



**Ashland-Greenwood Public Schools  
Board of Education Meeting  
February 18, 2013  
7:30 PM  
Conference Room, High School  
1842 Furnas Street  
Ashland, NE 68003  
Regular Meeting**

1. Call to Order. Roll Call.
2. Acknowledgement of Open Meetings Law posting.
3. Recognition of public participation.
4. Visitors and Communication from the public.
5. Approval of changes in the mailed agenda and/or changes in the agenda order.
6. Approval of Consent Agenda Items
  - a. Approval of minutes of previous meetings
    - i. 1/21/12 annual meeting (pgs. 1-3)
    - ii. 1/21/12 regular meeting (pgs. 4-9)
  - b. Acceptance of Financial Reports (pgs. 10-18)
  - c. Action on Claims (pgs. 19-22)
  - d. Approval of Contracts
    - i. Membership Dues for Nebraska Association of School Boards (pg. 23)
7. Administrators' and Practitioners' reports
  - A. Ms. Finkey
  - B. Ms. Bray
  - C. Mr. Jacobsen
  - D. Dr. Kassebaum
8. Old Business
  - a. Approval of Superintendent and Administrator Contracts (to be completed after closed session).
9. New Business
  - a. Discussion on potential staffing and program needs at the Elementary School for the 2013-14 school term.
  - b. Discussion on staffing needs at the MS/HS.
  - c. Discussion and action on service agreement with ESU 2. (pg.24-28)
  - d. Discussion and action to provide transportation for post prom. (pg. 29)

- e. Discussion and action to approve overnight travel per FFA (November 2<sup>nd</sup>, 2013). (pgs. 30-32)
- f. Discussion and action to approve overnight travel request for FBLA to attend State Leadership Conference (April 4-6, 2013). (pgs. 33-40)
- g. Action to move to closed session. For protection of public interest and for the prevention of needless injury to the reputation of individual(s).

10. Informational items

- ESU 2 Annual School Board Dinner: February, 27, 2013 at 6:00 PM. Fremont Country Club.
- Back to the Basics of School Law Conference – March 12; Downtown Holiday Inn in Lincoln.
- NASB State Convention: November 20-22, 2013

11. The next meeting is set for Monday, **March 4th, 2012 at 7:30 PM** in the conference room at the Ashland-Greenwood High School; 1842 Furnas Street; Ashland, NE 68003. An agenda for the meeting shall be kept continuously current in the Office of the Superintendent of Schools at 1225 Clay Street in Ashland, NE 68003.

**BOARD OF EDUCATION MEETING INFORMATION:**

*The Ashland-Greenwood Public Schools Board of Education is empowered to act on any item listed on the agenda at any time during the meeting, irrespective of the time or order listed. Pages listed, or further detail, are available upon request. The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Ashland-Greenwood Board of Education releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent of Schools.*

**COPY OF OPEN MEETINGS ACT:** *The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the North wall of the meeting room west of the main entrance.*

**INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:**

*Getting Started: When it is your turn to speak during the public forum portion of the agenda, please come forward, sign your name and address on the sign-in sheet and state your name to the Board of Education.*

*Time Limit: You may speak only one time and must limit comments to 5 minutes or less.*

*Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a Board meeting.*

*General Rules: Please remember that this is a meeting of the Board of Education held in public for conducting the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.*

**REQUEST FOR CLOSED SESSIONS:**

The Ashland-Greenwood Public Schools is authorized by state statute to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual. Reasons that meet this standard include but are not limited to: a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; b) discussion regarding deployment of security personnel or devices; c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and e) legal advice.

**Ashland-Greenwood Public Schools  
Board of Education  
Meeting Minutes  
January 21, 2013**

**Opening**

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on January 21, 2013

**Attendance**

The roll was called and the following Board members were present:

**Attendance Taken at 5:00 PM:**

Present Board Members:

Melvin Cerny  
Kevin Garner  
David Nygren  
Suzanne Sapp  
Karen Stille  
Tom Walsh

**Notice**

Notice of the meeting was posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

A brief summary of board proceedings and list of claims will be published in the Ashland Gazette.

**1. Call to Order. Roll Call.**

Discussion:

The annual meeting of the Board of Education of Ashland-Greenwood Public Schools was convened in open and public session at 5:00 p.m. on January 21, 2013 by David Nygren.

**2. Acknowledge of Open Meetings Law posting.**

Discussion:

David Nygren announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

**3. Pledge of Allegiance.**

Discussion:

All stood and recited the Pledge of Allegiance.

**4. Elections**

**4.1. Appointment of Superintendent of Schools as Temporary Chairperson**

Discussion:

Member Nygren appointed Dr. Kassebaum as temporary chairperson and Dr. Kassebaum took over the meeting.

**4.2. Elections of a Board President for 2013**

**Motion Passed:** Member Sapp nominated and Member Nygren seconded Karen Stille for the office of president. Member Sapp motioned with a second from Member Garner that nominations cease and a unanimous ballot be cast for Karen Stille for the office of president passed with a motion by Suzanne Sapp and a second by Kevin Garner.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**4.3. Election of a Board Vice President for 2013**

**Motion Passed:** Member Nygren nominated and Member Sapp seconded Kevin Garner for the office of vice-president. Member Cerny motioned with second from Member Sapp to have nominations cease and a unanimous ballot be cast for Kevin Garner for the office of vice-president passed with a motion by David Nygren and a second by Suzanne Sapp.

Melvin Cerny	Yes
Kevin Garner	Abstain
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**4.4. Election of a Board Secretary for 2013**

**Motion Passed:** Member Sapp nominated and Member Cerny seconded Thomas Walsh for the office of secretary. Member Stille motioned with second by Member Walsh that nominations cease and a unanimous ballot be cast for Thomas Walsh for the office of secretary passed with a motion by Suzanne Sapp and a second by Karen Stille.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Abstain

**5. Appointments**

**5.1. Appointment by the Board of an Executive Secretary**

**Motion Passed:** Appointment of Carrie Holz to be the Executive Secretary of the Board passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**5.2. Appointment by the Board of School District Legal Counsel. .**

**Motion Passed:** Reappointment of the law firm of Perry, Guthery, Haase and Gessford as district legal counsel passed with a motion by Suzanne Sapp and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes

Tom Walsh                      Yes

**5.3. Re-appointment of Board member Suzanne Sapp to Foundation Board of Directors.**

**Motion Passed:** Re-appointment of Board member Suzanne Sapp to Foundation Board of Directors passed with a motion by Kevin Garner and a second by David Nygren.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Abstain
Karen Stille	Yes
Tom Walsh	Yes

**6. Designation of a District Newspaper for the purpose of publishing notices as required by law.**

**Motion Passed:** Redesignation of the Ashland Gazette as the district newspaper passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**7. Adjournment.**

Discussion:  
Adjourned at 5:11 p.m.

**Ashland-Greenwood Public Schools  
Board of Education  
Meeting Minutes  
January 21, 2013**

**Opening**

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on January 21, 2013

**Attendance**

The roll was called and the following Board members were present:

**Attendance Taken at 5:12 PM:**

Present Board Members:

Melvin Cerny  
Kevin Garner  
David Nygren  
Suzanne Sapp  
Karen Stille  
Tom Walsh

**Notice**

Notice of the meeting was posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

A brief summary of board proceedings and list of claims will be published in the Ashland Gazette.

**1. Call to Order. Roll Call.**

Discussion:

A regular meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened in open and public session at 5:12 p.m. on 21st day of January, 2013 by President Stille.

**2. Acknowledge of Open Meetings Law posting.**

Discussion:

President Stille announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

**3. Recognition of public participation**

Discussion:

There was no participation by the public.

**4. Visitors and Communication from the public.**

Discussion:

There was no public present.

**5. Approval of changes in the mailed agenda and/or changes in the agenda order.**

Discussion:

Approval of changes to the agenda,  
8a, add to bus purchase "and solicit best price for the sale of bus 97  
9b remove National from Farmers & Merchants Bank

## **6. Approval of Consent Agenda Items.**

**Motion Passed:** Approval of consent agenda including previous board meeting minutes, current monthly financial statements for all accounts and current monthly claims for all accounts. No contracts were presented passed with a motion by Melvin Cerny and a second by David Nygren.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

## **7. Administrators' and Practitioners' Reports**

### **7.1. Ms. Finkey**

Discussion:

Mrs. Finkey reported to the board that the students are getting ready to take the NeSa W, writing assessment. Scoring was discussed.

Mrs. Finkey advised the board that staff is planning to look at how they can best accommodate students with special needs during the testing.

### **7.2. Mr. Jacobsen**

Discussion:

Mr. Jacobsen reported to the board on items staff have been working on this month.

Mr. Jacobsen reported to the board on the Lip Dub that students created and is posted on the district's web site. There has been a lot of positive reviews.

Mr. Jacobsen also reported on a middle school program to assist students with academic intervention.

### **7.3. Dr. Kassebaum**

Discussion:

Dr. Kassebaum presented a powerpoint that highlighted capital outlay projects including the construction project.

Rick Wintermute thanked the board for the opportunity to serve the district with this project. Mr. Wintermute presented a project summary with the anticipated final costs and an overall savings of \$3,913.08.

Steve Honnens thanked Zach Kassebaum and Randy Wiese for their cooperation during the project.

Dr. Kassebaum thanked Kingery for their work on this project.

Dr. Kassebaum reported that the district had their annual safety meeting and highlighted meeting discussions. Kevin Garner also stated that the board may want to set aside funds to assist with safety and security.

Dr. Kassebaum reported that administration has started working on the 2013-14 Capital Outlay.

Dr. Kassebaum reported on the proposed legislation that affects schools. He will continue to keep the board updated.

**8. Old Business**

**8.1. Discussion and action to approve school bus purchase**

Discussion:

Dr. Kassebaum presented the board with the bus bids that were received on January 8, 2013. Dr. Kassebaum recommends the low bid of Nebraska Central Equipment for a 2014 Bluebird, 59 capacity bus. Dr. Kassebaum also asked the board to approve the sale of Bus 97 and requests the board to approve him to solicit bids for the sale of Bus 97.

**Motion Passed:** Approval of purchase of 2014 Bluebird Bus from Nebraska Central Equipment for \$82,687.00 less \$1000 if we prepay and less \$200 to pick up and to approve Dr. Kassebaum to solicit additional bids for the sale of Bus 97 passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**8.2. Discussion on heating and air renovations to MS/HS and possible action to approve the release of an RFP upon direction of legal counsel**

Discussion:

Dr. Kassebaum reported to the board that Building Committee met with Trane to discuss the facility improvement. Dr. Kassebaum presented a feasibility study prepared by Trane. Dr. Kassebaum shared with the board that Trane would be willing to help to develop an RFP for companies to bid the project. Discussion was held regarding savings and the need for repairs of current equipment and the gym. It was discussed that next logical step would be to send an RFP out for bids.

**Motion Passed:** Approval to release an RFP on heating and air renovations at the Middle School/High School building passed with a motion by Kevin Garner and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**8.3. Discussion and action to approve fire alarm upgrades**

Discussion:

Dr. Kassebaum presented the proposals received for fire alarm upgrades at the Elementary Building. This is to address the strobe light issue and to enable to silence the fire alarm and have strobe lights continue.



**Motion Passed:** Approval to two contracts from Simplex Grinnel for \$4,050.00 and \$15,895.00 for fire equipment upgrades at the elementary building passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**9. New Business**

**9.1. Appointment by President of Board Committees and Assignments**

Discussion:

2013 BOARD COMMITTEES

BUILDING, GROUNDS & TRANSPORTATION COMMITTEE: Mel Cerny, Dave Nygren, Suzanne Sapp.

PERSONNEL COMMITTEE: Kevin Garner, Karen Stille, Tom Walsh.

FINANCE COMMITTEE: Dave Nygren, Karen Stille, Tom Walsh. CURRICULUM & AMERICANISM

COMMITTEE: Mel Cerny, Kevin Garner, Suzanne Sapp. NON-CERTIFIED SALARY TEAM: Dave

Nygren, Kevin Garner, Suzanne Sapp. CERTIFIED STAFF NEGOTIATIONS TEAM: Mel Cerny, Karen

Stille, Tom Walsh. SAFETY AND SECURITY COMMITTEE: Kevin Garner. FOUNDATION BOARD OF

DIRECTORS: Suzanne Sapp. STUDENT WELLNESS COMMITTEE: Karen Stille.

**9.2. Appointment of Zach Kassebaum as District Representative for all state and federal programs.**

**Motion Passed:** Appointment of Dr. Zachary Kassebaum as District Representative for all state and federal programs passed with a motion by David Nygren and a second by Melvin Cerny.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**9.3. Declaration of Conflict of Interest by Board Members for the record**

Discussion:

Conflict of Interest as stated for public record 2012-13. Melvin Cerny noted for the record that he is a board member for Ashland Youth Ball

Association, AYBA. and GeoTechnical Services. Kevin Garner noted no conflicts for the record.

David Nygren noted for the record that his wife Shari Nygren is employed by the district as a Kindergarten teacher. He also noted he is a board member for the Ashland Youth Ball Association,

AYBA. Suzanne Sapp noted for the record that she is a substitute teacher for the district. She also

noted for the record her husband's business is Lee Sapp Ford-Mercury, Ashland, NE. Karen Stille

noted for the record that she is a member of the Ashland Chamber of Commerce Board and St.

Mary's Catholic Church Board of Directors. Tom Walsh noted for the record his siter Kayla Laune is a teacher for the district.

**9.4. Consideration and action to appoint Farmers and Merchants Bank, Centennial Bank and Nebraska Liquid Asset Fund as district depositories and investment**

**Motion Passed:** Re-appointment of Farmers and Merchants Bank, Centennial Bank and Nebraska Liquid Asset Fund as district depositories and investment for all funds passed with a motion by Melvin Cerny and a second by Suzanne Sapp.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes

Karen Stille	Yes
Tom Walsh	Yes

**9.5. Discussion and action to appoint MS wrestling coach**

**Motion Passed:** Approval of Eric Beranek to serve as an interim middle school wrestling coach for the 2012-13 school year passed with a motion by Suzanne Sapp and a second by Melvin Cerny.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**9.6. Discussion and action to approve overnight travel request for Stae Wrestling**

**Motion Passed:** Approval of long distance travel for February 14-16 for qualifiers to State Wrestling Tournament passed with a motion by David Nygren and a second by Kevin Garner.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**9.7. Discussion on Patient Protection and Affordable Care Act**

Discussion:

Dr. Kassebaum reported to the board that he and Carrie Holz will attend training on the Patient Protection and Affordable Care Act regarding health insurance to non certified staff. He advised the board that there will be a transition relief period for schools allowing for the look back period to be the 2013-14 year and a start date of 2015. Discussion was held.

**9.8. Discussion and action to approve non-certified substitute staff**

**Motion Passed:** Approval of Dana Erickson and Gail Strate as non certified substitute staff passed with a motion by Suzanne Sapp and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**9.9. Closed Session for the protection of public interest and for the prevention of needless injury to the reputation of individual(s)**

**Motion Passed:** Approval at 6:15 p.m. to enter closed session for the protection of public interest and for the prevention of needless injury to the reputation of individual(s) passed with a motion by Kevin Garner and a second by David Nygren.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

**9.10. Reconvene**

Discussion:

The board reconvened from closed session at 7:35 p.m.

**9.11. Approval of Superintendent and Administrators Contracts**

**Motion Passed:** Approval to table the topic of Superintendent and Administrators contracts passed with a motion by Melvin Cerny and a second by Suzanne Sapp.

Melvin Cerny	Yes
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Absent

**9.12. Action to seek guidance from legal counsel other than Perry, Guthery, Haase and Gessford of Lincoln, Nebraska on specific topics in which there is a conflict of interest and/or when deemed in the best interest of Ashland-Greenwood Public Schools**

**Motion Passed:** Approval to seek guidance from legal counsel other than Perry, Guthery, Haase and Gessford of Lincoln, Nebraska on specific topics in which there is a conflict of interest and/or when deemed in the best interest of Ashland-Greenwood Public Schools passed with a motion by David Nygren and a second by Suzanne Sapp.

Melvin Cerny	Yes
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Absent

**10. Informational Items**

Discussion:

The Nebraska Association of School Boards is sponsoring Legislative Issues Conference January 13-14th at Cornhusker Marriot Hotel in Lincoln.  
 2013 Education Forum; February 4th and 5th Kearney.  
 ESU 2 Annual School Board Dinner: February, 27, 2013 at Fremont Country Club.  
 Back to the Basics of School Law Conference March 12; Downtown Holiday Inn in Lincoln.  
 NASB State Convention: November 20-22, 2013

**11. Call for Next Meeting**

Discussion:

The next meeting is set for February 18, 2013, Monday, at 7:30 p.m. All meetings are held in Ashland-Greenwood Middle/High School, Conference Room at 1842 Furnas Street, Ashland, NE 68003. Notice of the meeting are posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. All meetings are open to the public. An agenda for the meeting shall be kept continuously current in the Office of the Superintendent of Schools at 1225 Clay Street.

**12. Adjournment.**

Discussion:

The meeting adjourned at 7:37 p.m.

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

MONTH ENDING Jan-13

GENERAL FUND

Beginning Balance \$ 4,063,808.59

RECEIPTS

1/3/13 St of NE HHS	\$	621.81
1/3/13 St of NE HHS	\$	278.29
1/7/13 NASB Medicaid Reimb	\$	8,864.37
1/10/13 Sarpy County Property Taxes	\$	2,613.91
1/15/13 Saunders Co	\$	377,201.53
1/15/13 Saunders Co Pro Rate MV	\$	1,754.18
1/15/13 Saunders CO MV	\$	12,343.87
1/15/13 Saunders Co Fines	\$	3,536.08
1/15/13 Cass County Property Taxes	\$	141,178.81
1/15/13 Cass County Fines	\$	997.08
1/15/13 Cass County MV Fees	\$	9,180.31
1/18/13 Sped SA Reimb 11-12	\$	62,251.00
1/25/13 UNL Survey Stipend	\$	250.00
1/25/13 NASB Allicap Ins Return of Prem	\$	2,363.00
1/25/13 Assgn Notebook	\$	5.00
1/29/13 Saunders County Property Taxes	\$	64,226.15
1/29/13 Saunders County MV Fees	\$	9,936.73
1/30/13 CD Accrued from F&M	\$	1,054.25
1/30/13 State of NE State Aid	\$	233,770.90
1/31/13 Cass County Property Taxes	\$	37,255.34
1/31/13 Interest NLAf	\$	36.60

**Total** \$ 969,719.21 \$ 5,033,527.80

DISBURSEMENTS

Jan Claims \$ 627,791.60

**Total** \$ 627,791.60 \$ 4,405,736.20

ENDING BALANCE \$ 4,405,736.20

RECONCILIATION

NLAf Liquid Balance	\$	2,405,172.71
Plus: F& M Bank Balance	\$	571,881.48
Plus General Fund Investments	\$	1,435,420.09
Less: Outstanding Claims	\$	6,738.08

Reconciled Balance \$ 4,405,736.20 \$ 4,405,736.20

**ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT**

**MONTH ENDING Jan-13**

**ADMINISTRATIVE OPERATIONS ACCOUNT**

Beginning Balance			\$	1,465.64
<u>RECEIPTS</u>				
GF Deposit	\$	322.13		
<b>Total</b>			\$322.13	\$ 1,787.77
<u>DISBURSEMENTS</u>				
1/4/13 J Finkey, Mileage	\$	213.40		
1/4/13 J Wagner Supt Office Supplies	\$	6.97		
1/7/13 R Kissel, Custodial Mileage	\$	9.90		
1/14/13 J Eager, Transportation Bus Permit	\$	7.50		
1/24/13 Ashland Chamber of Commerce	\$	325.00		
1/25/13 State Electrical Division Maint: License	\$	55.00		
1/28/13 N Tonjes, Sec Instruction: Mileage	\$	44.00		
1/28/13 Z Kassebaum, Supt: Mileage	\$	72.13		
<b>Total</b>			\$733.90	\$ 1,053.87
Ending Balance				<u>\$ 1,053.87</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	1,557.50		
Less: Claims Outstanding	\$	503.63		
Reconciled Balance	\$	<u>1,053.87</u>		<u>\$ 1,053.87</u>

**PAYROLL ACCOUNT**

Beginning Balance			\$	15,941.38
<u>RECEIPTS</u>				
General Fund	\$	437,573.47		
Hot Lunch	\$	11,264.49		\$ 32,264.69
FM National Bank: Interest	\$	2.54		
Emp Monthly Prem	\$	<u>1,040.42</u>		
<b>Total</b>			\$ 449,880.92	\$ 465,822.30
<u>DISBURSEMENTS</u>				
Net Payroll	\$	268,260.83		
Retirement		\$77,006.82		
State Tax Withholdings	\$	11,770.10		
Federal/FICA Taxes	\$	91,800.21		
Retiree Life Insurance Mo. Premium	\$	180.00		
Emp Health Insurance Mo Premium	\$	<u>1,052.10</u>		
<b>Total</b>			\$ 450,070.06	\$ 15,752.24
Ending Balance				<u>\$ 15,752.24</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	15,752.24		
Claims Outstanding	\$	-		
	\$	<u>15,752.24</u>		
Receipts Outstanding	\$	-		
Reconciled Balance	\$	<u>15,752.24</u>		<u>\$ 15,752.24</u>

**ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT**

**MONTH ENDING Jan-13**

**EMPLOYEE BENEFIT (SECTION 125) ACCOUNT**

Beginning Balance			\$	26,908.07
<u>RECEIPTS</u>				
Employee Payroll Deposit	\$	10,671.31		
Centennial Bank: Interest	\$	0.49		
<b>Total</b>			\$	10,671.80
			\$	37,579.87
<u>DISBURSEMENTS</u>				
1/3/13 Payflex, Employee Benefit	\$	198.84		
1/10/13 Payflex, Employee Benefit	\$	4,711.64		
1/17/13 Payflex, Employee Benefit	\$	2,254.20		
1/24/13 Payflex, Employee Benefit	\$	12,163.95		
<b>Total</b>			\$	19,328.63
			\$	18,251.24
Ending Balance				<u>\$ 18,251.24</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	18,251.24		
Outstanding Claims				
Reconciled Balance	\$	18,251.24		<u>\$ 18,251.24</u>

**SPECIAL BUILDING ACCOUNT**

Beginning Balance			\$	990,779.34
<u>RECEIPTS</u>				
Saunders County	\$	23.81		
F&M Interest	\$	105.17		
NLAF - Money Market: Interest	\$	6.70		
<b>Total</b>			\$	135.68
			\$	990,915.02
<u>DISBURSEMENTS</u>				
001422 Kingery Construction	\$	376.62		
001428 CBS SIGNS INC	\$	3,937.00		
001429 Gana Trucking & Excavating, Inc	\$	3,292.50		
001430 Midwest Steel Works Inc	\$	188.00		
001431 Security Fence, Inc.	\$	1,225.00		
001432 Seeds of Life Inc	\$	2,673.65		
<b>Total</b>			\$11,692.77	\$ 979,222.25
Ending Balance				<u>\$ 979,222.25</u>
<u>RECONCILIATION</u>				
F&M Bank Balance	\$	619,241.24		
NLAF #9300590 Balance	\$	361,582.63		
Outstanding Claims	\$	1,601.62		
Reconciled Balance	\$	979,222.25		<u>\$ 979,222.25</u>

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

MONTH ENDING Jan-13

QUALIFIED CAPITAL PURPOSE FUND

Beginning Balance			\$	-
<u>RECEIPTS</u>				
Saunders County	\$	5,944.53		
		<hr/>		
<b>Total</b>			\$	5,944.53
<u>DISBURSEMENTS</u>				
		<hr/>		
<b>Total</b>			\$	-
Ending Balance			\$	<u>5,944.53</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	5,944.53		
Less: Outstanding Claims	\$	-		
Plus: Outstanding Deposits				
Reconciled Balance	\$	<u>5,944.53</u>	\$	<u>5,944.53</u>

DEPRECIATION FUND

Beginning Balance			\$	338,959.77
<u>RECEIPTS</u>				
F&M National Bank, Interest	\$	28.79		
		<hr/>		
<b>Total</b>			\$	28.79
			\$	338,988.56
<u>DISBURSEMENTS</u>				
		<hr/>		
<b>Total</b>			\$	-
			\$	338,988.56
Ending Balance			\$	<u>338,988.56</u>
<u>RECONCILIATION</u>				
F & M Bank Balance	\$	338,986.14		
NLAF Balance	\$	2.42		
Less: Outstanding Claims	\$	-		
	\$	<u>338,988.56</u>		
Reconciled Balance	\$	<u>338,988.56</u>	\$	<u>338,988.56</u>

**ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT**

**MONTH ENDING Jan-13**

**STUDENT FEE FUND**

Beginning Balance			\$	4,037.11
<u>RECEIPTS</u>				
Cap & Gown Fees	\$	44.00		
Interest	\$	0.09		
<b>Total</b>		<hr/>	\$	44.09
			\$	4,081.20
<u>DISBURSEMENTS</u>				
Disbursements	\$	-		
<b>Total</b>		<hr/>	\$	-
Ending Balance			\$	<u>4,081.20</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	4,081.20		
Claims Outstanding	\$	-		
Misdirected Deposit				
Reconciled Balance	\$	<u>4,081.20</u>		\$ <u>4,081.20</u>

**HOT LUNCH ACCOUNT**

		Beginning Balance	\$	39,277.90
<u>RECEIPTS</u>				
Student and Staff Deposits	\$	19,001.60		
Online Student Deposits	\$	7,312.23		
Federal & State Reimbursement	\$	13,928.24		
F&M National Bank: Interest	\$	4.36		
Vending Proceeds	\$	320.46		
<b>Total</b>		<hr/>	\$	40,566.89
			\$	79,844.79
<u>DISBURSEMENTS</u>				
Wages & Benefits	\$	11,451.82		
Food/ Supplies/ Contracted Services	\$	15,693.19		
<b>Total</b>		<hr/>	\$	27,145.01
			\$	52,699.78
Ending Balance			\$	<u>52,699.78</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	52,129.83		
Claims Outstanding	\$	539.75		
	\$	<u>51,590.08</u>		
Receipts Outstanding	\$	1,109.70		
Reconciled Balance	\$	<u>52,699.78</u>		\$ <u>52,699.78</u>

Student and Staff Deposits Held on Account - End of Month \$ 16,361.95



ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

MONTH ENDING Jan-13

INVESTMENTS

Date Bought	Security Description	Maturity Date	Rate	Investment
<b>General Fund Investments</b>				
1/30/12	Farmers & Merchants Bank, Ashland	01/30/14	0.4000%	\$837,580.52
10/22/10	Centennial Bank, Ashland	10/22/13	0.5000%	\$101,839.57
10/22/12	State Bank of India, NY	10/22/13	0.7000%	\$248,000.00
10/22/12	Onewest Bank, Fsb CA	10/22/13	0.7000%	\$248,000.00
<b>Total Investments</b>				<u>\$1,435,420.09</u>

LOCAL BANK SECURITIES PLEDGE TO SCHOOL DISTRICT DEPOSITS & FDIC INSURANCE ON DEPOSITS

<b>CENTENNIAL BANK</b>			
FDIC INSURANCE			\$ 250,000.00
Total Secured			<u>\$ 250,000.00</u>
<b>FARMERS AND MERCHANTS BANK</b>			
FDIC INSURANCE			\$ 250,000.00
<b>Pledged Safekeeping Security</b>		<b>Total Face Value</b>	<b>Actual Value</b>
Various pledged amounts at Agencies, Municipals, SBA, CD's etc, monitored by: Farmers Merchant Bank		\$ 3,415,516.00	\$ 2,845,516.00
Total Secured			<u>\$ 3,095,516.00</u>

**FINANCIAL STATEMENT  
ACTIVITY FUND**

**FOR MONTH ENDING Jan-13**

				<i>Beginning Balance</i>		\$ 67,770.93
<i>Date</i>	<i>Check #</i>	<i>Payee</i>	<i>Description</i>	<i>Receipt</i>	<i>Disbursed</i>	<i>Balance</i>
<b>ATHLETICS</b>						\$ (4,637.67)
1/7/13		Gate	GB/BB vs Ft. Calhoun	\$672.00		
1/7/13		Gate	AGHS Wrestling Tournament	\$1,160.00		
1/8/13		Booster Club	Access Data Pt	\$485.94		
1/8/13		LPS	Subdist VB Reimbursement	\$97.92		
1/8/13		Various	Wr Trny Entry Fees	\$440.00		
1/8/13		Gate	C Team GB & BB vs R. Centra	\$118.00		
1/9/13		Gate	Wr vs Blair	\$240.00		
1/11/13	011248	Awards Unlimited, Inc.	Holiday Trny Awards		\$ 259.30	
1/11/13	011249	Dean Barrett	JV BB Official		\$ 50.00	
1/11/13	011250	Cybersports	BB Stats		\$ 114.00	
1/11/13	011252	Rod Foutch	NCC Wr Trny Official		\$ 279.00	
1/11/13	011253	Joel Frandsen	NCC Wr Trny Official		\$ 263.00	
1/11/13	011256	Nebraska Sports	GB Warm ups		\$ 701.05	
1/11/13	011259	Raymond Central PS	Wr Trny Fee		\$ 110.00	
1/11/13	011260	Ken Scheel	V GB Official		\$ 195.00	
1/11/13	011262	Jordan M Spatz	NCC Wr Trny Official		\$ 259.00	
1/11/13	011263	Vincent J. Stremlau	JV GB Official		\$ 100.00	
1/11/13	011265	Weeping Water PS	JV Wr Fees		\$ 60.00	
1/14/13		Gate	GB/BB vs Raymond Central	\$480.00		
1/14/13		York	Wrestling Trny Entry Fee	\$110.00		
1/15/13		Gate	C Team GB & BB vs Arlington	\$105.00		
1/22/13		AG Booster Club	Reimb. For Wrestling Scorebd	\$3,387.00		
1/22/13		Gate	NCC Boys Trny	\$472.00		
1/22/13		Gate	Wrestling Conference-HS	\$796.00		
1/22/13		Gate	NCC Girls BB Trny	\$367.00		
1/28/13		Yutan Maple Valley	Wrestling Trny Entry Fee	\$220.00		
1/28/13		DC West, R. Central	C Team VB Trny Entry Fees	\$190.00		
<b>TOTALS</b>				<b>\$ 9,340.86</b>	<b>\$ 2,390.35</b>	<b>\$ 2,312.84</b>
<b>ALUMNI DIGITAL DISPLAY</b>						\$ 1,758.03
				\$0.00	\$ -	\$ 1,758.03
<b>BAND</b>						\$ 1,325.54
1/11/13	011251	Dietze Music House	Textooks		\$ 108.35	
1/29/13		Various	Student Books	\$75.11		
<b>TOTALS</b>				<b>\$ 75.11</b>	<b>\$ 108.35</b>	<b>\$ 1,292.30</b>
<b>CLASS OF 2012</b>						\$ -
<b>TOTALS</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DRAMA</b>						\$ 3,485.95
1/14/13		Midland University	Reimburs. from Dist. Play	\$45.00		
				\$ 45.00	\$ -	\$ 3,530.95
<b>ELM BOOK FAIR</b>						\$ 942.23
<b>TOTALS</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ 942.23</b>

**FINANCIAL STATEMENT  
ACTIVITY FUND**

**FOR MONTH ENDING Jan-13**

<b>ELM STAFF</b>								\$ 2,624.65
1/17/13	Pepsi	Vending Proceeds	\$22.09					
1/22/13	First Choice Vending	Vending Proceeds	\$15.23					
	TOTALS		\$37.32	\$ -				\$ 2,661.97
<b>ELM STUDENT COUNCIL</b>								\$ 5,796.28
1/7/13	Boxtops for Education	Boxtop Donation Earnings	\$1,272.80					
	TOTALS		\$1,272.80	\$ -				\$ 7,069.08
<b>FBLA</b>								\$ 8,386.14
1/15/13	Concessions	Oxbow Speech Meet	\$892.65					
	TOTALS		\$ 892.65	\$ -				\$ 9,278.79
<b>FFA</b>								\$ 21,694.15
1/4/13	A Metzger	Jacket	\$65.00					
1/8/13	Various	Fruit Sales	\$93.00					
1/11/13	011244 4 Seasons Fundraising	Fruit Sales		\$ 610.00				
1/11/13	011246 AG Booster Club	Fees		\$ 25.65				
1/11/13	011258 Northeast Comm. Coll.	Fees		\$ 45.00				
	TOTALS		\$ 158.00	\$ 680.65				\$ 21,171.50
<b>HONOR SOCIETY</b>								\$ 764.87
	TOTALS		\$0.00	\$ -				\$ 764.87
<b>HS STUDENT COUNCIL</b>								\$ 2,032.32
	TOTALS		\$ -	\$ -				\$ 2,032.32
<b>MS/HS STAFF</b>								\$ 1,122.51
1/23/13	Pepsi	Vending Proceeds	\$38.55					
	TOTALS		\$38.55	\$ -				\$ 1,161.06
<b>MS STUDENT COUNCIL</b>								\$ 1,185.11
	TOTALS		\$ -	\$ -				\$ 1,185.11
<b>PROM ACCT (established 7-2012)</b>								\$ 1,760.64
1/8/13	Great American Opp.	Magazine Sales	\$158.80					
1/22/13	Great American Opp.	Magazine Sales	\$48.80					
	TOTALS		\$207.60	\$ -				\$ 1,968.24
<b>SCHOOL STORE</b>								\$ 186.10
	TOTALS		\$ -	\$ -				\$ 186.10
<b>SENIORS (created 7-2012)</b>								\$ 2,294.88
	TOTALS		\$ -	\$ -				\$ 2,294.88
<b>SHOP</b>								\$ 197.85
	TOTALS		\$ -	\$ -				\$ 197.85
<b>SPANISH CLUB</b>								\$ 499.11
	TOTALS		\$ -	\$ -				\$ 499.11

**FINANCIAL STATEMENT  
ACTIVITY FUND**

**FOR MONTH ENDING Jan-13**

<b>SPIRIT SQUAD</b>							\$ 6,523.66
1/11/13	011254	Jacqueline L. Fudge	Homecoming Supplies	\$	24.00		
1/11/13	011255	Mary Ziegenbein	Supplies	\$	243.12		
1/11/13	011257	NE Coaches Assn	Dues & Fees	\$	300.00		
1/11/13	011261	Signex, Inc.	Cheer Signs	\$	420.00		
1/29/13		Various	T-Shirt Sales		\$240.54		
<b>TOTALS</b>				\$	240.54	\$	987.12
<b>SPEECH</b>							\$ 2,396.21
1/16/13		Various	Oxbow Speech Invite Entry Fe	\$1,578.00			
1/21/13	011266	Lincoln Southwest High S	Entry Fees		\$	136.00	
1/28/13		Various	Various	\$281.00			
<b>TOTALS</b>				\$1,859.00	\$	136.00	\$ 4,119.21
<b>TALENTED/GIFTED ACTIVITES (Formerly OM)</b>							\$ 345.68
<b>TOTALS</b>				\$	-	\$	-
<b>VOCAL MUSIC</b>							\$ 1,851.14
1/11/13	011245	Abante LLC	Supplies-Shirts		\$	457.05	
<b>TOTALS</b>				\$0.00	\$	457.05	\$ 1,394.09
<b>YEARBOOK/ANNUAL</b>							\$ 3,256.75
1/4/13		Students	Sr Parent Tributes	\$140.00			
1/8/13		AG Booster Club	Sponsorship	\$300.00			
1/8/13		Students	Sr Parent Tributes	\$70.00			
1/8/13		Students	Sr Parent Tributes	\$40.00			
1/8/13		Students	Sr Parent Tributes	\$70.00			
1/8/13		Lion Rinnovations Inc	Yearbook Ad	\$40.00			
1/8/13		Heldt Produce	Yearbook Ad	\$40.00			
1/11/13		Various	Ads, Sr Tributes Yearbook Sale	\$345.00			
1/11/13	011264	Walsworth Publishing Co	First Deposit		\$	3,491.62	
1/15/13		Various	Sr Tributes	\$175.00			
1/16/13		Innovative Lab Systems	Yearbook Ad	\$40.00			
1/22/13		Various	Sr. Tributes	\$210.00			
1/28/13		Students	Senior Tribute	\$70.00			
<b>TOTALS</b>				\$1,540.00	\$	3,491.62	\$ 1,305.13
<b>INTEREST</b>							\$ 1,978.80
1/31/13		Centennial Bank	Interest	\$	1.59		
<b>TOTALS</b>				\$	1.59	\$	-
<b>ACTIVITY FUND TOTALS ALL ACCOUNTS</b>				\$15,709.02	\$	8,251.14	\$ 75,228.81

<b>Ending Balance</b>	\$ 75,228.81
Plus: Outstanding Checks	\$ 1,503.65
Less: Outstanding Receipts	
Misdirected Deposit	
<b>Equals: Bank Balance</b>	<u>\$ 76,732.46</u>

**January 2013 Incomplete Listing  
General Fund Disbursements**

<b>Check</b>	<b>Payable to</b>	<b>Amount</b>	<b>Description</b>
030747	Father Flanagan's Boys' Hom \$	8,449.00	Sped: Student Tuition
030748	Seminole Retail Energy Servi \$	5,151.42	Natural Gas

Authorized by:

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**Ashland-Greenwood Public Schools' Claims**  
**General Fund Claims**  
**February 18, 2012**

<b>Check #</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
030749	AG Payroll Acct	\$ 270,347.23	Net Payroll
030750	AGEA	\$ 2,592.00	Employee Dues
030751	BlueCross BlueShield	\$ 84,509.21	Payroll Employee Health Ins
030752	Centennial Bank	\$ 10,646.31	Payroll Section 125 Deduct
030753	DISCOVER	\$ 365.82	Employee Garnishment
030754	Guardian	\$ 824.74	Payroll Employee Life Prem
030755	Madison National Life	\$ 1,140.48	Payroll LTD Insurance Prem
030756	MidAmerica 403b	\$ 1,965.00	Payroll Annuity Deduction
030757	AG Payroll Acct	\$ 11,854.56	Payroll State Tax Wthhldg
030758	AG Payroll Acct	\$ 92,262.02	Payroll Federal Tax Wthhldg
030759	Retirement	\$ 77,404.06	Payroll Retirement Wthhldg
030760	TheStandard	\$ 817.42	Employee Vision Plan
030761	AmSan	\$ 2,941.18	Custodial: Supplies
030762	Ashland Auto Parts	\$ 195.53	Transportation :Parts & Supplies
030763	Ashland Disposal Service	\$ 215.00	Custodial: Waste Removal
030764	Awards Unlimited, Inc.	\$ 186.05	Instruciton: Supplies
030765	Russel Beard	\$ 68.88	Activity Worker
030766	Jaci M Benson	\$ 60.00	Speech Judge
030767	Zane Brauckmuller	\$ 39.88	Activity Worker
030768	Cash Campbell	\$ 87.00	Activity Worker
030769	Dillon Campbell	\$ 87.00	Activity Worker
030770	Blake W Cassell	\$ 60.00	Speech Judge
030771	Brooke L Cheleen	\$ 446.30	Physical Therapy
030772	City Of Ashland	\$ 1,766.75	Custodial: Water & Sewer
030773	Electronic Sound, Inc.	\$ 26.42	Principal: Supplies
030774	Esu #3	\$ 355.00	Workshop Fees
030775	Fairfield Inn	\$ 82.95	Admin: Accomodations
030776	GovConnection Inc.	\$ 4,044.68	Computer Supplies, Server
030777	Grainger	\$ 2,143.73	Maint: Pump, Timer, Signs
030778	Jennifer S Haralson	\$ 2,026.76	Visually Impaired
030779	Holiday Inn Hotel	\$ 165.90	Supt Hotel Accomadtions
030780	Jensen Printing Company	\$ 405.68	Instruction: Paper Supplies
030781	Lampe's Clean Air Specialists	\$ 1,049.58	Maintenance: Filters
030782	Katherine Lichtas	\$ 60.00	Speech Judge
030783	Matheson Tri-Gas, Inc/Linweld	\$ 52.40	Voc Ag: Supplies
030784	MCI Communications	\$ 109.96	Long Distance Service
030785	Menard Inc	\$ 147.43	Maintenance: Supplies
030786	MidAmerica Admi & Retirement	\$ 125.00	Employee Benefit
030787	NASB	\$ 1,085.00	Admin: Legislative Conf.
030788	NE Council of School Admin.	\$ 410.00	Admin: Education Forum
030789	NECO	\$ 202.50	Custodial: Building Security

**Ashland-Greenwood Public Schools' Claims**  
**General Fund Claims**  
**February 18, 2012**

Check #	Vendor	Amount	Description
030790	Nebraska Department Of Ed.	\$ 26,453.50	Student Tuition
030791	Nicholson & Associates	\$ 90.00	Transp: Random Testing
030792	O'Keefe Elevator Co.	\$ 254.37	Custodial: Elevator Maint
030793	One Source, Inc	\$ 58.00	Instruction: Background Checks
030794	Omaha Public Power District	\$ 9,842.10	All Areas: Electricity
030795	Paper Tiger Sherdding	\$ 100.80	District Paper Shredding
030796	Perry, Guthery, Haase & Gessf	\$ 1,605.00	Legal Services
030797	Pitney Bowes	\$ 500.00	All Areas: Postage
030798	Platte Valley Sanitation Inc	\$ 325.00	Custodial: Waste Removal
030799	Joshua Przybysz	\$ 60.00	Speech Judge
030800	Quill Corp	\$ 275.12	Gen Business: Supplies
030801	Eric Richards	\$ 87.00	Activity Worker
030802	Katie Richards	\$ 23.56	Activity Worker
030803	Sarpy County Election Comm.	\$ 275.22	Bd of Ed: Gen Elec. 11-1-12
030804	J.A. Sexauer	\$ 33.35	Maintenance: Supplies
030805	Jenifer Sloboth	\$ 1,720.00	Choreography
030806	Solution One	\$ 620.58	Instruction: Copier Use
030807	Sparkling Klean	\$ 5,696.60	Custodial: Janitorial Services
030808	Ann Spilker	\$ 21.75	Activity Worker
030809	Dennis Stille	\$ 87.00	Activity Worker *
030810	Lily Sundermeier	\$ 83.38	Activity Worker
030811	Carol Tucker	\$ 72.50	Activity Worker
030812	United Rental	\$ 52.00	Maintenance: Equip. Rental
030813	Haley Urwin	\$ 21.75	Activity Worker
030814	U.S. Post Office	\$ 250.00	Bulk Mailing
030815	Voyager Fleet Systems, Inc.	\$ 4,237.76	Transportation: Fuel
030816	Wahoo-Waverly-Ashland News	\$ 183.58	Bd of Ed: Adv. & Printing
030817	Kylie Washburn	\$ 83.38	Activity Worker
030818	Andrea Wiese	\$ 21.75	Activity Worker
030819	Beverly Wlggs	\$ 1,861.49	Occupational Therapy
030820	Williams Sales & Service	\$ 715.00	Qtrly Bus Inspections
030821	William V Macgill & Co	\$ 150.58	School Nurse: Supplies
030822	Windstream	\$ 623.46	Local Telephone Service

\* denotes conflict of Interest

*Special Building Claims will be updated prior to Monday's meeting.*

**Ashland-Greenwood Public Schools' Claims**  
**General Fund Claims**  
**February 18, 2012**

<b>Check #</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
	<b>Incompletes</b>		
	Maris Buller		Respiratory Therapist
	VISA		Equipment, Supplies, Travel
	Payflex		Employee Benefit
	No Frills		Supplies, Food
	No Frills		Supplies, Food
	Father Flanagan's/Boys Town		Student Tuition
	Admin Operation Account		Supplies, Mileage, Entry Fees
	Seminole		Heating Fuel

Authorized by:

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# MEMBERSHIP DUES INVOICE

in account with

## Nebraska Association of School Boards

1311 Stockwell, Lincoln, NE 68502 (402) 423-4951 or 1-(800) 422-4572

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Name: Ashland-Greenwood Public Schools

County: Saunders

NASB Region: 16

DATE	DESCRIPTION	AMOUNT DUE
January 29, 2013	<b>Annual Membership Dues</b> for NASB Fiscal Year 4/1/13 to 3/31/14	\$5,192
	All districts/ESU's who pay dues by 4/1/13 may subtract 3% from their total dues.	\$156
	TOTAL AMOUNT DUE IF PAID BY APRIL 1, 2013	<u>\$5,036</u>

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**Thank you for your support and participation in NASB.**

# EDUCATIONAL SERVICE UNIT 2 OFF-SITE BACKUP SERVICE AGREEMENT

- 2 4 -

THIS AGREEMENT is entered into this \_\_\_\_ day of, 20\_\_\_\_ (the "EFFECTIVE DATE") between the following parties: Educational Service Unit No. 2, a Nebraska Political Subdivision ("ESU No. 2"); and [Insert School District Name] Public/Community Schools, [Address], [City], NE 6XXXX ("School District").

## RECITALS:

ESU No. 2 has obtained certain network-based hardware, which ESU No. 2 hosts and makes available to School Districts to use remotely through connection to a per site assigned ip address, to facilitate the process of tracking, scanning, indexing, warehousing and retrieving documents and/or files for disaster recovery purposes (the "Service").

School District desires to use the Services provided by ESU No. 2, in accordance with the terms of this Agreement.

The parties have agreed to enter into this Off-site Backup Service Agreement by which School District may utilize the hosting services provided by ESU No. 2, all under the terms set forth herein.

**NOW, THEREFORE**, in consideration of the foregoing preambles, which are incorporated herein by this reference, and in consideration of the mutual agreements set forth herein, the parties agree as follows:

**1. Services.** ESU No. 2 shall grant to School District a limited, nonexclusive, non-transferable license to access and use the Services through an Internet site(s) (the "Backup Server") owned, operated and hosted by ESU No. 2 and accessible through a secure file transfer protocol designated by ESU No. 2, in consideration for the applicable fees specified in the ESU No. 2 price schedule and upon the terms and conditions governing the use of the Website as determined by ESU No. 2.

**2. Backup Services.** ESU No. 2 shall provide the following services (the "Backup Services"):

2.1 The services provided are only for a secondary backup service and shall not consist of online access to school systems data. Such services shall be provided during the period from 6 pm to 6 am once a month. Maintenance of the backup server will be performed during regular business hours at such time and manner that will not interrupt school district operations and subject to Section 2.3 below.

2.2 ESU No. 2 shall provide industry standard hosting related maintenance including server maintenance and trouble-shooting. This maintenance shall include, but not limited to software updates, storage additions, security patches, hardware diagnostics, virus protection, and firewall updates.

2.3 School District acknowledges that from time to time the Backup Server may be inaccessible or inoperable due to causes beyond the control of ESU No. 2, including, without limitation: (i) equipment malfunctions; (ii) periodic maintenance procedures or repairs which ESU No. 2 may undertake from time to time; or (iii) other causes beyond the control of ESU No. 2 or which are not reasonably foreseeable by ESU No. 2, for example, interruption or failure of telecommunication or digital transmission links, including delays or failures due to Internet problems, hostile network attacks, network congestion, or other failures. School District agrees that ESU No. 2 has no control over the stability and throughput speed of the Internet or the availability of Backup Services on a continuous or uninterrupted basis.

2.4 School District shall be responsible for all originating communications connections from School District site to the Internet or any other method of linking to the Backup Services. ESU No. 2 will not be liable for data that was never sent by School District, using the Backup Server.

2.5 During the term of the Agreement, ESU No. 2 will provide School District access to Content, through the Backup Server. User ID and password or other security process shall be defined by ESU No. 2 and ESU No. 2 will control access. School District is solely responsible for managing password assignment and confidentiality, including restricting the use of the password by School District's designated users, as specified by the individual signing this Agreement on behalf of the School District, and the school district shall hold harmless and indemnify ESU No. 2 for any and all claims for damages, attorney fees and costs. School District shall be responsible for all use of the Backup Service accessed through School District's password. ESU No. 2 shall not have any responsibility or obligation to School District, School District's designated users to monitor, supervise or oversee the contents of files stored on the Backup Server. ESU No. 2 is not responsible for providing School District with passwords in the event of a forgotten password. Without password, School District's Content will remain encrypted and inaccessible.

# EDUCATIONAL SERVICE UNIT 2 OFF-SITE BACKUP SERVICE AGREEMENT

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2.6 Upon request of School District, ESU No. 2 will initiate the process to locate and restore the School District's Content to the School District, within 48 hours, provided that School District has satisfied and is up to date on any required payments under Section 5 of this Agreement. School District, at an additional charge, may also request emergency service, within 4 hours, subject to Section 10.1.

**3. School District Content.** As among ESU No. 2 and School District, all School District records, data and information (the "Content") collected, stored, distributed or otherwise made available by or through the Backup Server shall be and remain the exclusive property of School District. School District shall not use the Backup Server for storage, possession, creation or transmission of any Content which violates any state, local, or federal law. ESU No. 2 shall treat School District's Content in a confidential manner, and shall not use, sell or intentionally or inadvertently disclose to third parties or otherwise distribute such Content, including extracted, derived or summarized records, without School District's prior written consent. ESU No. 2 will only access Content to provide the Services, for security and administrative purposes and to operate and maintain its systems. ESU No. 2 will only disclose Content subject to this Agreement as necessary to comply with applicable laws and government orders or requests (so long as ESU No. 2 provides School District with reasonable prior written notice of *such order or request* and *a* reasonable opportunity under the circumstances to contest such order or request and provided further that the disclosure is in accordance with all applicable law and regulations). In the event ESU No. 2 is obligated to (re-)produce, access and/or disclose Content in ESU No. 2's care, custody or control on School District's behalf or at School District's request, School District shall then be responsible for reimbursing ESU No. 2 for reasonable reproduction costs and professional services time at the then published professional services rate.

**4. Proprietary Rights of ESU No. 2.** ESU No. 2 owns the exclusive right, title and interest in and to the Backup Server and all other software, materials and information related in any way to the Services (the "Proprietary Information"), excluding the Content, any copyrights and copyright renewals and extensions that may be registered, obtained, or applied for under any laws now or later in force and effect of the United States or any other country and all other intellectual property rights embodied or represented in the Proprietary Information or associated therewith (the "Rights"). All information, documents, data, and other materials furnished to School District by ESU No. 2 are and shall remain the property of ESU No. 2.

**5. Payments.** The School District shall make payment for the off-site back-up services provided by ESU No. 2 in the dollar amount(s), and pursuant to the terms and conditions set forth in, the "Schedule of Payments", Appendix No. 1 to this Agreement, which is attached hereto and incorporated herein by this reference.

## 6. Term and Termination.

6.1 The initial term of this Agreement shall be one (1) year from the Effective Date ("Initial Term"). The Agreement shall be automatically renewed for additional one (1) year periods (each a "Renewal Term") unless either party gives written notice of termination no less than ninety (90) days prior to the expiration of the Initial Term or Renewal Term, as applicable. A total of three (3) Renewal Terms will be permitted under this agreement. After the third Renewal Term, continued use of Services requires a new agreement.

6.2 If School District fails to pay the full amount invoiced for services within 30 days of receipt thereof, ESU No. 2 may terminate this agreement upon 10 days written notice to School District.

6.3 Either party may terminate this Agreement upon the material breach of the other party (other than nonpayment), if such breach remains uncured for thirty (30) days following written notice of such breach to the breaching party; provided, that if such breach cannot reasonably be cured within such thirty day period using commercially reasonable efforts, the non-breaching party's right to terminate this Agreement shall not arise until the expiration of such period reasonably sufficient to allow the opportunity to cure the breach (assuming commercially reasonable efforts are being used to cure such breach).

6.4 In the event of termination of this Agreement, the following shall occur:

a. Upon termination of this Agreement, provided that this Agreement is not terminated by ESU No. 2 pursuant to Section 6.3, School District may elect to have ESU No. 2 provide School District limited access to the Hosting Services to allow transfer of the Content to another service provider (or to School District itself) and to assist with such transfer ("Content Transfer Assistance"), Such Content Transfer Assistance shall be provided by ESU No. 2 under its

# EDUCATIONAL SERVICE UNIT 2 OFF-SITE BACKUP SERVICE AGREEMENT

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then current rates, terms and conditions. Content Transfer Assistance shall be provided for a mutually agreed upon time after the effective date termination.

b. The licenses granted shall terminate upon the latter of: (i) completion of Content Transfer Assistance; or (ii) termination of this Agreement.

c. All payments due hereunder shall become immediately due and payable.

## **7. WARRANTY, REMEDY AND LIMITATION OF LIABILITY**

7.1 ESU No. 2 warrants that the Services shall conform to their appropriate written specifications. School District's sole and exclusive remedy for breach of this warranty is for ESU No. 2 to re-perform non-conforming Services, at no cost to School District. Any estimate or indication by ESU No. 2 as to the number of days or hours required by ESU No. 2 to undertake a specific task will be construed as being an estimate only. ESU No. 2 shall not be liable for a delay or for any other loss, damage or other cost suffered or incurred by School District where such estimate or indication is incorrect. Neither ESU No. 2, nor any of its employees or agents, warrants that the Services shall be uninterrupted, error free or free from security breaches. ESU No. 2 is not responsible for and can make no warranty of any kind, either express or implied, regarding the quality, accuracy or validity of the Content or the data and/or information available on its systems, or residing on or passing through its networks. In no event shall ESU No. 2 be liable to School District or any other person for any loss or damage caused by School District's reliance on the Content, data or information available on ESU No. 2's systems or Backup Server or obtained through the Services.

**7.2 EXCEPT AS SET FORTH IN SECTION 7.1, ESU NO. 2 EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES AND REPRESENTATIONS, WHETHER EXPRESS OR IMPLIED, WHETHER ARISING BY STATUTE, A COURSE OF DEALING OR USAGE OF TRADE, OR OTHERWISE, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.**

**7.3 ESU NO. 2'S LIABILITY TO SCHOOL DISTRICT FOR ANY ACTION IN CONTRACT OR TORT, INCLUDING WITHOUT LIMITATION NEGLIGENCE OR STRICT LIABILITY, FOR ANY LOSS OR INJURY ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM THE PERFORMANCE OR BREACH OF THIS AGREEMENT, OR THE USE, PERFORMANCE OR NONPERFORMANCE OF THE SERVICES SHALL NOT EXCEED THE FEES ACTUALLY PAID TO ESU NO. 2 HEREUNDER DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE LOSS OR INJURY. IN NO EVENT SHALL ESU NO. 2 BE LIABLE TO SCHOOL DISTRICT FOR ANY INDIRECT, INCIDENTAL, PUNITIVE OR OTHER CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR LOSS OF DATA) ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR SCHOOL DISTRICT'S USE OR INABILITY TO USE THE SERVICES. NOTHING IN THIS SECTION SHALL BE CONSTRUED AS ALLEVIATING SCHOOL DISTRICT'S OBLIGATION TO PAY ALL FEES DUE AND PAYABLE FOR THE SERVICES.**

7.4 This Section 7 states School District's sole and exclusive remedy and ESU No. 2's sole and exclusive liability for damages arising out of or in connection with this Agreement.

**8. Indemnification** Each party shall indemnify, defend, and hold harmless the other party and its subsidiaries, affiliated companies, and their directors, officers, employees, agents and members, from any third party claims, losses or damages (including without limitation, penalties, punitive damages and lost profits) together with all costs and expenses related thereto (including without limitation, reasonable attorney's fees), arising out of or in connection with: (a) either party's breach of this Agreement; (b) any claim that the Content infringes the intellectual property rights or other proprietary rights of a third party; or (c) any claim that the Content constitutes defamation or a violation of the right to privacy or publicity of a third party.

**9. Relationship of Parties.** Nothing in this Agreement shall be deemed to constitute a legal partnership or joint venture between ESU No. 2 and School District. Any use of the term "partner" in any communication by or between the parties or on their individual or joint behalf to describe their relationship is intended solely in the colloquial sense of a valued business relationship, and does not indicate the existence of or an offer to enter into a legal partnership, joint agency or other relationship involving common ownership or joint and/or several liability.

## **10. Miscellaneous.**

# EDUCATIONAL SERVICE UNIT 2 OFF-SITE BACKUP SERVICE AGREEMENT

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10.1 Neither party hereto shall have any liability for delay or non-fulfillment of any terms of this Agreement caused by any cause not within such party's direct control (but excluding financial inability) such as an act of God, war, riots or civil disturbance, strikes, accident, fire, lightning, explosion, power surge or failure, water, wind, transportation conditions, labor and/or material shortages, governmental controls, regulations and permits and/or embargoes.

10.2 Any notice required or permitted to be given by either party under this Agreement shall be in writing and shall be either personally delivered or sent by telecopy (confirmed by registered or certified letter), by reputable overnight courier, or by registered or certified letter to the other party at its address set forth below, or such new address as may from time to time be supplied hereunder by the parties.

10.3 No waiver by either of the parties hereto of any failure by the other party to keep or perform any covenant or condition of this Agreement shall be deemed a waiver of any preceding or succeeding breach of the same or any other covenant or condition. Except for those remedies denominated as sole and exclusive remedies in this Agreement, the remedies herein provided shall be deemed cumulative, and the exercise of one shall not preclude the exercise of any other remedy nor shall the specifications of remedies herein exclude any rights or remedies at law or in equity which may be available.

10.4 School District shall not assign, convey, transfer or encumber this Agreement or any of the rights granted under this Agreement nor assign or delegate any of the obligations imposed on it by this Agreement, in whole or in part, without obtaining the prior written consent of ESU No. 2, which consent shall not be unreasonably withheld. Any attempted assignment, transfer, conveyance or encumbrance in violation of this provision shall be null and void and shall constitute a material breach of this Agreement by School District.

10.5 This Agreement shall be construed and interpreted and its performance shall be governed by the laws of the State of Nebraska without regard to conflicts of law principles of any jurisdiction.

10.6 This Agreement may not be modified or amended except in a writing executed by authorized representatives of both parties.

10.7 This Agreement contains the entire agreement between the parties hereto, and supersedes all other oral or written representations, statements, promises, agreements and letters or other expressions of intent of any kind with respect to the subject matter hereof between them.

10.8 If any portion of this Agreement is found to be invalid or unenforceable, the parties agree that the remaining portions of the Agreement shall remain in effect.

# EDUCATIONAL SERVICE UNIT 2 OFF-SITE BACKUP SERVICE AGREEMENT

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

EDUCATIONAL SERVICE UNIT NO. 2:

[INSERT SCHOOL DISTRICT NAME]

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Date Signed: \_\_\_\_\_ Date Signed: \_\_\_\_\_

February 4, 2013

Dear School Board Members and Dr. Kassebaum,

The Post Prom Committee would like to ask if the Ashland-Greenwood Public Schools would be willing to donate the use of four of their school buses and drivers to transport Ashland-Greenwood High School Juniors and Seniors to the Post Prom Party? The Post Prom will take place on Saturday, April 13 and conclude on Sunday, April 14, 2013.

In previous years, the students have met for Post Prom at the high school at 11:30pm and been tested by the Ashland Police for sobriety. This year we would like to continue with that same process. We would like for the students to be tested and stay at the high school from 11:30 -12:00 and then ride the school buses to Champions Fun Center on 1555 Yolande Avenue in Lincoln, Nebraska.

The party will include bumper cars, bowling, video games, putt-putt golf, and at 3:00 a hypnotist, Jeff Quinn, will come in and do a show for the students.

We'd like to anticipate having the students back to the high school around 4:30-5:00am. The hypnotist show is scheduled for an hour, however, it could go a few minutes over that time.

I would be more than happy to fill any paperwork or documents needed for this transportation.

Thank you,

Trisha Nichelson

Post Prom Parent/Committee Member

## **Board of Education Approval-National Convention 2013**

- A) Itinerary- Leave October 29<sup>th</sup> late in the evening and Arrive in Louisville,KY on October 30<sup>th</sup>. Come back to Nebraska on November 2<sup>nd</sup>, 2013**
- a. **Other details such as what we will be doing on a day to basis while there are not yet planned. Can have it to you by Sept 1, 2013.**
- B) Summary of cost and funding source**
- a. **Cost- It will cost 420 per person total. A bus seat is 230 individually X 9 people (8 students, 1 advisor) = 2070 . 3 Hotel rooms for three nights= 1710 total. This equals 420 total cost per person for bus seat and hotel room.**
  - b. **Funding- We had the worker auction this spring that helped to raise money for this event. Also students that sold 1500 dollars worth of product during Fruit sales 2012 get to go for free. (Elizabeth Yunker) and students that sold 1000 dollars worth of products get half of their trip paid for (Carly Fangman). Others will have to pay at least \$350 individually. The chapter will cover 70 per person.**
- C) Mode of Transportation**
- a. **Transportation will by the Nebraska FFA Tour bus group arranged by Rick Crosier and his wife. They handle all of the transportation and hotel arrangements for all Nebraska FFA Groups. We will have at least 10 tour busses leave Nebraska. They are in charge of the driver changes and stops, etc. While we are at the convention we will be walking from the hotel to the convention center since our hotel is right across the street from the center. When we go on tours- the Nebraska group will have busses set up for us to use.**
- D) List of students traveling- Students interested as of right now are :Elizabeth Yunker, Carly Fangman, (2 more girls) + (4 boys).**
- E) Sponsors-**
- a. **Sponsors will be myself (Ms. Estrela).**
- F) Plan for supervision-**
- a. **General-I will have a complete list of all students cell phone numbers. During the day and night all students will have a sponsor with them. For some reason if we break up into small groups to eat, they must be in groups of at least three whether that is in the hotel or at the convention center. When they go to the restroom, groups of at least two.**
- G) Nights- Students have a specific bed check time each night; it varies depending on activities done that day. Advisors from Nebraska take shifts on checking on each others students in the middle of the night, since we are all in the same hotel.**



**H) Eligibility**

- a. I have a hard time telling someone who is going to pay for three fourths or more of their trip that they can't go because of one F. I will use an application to select students to go in 2013 and GPA and class load for the fall semester are factors to be filled in. I do consider the level of difficulty the students take on in their junior and senior years as well. Carly and Elizabeth will also have standards that need to be met and kept up. What that is I do not yet know. That would be something to discuss with the officer team for 2013.

CHAPTER \_\_\_\_\_ Ashland Greenwood \_\_\_\_\_

2013 NATIONAL FFA CONVENTION BUS TRIP RESERVATION

**We will depart from :**

(Bus Seats) \_\_\_\_\_

North Platte      Kearney      Grand Island      Norfolk

(Tour Fee)    \$ 306.00      \$ 266.00      \$ 252.00      \$ 252.00

(Bus Seats) \_\_\_\_\_ 9 \_\_\_\_\_

Columbus      Lincoln      Omaha/Council Bluffs

(Tour Fee)    \$ 252.00      \$ 230.00      \$ 230.00

**Rooms Requested:**

\_\_\_\_\_ 3 \_\_\_\_\_

Deluxe Rooms

Double Rooms

(2 Queen Size Beds)

(2 Queen Size Beds)

(1 Pullout sofa)

(6 Person Maxim)

(4 Person Maxim)

\$ 208.00 (Tax Incl)

\$ 190.00 (Tax Incl)

Please note that ALL Deluxe Rooms are in one tower of the Galt House while Double Rooms are in the other tower of the Galt House

**THE DEPOSIT (NON-REFUNDABLE, BUT TRANSFERABLE)**

**SCHEDULE WILL BE AS FOLLOWS :**

**\$ 50.00 per Person Due March 1, 2013**

**\$ 25.00 per Person Due May 1, 2013**

**Balance Due as of September 1, 2013**

**PLEASE E-MAIL TO: [crosierinc@conpoint.com](mailto:crosierinc@conpoint.com)**

## Future Business Leaders of America



January 24, 2013

Ashland-Greenwood School Board  
1225 Clay Street  
Ashland, NE 68003-1899

Dear School Board Members:


The Ashland-Greenwood FBLA would like to request permission to make plans to stay overnight at the State Leadership Conference (SLC) on April 4-6 of 2013. This stay would be solely financed by the FBLA organization's fundraising.

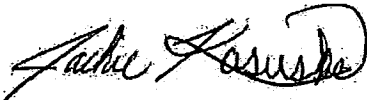
We feel it is necessary for our students to stay overnight at the FBLA State Leadership Conference (SLC) in Omaha because:

- a. Registration for the event begins Thursday at 11:00 a.m. and ends at noon on Saturday.
- b. Posting for call backs for individual events is approximately 10:30 p.m. Thursday. After we check call backs and gather the students for the ride back to Ashland, it could be 11:00 p.m. or later before leaving Omaha. Thursday night is also the evening student teams complete last minute preparation for Friday events with the advisor.
- c. Friday night includes the dance, which ends at midnight. More importantly, call backs for seniors for final job interviews are once again posted after 10:30 p.m. and final interviews begin at 7:00 a.m. Saturday morning. In anticipation of morning interviews, students would then be required to arrive at the school no later than 5:30 a.m. in order to catch the bus.

We would appreciate the opportunity to stay in Omaha, and value your support of FBLA. Thank you for your consideration in this matter.

Sincerely,

  
Amber Dutcher, Advisor

  
Jackie Kasuske, President

Students

Field Trips

Long Distance and Over Night Travel

The Board recognizes that valuable experiences can be gained by participating in field trips and that on occasion it may be necessary to travel some distance or stay over night on these trips. The Board of Education shall, however, approve all school sponsored student travel which will cause the student to travel more than 200 miles from Ashland or which will result in an over night stay. Board approval should be requested prior to any plans being made, fund raising (if necessary) taking place, or discussions with students being held.

In considering overnight or long distance travel the board shall first consider the necessity of the trip. The board may approve the travel when:

- a) The travel is a result of district or state competition for an approved student activity; or
- b) The opportunities to participate are extraordinary and the same opportunities do not exist within a proximity to Ashland that would not require overnight or long distance travel.

The board shall make a determination on the necessity of overnight travel. The district shall minimize the amount of travel done by student groups to reduce the amount of fundraising required by organizations, to minimize the loss of school time and to reduce the district's liability for students when they are under the district's care and custody over night. The Board may, however, permit over night or long distance travel and will consider the following issues:

- a) The event is more than a one day event and as a result, to save travel costs, save time spent in travel or in order to participate in the entire event it is necessary to stay overnight;
- b) The types of activities that may be taking place before or after the main event for which the group is traveling are valuable enough to warrant lengthening the stay;
- c) The departure time for the event would be prior to 6:00 AM or the arrival home is anticipated to be after 12:00 Midnight;
- d) The arrival home will not unreasonably impact a Sunday, holiday or other family time; and/or
- e) The travel will be taken during a period of time when traveling conditions can deteriorate due to poor weather.

The Superintendent or his/her designee may approve an overnight stay if prior permission of the board cannot be reasonably obtained or due to an emergency situation such as vehicle breakdown, poor travel conditions, postponement of activities or other reasons of an emergency nature or beyond the control of the district or its staff.

Final details and plans shall be approved by the Superintendent of Schools prior to departure of any groups. The Superintendent shall implement regulations for long distance and over night trips.

Approved: July 16, 1990  
Revised: April 4, 2005

6153.1  
Regulation

Students

Field Trips

Long Distance and Over Night Travel

The sponsor of a long distance or over night field trip shall seek approval for planning from the Board of Education prior to any plans being made. At least two weeks prior to departure the following items shall be presented to the Superintendent of Schools. No sponsor will travel with any student group unless final approval has been granted by the Superintendent. Items to be submitted will include:

- A) An itinerary of the trip
- B) Summary of costs and funding source(s)
- C) Identification of mode of transportation
- D) List of students traveling
- E) List of sponsors
- F) Plan for supervision
- G) Eligibility standard for participation

The following conditions must be met prior to departure.

- A) All necessary arrangements shall have been made and confirmed.
- B) All necessary funds shall be raised.
- C) Only public transportation will be used. Travel in private vehicles must be approved by the Superintendent.
- D) At least one sponsor will attend for every fifteen (15) students.
- E) At least one school employee will sponsor and the school employee will be designated as the primary sponsor.
- F) A careful plan of supervision will be made and the primary sponsor will review that plan with the other sponsors.
- G) A minimal disruption of instructional time will take place.
- H) No funds earned by the organization through soliciting or selling shall be used for trips of a non-instructional nature. Soliciting shall refer to funds raised by requesting donations within the community from organizations or individuals. Selling shall refer to the sale of an item or items for the purpose of earning a profit. Selling of items within the organization and/or ticket sales from events of an entertainment nature will be permitted fundraising for field trips of a non-instructional nature.

Approved: July 16, 1990

## Board of Education Approval- State Leadership Conference Trip

### A) Itinerary- See Attachment A

### B) Summary of cost and funding source

#### a. Costs Include:

- i. Registration (29 students \* \$50 = \$1450)
- ii. Hotel Rooms (8 rooms \* \$104/room = \$832)
- iii. Bus

#### b. The trip is financed through FBLA's fundraising activities. Students must fundraise to attend.

- i. Club's Choice Sales \$2,875
- ii. Booster Club Concessions \$500
- iii. Oxbow Speech Meet Concessions \$450

### C) Mode of Transportation

- a. Transportation will be by school bus to the hotel on Thursday morning and from the hotel Saturday at noon. No one will leave the hotel during the conference unless picked up by a parent for another excused activity.

### D) List of students traveling- See Attachment D

### E) Sponsors-

- a. Sponsors will be Tami Wall, Bryan Dutcher, and I. Mrs. Wall will help supervise throughout the day; ensuring students find event locations and compete. Mr. Dutcher will assist with supervision in the evenings at the hotel.

### F) Plan for supervision-

- a. General-All sponsors will have a complete list of student cell phone numbers. During the day, all students are competing in different rooms throughout the hotel in which we are staying. There are several general sessions and workshops where the supervisors will meet with the students throughout the day (As seen in the Itinerary). While at the hotel, students will need to use the buddy system to complete simple tasks such as going to get ice, swimming, and going down to the front desk. Students will not be allowed to have students of the opposite gender in their rooms unless I am in my room, and the door MUST remain open to the hallway for the entire time of the visit.
- b. Nights- Students have a specific bed check time each night; it varies depending on activities done that day. Once each room is checked the doors will be shut. There will be random room checks throughout the night. Sneaking out of rooms is unacceptable and could result in a trip home at their cost.

### G) Eligibility

- a. The district eligibility policy applies to all FBLA events and competitions.

Nebbraska Future Business Leaders of America  
 2013 State Leadership Conference  
 Tentative Schedule  
 Ramada Plaza Hotel and Convention Center  
 April 4-6, 2013

*All rooms to be determined after the Ramada Plaza renovation is complete.*

Conference Headquarters	Salon A
Grading/Work Room	Salon A
Exhibitors, Candidates and Chapter Projects	Palace Foyer
Scrapbook Display	Mini Dome
Scantron Room	Sales Office Boardroom

Comfort Inn = CI  
 Omaha Executive Inn and Suites = OES

\*Open to all conference participants  
 \*\*Required of all conference participants

**Thursday, April 4**

11:00 - 1:00	*Hotel Registration	To Be Determined
11:00 - 1:00	**Conference Registration	Palace Foyer
11:00 - 1:00	State Officer Campaign Booth Setup	Palace Foyer
11:00 - 1:00	T-SHIRT Pick Up	Palace Foyer
11:30 - 12:30	State Officer Campaign Check-In	Palace Foyer
11:45 - 12:00	State Officer Candidate Meeting	Palace Foyer
1:00 - 3:00	*Opening General Session	Palace Ballroom
3:00 - 3:45	Adviser Meeting	Holiday Ballroom
3:45 - 4:15	Competitive Event Chairmen	Holiday Ballroom
3:45 - 4:30	New Adviser Seminar	Tower A
<i>Advisers new to the SLC, this workshop is for you! Don't miss the chance to learn everything you need to know about the SLC. Bring your questions!</i>		
4:00 - 4:50	*Seminar	Palace E/F/G
4:00 - 4:50	Accounting I	Century
4:00 - 6:00	Advisers Proofread Computer Applications	Palace B
4:30 - 7:30	Job Interview (Seniors Only)	Omaha Room
<i>Submit materials and schedule interview time</i>		
5:00 - 5:50	Future Business Leader (Seniors Only)	Century
5:00 - 5:50	Spelling	Holiday Ballroom
5:00 - 7:00	Advisers Proofread Word Processing I	Palace B
6:00 - 6:50	Business Communication	Holiday Ballroom
<i>Schools A-L as listed on nametag</i>		
<i>Schools M-Z as listed on nametag</i>		
6:00 - 8:00	Impromptu Speaking Instructions	Century
6:00 - 8:00	Impromptu Speaking Preparation	OES International East
6:00 - 8:00	Impromptu Speaking Preliminary Round	OES Boardroom
6:00 - 8:15	Global Business Instructions/Preparation	OES
6:00 - 8:15	Global Business Performance	Hearland B
6:00 - 8:15	Management Information Systems Instructions/Preparation	Hearland C
6:00 - 8:15	Management Information Systems Performance	CI Boardroom
6:00 - 8:15	Partnership with Business Instructions/Performance	CI Ballroom A
6:00 - 8:15	Public Speaking I Preliminary Round Group A	CI Ballroom B
6:00 - 8:15	Public Speaking I Preliminary Round Group B	Boardroom 1
6:00 - 8:15	Public Speaking II Preliminary Round Group A	Boardroom 3
6:00 - 8:15	Public Speaking II Preliminary Round Group B	Teahouse
6:00 - 8:30	Advisers Proofread Word Processing II	Schooner
		Palace B

7:00	Campaign Booths Close	
7:00 - 7:30	State Officer Candidate Meeting	Palace Foyer
7:00 - 7:50	Health Care Administration	Palace A
7:00 - 7:50	Introduction to Business	Century
8:00 - 8:30	President's Recognition	Holiday Ballroom
	<i>Sponsored by FBLA Advisory Council</i>	Palace D
8:00 - 8:50	Accounting II	
8:00 - 8:50	Computer Problem Solving	Century
8:00 - 8:50	Hospitality Management	Century
8:30 - 8:45	Group Pictures	Holiday Ballroom
9:00 - 9:30	Formal Carous	Palace Foyer
9:30 - 10:30	Group Pictures	Palace E/F/G
10:30	Posting of Speaking Finalists	Palace Foyer
11:30	Coffee	Palace Foyer
		Everyone

Friday, April 5

8:00 - 8:50	Economics	
8:00 - 8:50	Proofreading	Century
8:00 - 8:50	Parliamentary Procedure Team Written Exam	Holiday Ballroom
8:00 - 11:00	Word Processing II Judging	Palace D
8:30 - 12:00	Accounting II Judging	Palace B
8:30 - 12:00	Computer Applications Judging	Palace B
8:30 - 12:00	Database Design and Applications Judging	Palace B
8:30 - 12:00	Spreadsheet Applications Judging	Palace B
8:30 - 12:00	Word Processing I Judging	Palace B
9:00 - 12:30	Electronic Career Portfolio	Palace B
9:00 - 9:50	Keyboard Knowledge	Tower A
9:00 - 9:50	Cyber Security	Holiday Ballroom
9:00 - 9:50	Seminar	Century
9:00 - 11:00	Entrepreneurship Instructions/Preparation	Palace E/F/G
9:00 - 11:00	Entrepreneurship Performance	OES
9:00 - 11:15	Banking & Financial Systems Instructions/Preparation	OES
9:00 - 11:15	Banking & Financial Systems Performance	Heardland B
9:00 - 12:00	Business Ethics Instructions/Prep	Heardland C
9:00 - 12:00	Business Ethics Preparation	Palace D
9:00 - 12:00	Business Ethics Performance	Fort Taylor and Stowaway
9:00 - 12:00	Marketing Instructions/Preparation	Schooner
9:00 - 12:00	Marketing Performance	Boardroom 1
9:00 - 12:00	Network Design Instructions/Preparation	Boardroom 3
9:00 - 12:00	Network Design Performance	Palace A
10:00 - 10:50	Introduction to Business Communication	Palace C
10:00 - 10:50	Technology Concepts	Holiday Ballroom
10:00 - 10:50	Seminar	Century
11:00 - 11:50	Business Law	Palace E/F/G
11:00 - 11:50	Business Math	Century
11:00 - 11:50	Seminar	Holiday Ballroom
12:00	Parliamentary Procedure Teams Posted	Palace E/F/G
12:00 - 12:50	Introduction to Technology Concepts	Palace Foyer
12:00 - 12:50	Business Procedures	Century
12:50	Job Interview Judges Orientation	Holiday Ballroom
1:00 - 1:50	Business Calculations	Omaha Room
1:00 - 1:50	FBLA Principles and Procedures	Holiday Ballroom
1:00 - 1:50	Seminar	Century
1:00 - 3:00	Management Decision Making Instructions/Preparation	Palace E/F/G
1:00 - 3:00	Management Decision Making Performance	OES
1:00 - 3:15	American Enterprise Instructions	OES
		Tower B



1:00 - 3:15	*American Enterprise Performance	Tower A
1:00 - 3:15	Community Service Instructions/Performance	Palace C
1:00 - 3:00	Business Presentation Instructions/Performance	Palace A
1:00 - 3:30	Client Service Instructions/Preparation	For Taylor
1:00 - 3:30	Client Service Performance	Schooner
1:00 - 3:30	Emerging Business Issues Preparation	Headland B
1:00 - 3:30	Emerging Business Issues Performance	Headland C
1:00 - 3:30	Help Desk Instructions/Preparation	Boardroom 1
1:00 - 3:30	Help Desk Performance	Boardroom 3
1:00 - 4:30	Job Interview Event	Omaha Room
1:30 - 4:00	Advisers Hospitality	Palace B
1:30	Campaign Booths Close	Palace Foyer
1:30 - 2:15	Remove Campaign Materials	Palace Foyer
2:00 - 2:50	Networking Concepts	Palace Foyer
2:00 - 2:50	Introduction to Parliamentary Procedure	Century
2:00 - 2:50	Personal Finance	Century
2:00 - 2:50	*Seminar	Holiday Ballroom
2:10	Job Interview Judges' Orientation	Palace E/F/G
2:30 - 4:30	Primary Ballot Voting	Omaha Room
3:00 - 3:50	Sports Management	Palace Foyer
3:00 - 3:50	*Seminar	Holiday Ballroom
4:00 - 5:45	*Group Pictures	Palace E/F/G
4:00 - 6:00	*Public Speaking I Finals	Palace Foyer
4:00 - 6:30	Impromptu Speaking Draw/Hold	Boardroom 1
4:00 - 6:30	Impromptu Speaking Preparation	Teahouse
4:00 - 6:30	Impromptu Speaking Finals	Stowaway
4:00 - 7:00	Parliamentary Procedure Draw/Hold	Schooner
4:00 - 7:00	Parliamentary Procedure Preparation	OEIS International East
4:00 - 7:00	*Parliamentary Procedure Performance	OEIS Pacific
5:00	State Officer Candidate Finalists Posted	OEIS International West
5:30	Job Interview Semi-Finalists Posted	Palace Foyer
5:30 - 6:30	Delegate Assembly - Officer Voting	Palace Foyer
5:30 - 7:30	*Public Speaking II Finals	Palace Ballroom
5:30 - 8:00	*Buffet Dinner	Boardroom 3
6:30 - 8:30	Job Interview Semi-Final Interviews	Holiday Ballroom
7:00 - 7:45	Group Pictures	Omaha Room
8:00 - 10:00	*Second General Session	Palace Foyer
9:30 - 10:30	Group Pictures	Palace Ballroom
10:00 - 12:00	Dance	Palace Foyer
10:30	Posting of Future Business Leader and Job Interview Finalists	Palace D/E
10:30 - 12:00	Adviser Reception	Palace Foyer
12:00	Outrow	Holiday A
		Everyone

**Saturday, April 6**

7:15	Future Business Leader Finalists Hold	Boardroom 1
7:15	Job Interview Finalists Hold	Boardroom 1
7:30 - 9:15	Future Business Leader Interviews	Tower B
7:30 - 9:15	Job Interview Final Interviews	Boardroom 3
8:30	Chapters May Save Seats for the Awards Program	Tower A
8:30 - 9:30	Group Pictures	Palace Ballroom
9:45 - 11:45	*Awards Program	Palace Foyer
		Palace Ballroom

<b>SLC Candidates-Attach. D</b>
Judy, Isabelle
Kasuske, Jackie
Rohrbough, Serena
Willard, Chelsea
Wall, Cassidy
Chudomelka, Leslie
Fox, Josie
Harris, Jessica
Stille, Ben
Relsen, Amy
Vavak, Jeb
Nichelson, Mallory
Teahon, Paige
Parker, Chase
Fisher, Walker
Sunblade, Cassie
Braukmuller, Wyatt
Goff, Taylor
Rosenbaum, Carrie
Sliva, Kate
Craven, Tyler
Chudomelka, Bryce
Waggoner, Kelsey
Dirks, Caden
Lusinski, Shaina
Garner, Kennedy
Washburn, Cory
Rohrbough, Trevor
Garner, Gunnar