members may withdraw from this Agreement in accordance with policies, regulations, procedures, or bylaws established by the Executive Council.
- 9. <u>AMENDMENT OF AGREEMENT</u>. This Agreement may only be amended by majority consent of the Executive Council and the agreement of the School District 145 Board.
- 10. **GOVERNING LAW.** The Agreement shall be construed in accordance with and governed by the laws of the State of Nebraska.
- 11. <u>COUNTERPARTS</u>. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall be one and the same instrument.

IN WITNESS WHEREOF the Member Districts have executed this Agreement as of the day and year first above written.

y:	Authorized Official
	Authorized Official
HLAND-0	GREENWOOD SCHOOL DISTRICT
y:	
	Authorized Official

SCHOOL DISTRICT 145

# M | IS Media Copier

Copier should have the ability to track

•				
Company	Copier	Purch Price	Purchase Price	Copy Price
Richon Business	Tochiba E studio 6540a	6	7 000 00	9 0 0050
	Stapler Finisher	69	1,441.00	
	Hole Punch	<del>6</del> 9	424.00	
Capital Business Systems	Canon imageRunner Advance C7065 V2	€9	12,676.00	.007/bw
	w finisher	8	13,859.00	.058/color
Eakes	Sharp MX-6240N	\$	11,525.00	.0054 ppc
	w finisher	\$	1,956.00	.0396 ppc
Solutions One	Bizhub C654	\$	12,383.00	.005/bw
	stapler/finisher	\$	900.00	.04/color
	3 hole punch	\$	400.00	
	output tray	\$	65.00	
Copy Print Scan	Taskalfa 655oci	€9	18,995.00	.0075 /bw
	w finisher	69	21,495.00	\$ 0.0400
Konica Minolta	Bizhub C654	69	14,709.34 .0071/bw	.0071/bw

.0363 /color



June 26, 2013

Dr. Zach Kassebaum Ashland Greenwood Public Schools 1225 Clay Street Ashland, NE 68003

Dear Dr. Kassebaum:

We hereby propose and agree to perform the following services in your facilities, Ashland Greenwood Public Schools, located in Ashland, Nebraska.

## JANITORIAL SERVICES - CLASSROOMS, LIBRARY, OFFICE AREAS, LABORATORIES, GYMNASIUM, ENTRYWAYS, HALLWAYS, CORRIDORS, LOCKER ROOMS, AND CAFETERIA

#### (A) Daily Service - 5 Days Per Week

- Dust mop resilient and hard surface floors, spot damp mop as required.
- 2. Vacuum carpeted floors, spot clean and edge as required, clip frayed carpet.
- Empty all wastebaskets and carry trash to pick up area.
- Clean and polish drinking fountains and sinks.
- Clean stairways and dust railings.
- Spot clean doors and partition glass, windows, mirrors.
- 7. Spot clean wall areas around door frames, light switches and obviously soiled areas.
- 8. Lunch area cafeteria.
- 9. Gymnasiums dust mop and damp mop as required (mini). Sweep stage.

#### (B) Weekly Service

- Dust all furniture except desks and chairs. Dust computers with feather duster. Dust ledges and window sills.
- 2. Gymnasium dust bleachers once per week.
- Erase all chalkboards (except those designated to save) and dust all chalk trays.
- Perform high and low dusting on a schedule.
- Dry clean all chalkboards and clean erasers.

#### (C) Monthly Service

- 1. Brush down and/or vacuum wall and ceiling vents.
- 2. Dust table and counter tops in laboratories.
- 3. Dust exterior student lockers including athletic lockers.

#### (D) Semi-Annual Service (Christmas and Summer)

- 1. Shampoo all carpets.
- Christmas break all tile floors, light scrub and recoat with three coats of High Solids Wax.

#### (E) Annual Service (Summer)

- Wash gym walls.
- 2. Remove graffiti and marks from hallway walls.
- Clean student lockers including athletic lockers.
- 4. Remove ink and carbon marks from laminated plastic student desk tops.
- 5. Strip, seal and wax all tile floors prior to the beginning of school, apply two coats of sealer followed by two coats of high solids wax.
- Clean light fixtures, dust and wash.

7. All interior partition glass and entry glass will be washed.

#### RESTROOM AND LOCKER ROOM SERVICE

- (A) Daily Service Five Days Per Week in all Restrooms and Locker Rooms
  - Empty all waste paper receptacles.
  - Empty sanitary napkin containers and replace insert.
  - Clean and polish all mirrors and bright metal.
  - 4. Clean and disinfect all sinks, toilet bowls and urinals.
  - Disinfect underside and tops of toilet seats.
  - Spot clean ceramic tile walls and toilet partitions.
  - Wet mop floors with a disinfectant cleaner.
  - 8. Clean and refill soap, towel and tissue dispensers.
- (B) Weekly Service Restrooms
  - 1. Pour water down drains to prevent sewer gases from escaping.
  - Wash ceramic tile and toilet compartment partitions.
  - Perform high dusting, including brushing down ceiling vents as needed.

#### SUPPLIES AND EQUIPMENT

We will furnish all the janitorial supplies and equipment necessary to perform the above work. This does not include plastic trash can liners, sand urn sand, or supplies, such as paper towels, toilet tissue, toilet seat covers, hand soaps and deodorants. We will supply these products upon your request, and bill you separately on a monthly basis.

#### TERMS AND AGREEMENT Ashland Greenwood Schools 2013-2014 School Year

excluded for the sum of:	ent cleaning specifications, with holidays  _   _   L
	\$5,870.78
	\$5,933.96 per month
This agreement is to be effective from the day and may be cancelled by either party upon the issuance	y of, 20, of a thirty (30) day written notice.
ACCEPTED AND APPROVED:	ACCEPTED AND APPROVED:
ASHLAND-GREENWOOD PUBLIC SCHOOLS	SPARKLING KLEAN SERVICE, INC.
BY:	BY:

**BOARD POLICY: 5001** 

Students

#### Students

#### Admission Requirements

#### Minimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins. The School Board may admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child has demonstrated through a recognized assessment procedure approved by the School Board that the child is capable of carrying the work of kindergarten.

#### Early Admission to Kindergarten:

The following assessment procedure for determining if a child is capable of carrying the work of kindergarten is approved and shall be made available to interested persons:

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the admission shall be based upon an analysis of the child's: (1) Cognitive Skills, (2) Academic Readiness Skills, (3) Language Skills, (4) Social/Emotional Skills, and (5) Motor Skills.

The kindergarten early entrance assessment procedures are designed to identify and place in kindergarten those children who:

- a. will turn 5 years of age between August 1 and October 15:
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- are selected on the basis of testing by professionals trained and certified to administer the assessments.

In the discretion of the Superintendent or designee, the assessments may be administered by the School District's professional staff, or the parents or guardians may be required, at their own expense, to have all or some of the required assessments completed by reputable professionals and to submit the results of such assessments to the School District.

The decision regarding early entrance to kindergarten requires careful consideration of all factors that affect kindergarten success with final determination to be made based on the recommendation of the District Evaluation Team, to be composed of such individuals as the Superintendent or designee determine appropriate. The academic, social, and emotional readiness, as well as the student's physical development and well being, must be weighed with institutional factors also considered. Sound decision making in the area of early entrance to kindergarten is dependent upon reliable information regarding a student's readiness and a thoughtful balancing of the myriad of factors implicated by the decision. Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion; not to exceed three weeks after the assessments are completed. There is no provision in the policy for reevaluation, retest, or parental appeal to the district decision.

Families who seek early admission of their child into kindergarten must obtain an *Early Entrance* to Kindergarten Packet from the School District Administrator.

Parents must fill out the early entrance application forms, which include a parent questionnaire and obtain and attach a reference letter from someone who is well acquainted with the child but not a relative of the child. The person providing this reference should know the child well enough that they can speak with some expertise about the child's attributes and abilities. The reference letter should indicate whether this person recommends the child be schooled with children who will be a year older than the child and, if so, the evidence this person has concerning the child's mental ability, fine and gross motor ability, visual and auditory discrimination, emotional/social development, and communication skills. Suggestions for this reference letter are a preschool teacher, a Sunday school teacher, a day-care provider, or a physician.

The assessment request, reference letter and parent questionnaire must be completed and returned to the District no later than April 1<sup>st</sup> of the spring before fall enrollment to allow summer assessment to be completed.

Decisions regarding early kindergarten entrance must include consideration of the above and shall not be made based on race, color, gender, religion, ancestry, national origin, marital status, age, disability, or sexual orientation of the child or the child's parents or guardians. Institutional factors, such as capacity, may also be considered.

#### Admission to First Grade:

A child may be eligible to enter first grade, even if the child has not attended kindergarten, if the child is six years of age or will be six years of age on or before October 15 of the current school year and school officials determine that first grade is the appropriate placement for the child.

#### Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

#### Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

#### Birth Certificate, Physical, Visual Evaluation and Immunization:

The parents or legal guardian shall furnish:

- (1) A certified copy of the student's birth certificate issued by the state in which the child was born, upon admission of a child for the first time, shall be provided within 30 days of enrollment. Other reliable proof of the child's identity and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).
- (2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical

examination.

- (3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
- (4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox), Haemophilus Influenzae type b (Hib), invasive pneumococcal disease and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement that establishes that an exception to the immunization requirements are met.
- (5) Every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

#### **Enrollment of Expelled Students**

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

Legal Reference: Neb. Rev. Stat. §§ 43-2001 to 43-2012

Neb. Rev. Stat. § 79-214

Neb. Rev. Stat. §§ 79-217 to 79-223

Neb. Rev. Stat. § 79-266.01

173 NAC Chapters 3 and 4 (HHS Regulations)

Date of Adoption: Revised/Adopted August 15, 2011

# REGULATION TO FOLLOW



#### 5001 REGULATION

#### Ashland-Greenwood Public Schools Regulations for Kindergarten early-entrance.

- As part of the process of determining the child's eligibility for Early Entrance into Kindergarten, a battery of assessments will be considered for administration.
- A team approach is used in making a decision concerning early entrance into kindergarten.
- The team consists of a general educator with knowledge of the kindergarten curriculum, a school administrator, and at least one of the following personnel who are trained to administer the assessment: early childhood specialist, speech language pathologist; school psychologist, or special education administrator/consultant.
- The team shall consider the five developmental domains to include: Cognitive Skills, Academic Readiness Skills, Language Skills, Social/Emotional Skills, and Motor Skills.

#### Cognitive Skills

Psychological evaluations designed to measure the student's academic learning ability. It will also identify intellectual strengths and or weaknesses. The evaluation may include information concerning learning style, personality, behavior patterns and/or adaptive behavior, and perceptual motor development.

#### Academic Readiness Skills

The assessment of performance which may include sensory motor tasks such as left to right tracking, perceiving details in picture, recognizing shapes/forms and copying preacademic skills including recognizing/matching letters, or counting one to one correspondence; or basic studies, such as math, reading, etc.

#### Language Skills

Assesses communication skills in the classroom, at home or with peers.

#### Social/Emotional Skills

Provides broad assessments of student social behaviors that can affect teacher-student relationships, peer acceptance, and academic performance.

#### Motor Skills

Assesses muscle strength, perceptual development, fine motor skills, motor development skills, neurological involvement, balance, coordination, posture and gait.

- Recommended screeners/assessments include:
  - Developmental Indicators for the Assessment of Learning (DIAL-4)
  - Young Children's Achievement Test (YCAT)

- Optional screeners/assessments may include:
  - Stanford Binett-5 (SB-5)
  - Wechsler Preschool and Primary Scale of Intelligence (WPPSI-3)
  - Ages and Stages Questionnaire (ASQ-3)
  - Ages and Stages Questionnaire-Social/Emotional (ASQ: SE)
  - Conners-3 (Behavior Rating)
  - Preschool Language Scale (PLS-4)
- Early entrance is recommended when a child scores at or above a standard score of 115 on the DIAL-4 assessment or scores one standard deviation above the mean on an alternate assessment. Additionally, no significant difference between the overall score and individual subtests should be evident.
- Special education services are recommended if a child scores 2 standard deviations below the mean. (i.e.-Standard Score ≤ 70, T Score ≤ 30, Z Score ≤ -2)
- The screeners/assessments will be available through the ESU 2 Special Education
   Department. ESU 2 Special Education Staff will be responsible for administering the testing.
- Parents are responsible for any fees associated with the testing process.
- The decision made by the School District Team regarding Early Kindergarten Entrance will be final. There will be no parental appeal to the decision.

November 21st, 2011

**BOARD POLICY: 5001** 

Students

-34-

#### Students

#### Admission Requirements

#### Minimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins. The School Board shall admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the School Board.

#### Early Admission to Kindergarten:

The following assessment procedure for determining if a child is capable of carrying the work of kindergarten is approved and shall be made available to interested persons:

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the admission shall be based upon an analysis of the child's: (1) Cognitive Skills, (2) Academic Readiness Skills, (3) Language Skills, (4) Social/Emotional Skills, and (5) Motor Skills.

The kindergarten early entrance assessment procedures are designed to identify and place in kindergarten those children who:

- a. will turn 5 years of age between August 1 and October 15:
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- are selected on the basis of testing by professionals trained and certified to administer the assessments.

In the discretion of the Superintendent or designee, the assessments may be administered by the School District's professional staff, or the parents or guardians may be required, at their own expense, to have all or some of the required assessments completed by reputable professionals and to submit the results of such assessments to the School District.

The decision regarding early entrance to kindergarten requires careful consideration of all factors that affect kindergarten success with final determination to be made based on the recommendation of the District Evaluation Team, to be composed of such individuals as the Superintendent or designee determine appropriate. The academic, social, and emotional readiness, as well as the student's physical development and well being, must be weighed with institutional factors also considered. Sound decision making in the area of early entrance to kindergarten is dependent upon reliable information regarding a student's readiness and a thoughtful balancing of the myriad of factors implicated by the decision. Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion; not to exceed three weeks after the assessments are completed. There is no provision in the policy for reevaluation, retest, or parental appeal to the district decision.

Policy 5111.1

#### Students

#### Option Enrollment

#### A. Process and Time Lines to Option In

For a student to attend Ashland-Greenwood Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Ashland-Greenwood Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period"). In the event a student relocates from the Ashland-Greenwood Public School District to a different school district and wishes to attend Ashland-Greenwood Public Schools as an option student, the application period is within thirty (30) days after the relocation. In the event the Ashland-Greenwood Public School District merges with another school district and a student wishes to attend Ashland-Greenwood Public Schools as an option student, the application period is within thirty (30) days after the effective date of the merger.

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

#### Provisions for Waiver of Application Deadline:

The application deadline will be waived by the School Board for applications to option into the Ashland-Greenwood Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards as set annually by the School Board, and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

#### B. Rejection of Applications; Reasons

- 1. <u>Capacity</u>: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.
- 2. <u>Timeliness</u>: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.
- 3. <u>Previous Option Enrollment</u>: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.
- 4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or

rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

#### C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Ashland-Greenwood Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Ashland-Greenwood Public Schools, with priority to those within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

#### D. <u>Determination of Capacity</u>

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared.

#### E. Releases for Options Out

#### Provisions for Release (Choose one or modify as desired):

A request for release of a resident student of the Ashland-Greenwood Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted unless the release shall not be granted if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School Board and the School District, subject to subsequent ratification by the School Board.

#### F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Ashland-Greenwood Public School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student, the resident school district, and the State Department of Education whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the Ashland-Greenwood Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

#### G. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual

evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law. The school district will allow option students to ride on school bus if the option student(s) meet the school bus at a designated stop that is on the established route for the bus for resident students provided that no option student will be provided transportation if the bus is at capacity as established and determined by the school district.

#### H. <u>Information Regarding Schools, Programs, Policies and Procedures.</u>

As part of the option enrollment program, the administration shall make information about the Ashland-Greenwood Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference:

Neb. Rev. Stat. §§ 79-232 to 79-246

Revised: August 17, 2009

Policy 5111.1

#### Students

#### Option Enrollment

#### A. Process and Time Lines to Option In

For a student to attend Ashland-Greenwood Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Ashland-Greenwood Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period"). In the event a student relocates from the Ashland-Greenwood Public School District to a different school district and wishes to attend Ashland-Greenwood Public Schools as an option student, the application period is within thirty (30) days after the relocation. In the event the Ashland-Greenwood Public Schools as an option student, the application period is within thirty (30) days after the effective date of the merger.

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

#### Provisions for Waiver of Application Deadline:

The application deadline will be waived by the School Board for applications to option into the Ashland-Greenwood Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards as set annually by the School Board, and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

#### B. Rejection of Applications: Reasons

- 1. <u>Capacity</u>: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.
- 2. <u>Timeliness</u>: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.
- 3. <u>Previous Option Enrollment</u>: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.
- 4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of Education.

is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

#### C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Ashland-Greenwood Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Ashland-Greenwood Public Schools, with priority to those within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

#### D. Determination of Capacity

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared.

#### E. Releases for Options Out

#### Provisions for Release (Choose one or modify as desired):

A request for release of a resident student of the Ashland-Greenwood Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be granted unless the release shall not be granted if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School Board and the School District, subject to subsequent ratification by the School Board.

#### F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Ashland-Greenwood Public School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student, the resident school district, and the State Department of Education whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the Ashland-Greenwood

Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

#### G. Applications Subsequent to Relocations or Mergers

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

the student relocated to a different resident school district after February 1, or

the student's option school district merged with another district effective after February 1.

3. the application is for attendance during the immediately following and subsequent school years.

#### H. <u>Status of Option Student</u>

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law. The school district will allow option students to ride on school bus if the option student(s) meet the school bus at a designated stop that is on the established route for the bus for resident students provided that no option student will be provided transportation if the bus is at capacity as established and determined by the school district.

#### I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Ashland-Greenwood Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference:

Neb. Rev. Stat. §§ 79-232 to 79-246

Adopted 12-3-2001

Revised: August 17, 2009 Revised: July, 15<sup>th</sup>, 2013

#### Instruction

#### Assessments—Academic Content Standards

The Board of Education adopts the academic content standards of the State Board of Education ("State Board"). The adoption of the academic content standards includes the Language Arts (reading and writing) standards that were adopted by the State Board on December 11, 2008 and revised by the State Board on April 2, 2009, the Mathematics standards that were approved by the State Board on October 8, 2009, the Science standards that were adopted by the State Board on October 6, 2010 and the Social Studies standards that were adopted by the State Board on December 7, 2012.

Unless other action is taken, the Board of Education adopts the standards of the State Board as such standards are subsequently adopted or amended by the State Board.

The administration shall be responsible for implementing assessments on the state standards in accordance with the procedures established by the State Board and the Department of Education, including conducting assessments in the same subject areas and the same grade levels as established in the state standards, and the reporting of scores and sub-scores.

This policy does not supersede the existing standards adopted by the Board of Education except as set forth herein.

Legal Reference:

Neb. Rev. Stat. §§ 79-760 to 79-760.05

Date of Adoption:

[July 15<sup>th</sup>, 2013]

6122 Policy

Instruction

Elementary and Secondary

Objectives of Instructional Programs

#### Assessments—Academic Content Standards

The Board of Education adopts the academic content standards of the State Board of Education ("State Board"). The adoption of the academic content standards includes the Language Arts (reading and writing) standards that were adopted by the State Board on December 11, 2008 and revised by the State Board on April 2, 2009.

Unless other action is taken, the Board of Education adopts the standards to be adopted by the State Board in the area of Mathematics, Science, and Social Studies and such standards as are subsequently adopted or amended by the State Board.

The administration shall be responsible for implementing assessments on the state standards in accordance with the procedures established by the State Board and the Department of Education, including conducting assessments in the same subject areas and the same grade levels as established in the state standards, and the reporting of scores and sub-scores.

This policy does not supersede the existing standards adopted by the Board of Education (that is, the standards for Mathematics, Science and Social Studies). Those standards are attached to and readopted as part of this policy. This policy does supersede the Language Arts standards previously adopted by the Board of Education.

Legal Reference:

Neb. Rev. Stat. §§ 79-760 to 79-760.05

Date of Adoption:

September 21, 2009



### ASHLAND-GREENWOOD PUBLIC SCHOOLS SAUNDERS COUNTY SCHOOL DISTRICT ONE

July 5th, 2013

Nebraska Department of Education School Finance & Organization Services 301 Centennial Mall South PO Box 94987 Lincoln NE 68509

RE:

2013-14 Additional 2% General Fund Growth Ashland-Greenwood Public Schools

The school district is requesting approval from the State Board of Education for the Expenditure Exclusion to access up to an amount equal to 2% of the district's 2012/13 Certified General Fund Budget Authority. Upon State Board Approval, the school district will access additional 2% General Fund Growth in the amount of \$\\$\\$\\$\\$209,438.00\$. This amount is based on the district's 2012/13 Certified Budget Authority of \$\\$\\$10,471,913.00\$.

The motion to approve the access of this expenditure exclusion for additional budget authority was approved by 75% of the school board on Usly 15th, 2013 .

Attached are the board minutes documenting the 75% board approval.

Sincerely,

Dr. Zachary G. Kassebaum