

**Ashland-Greenwood Public Schools
Board of Education
Meeting Minutes
June 17, 2013**

Opening

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on June 17, 2013

Attendance

The roll was called and the following Board members were present:

Attendance Taken at 7:28 PM:

Present Board Members:

David Nygren
Suzanne Sapp
Karen Stille
Tom Walsh

Absent Board Members:

Melvin Cerny
Kevin Garner

Notice

Notice of the meeting was posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

A brief summary of board proceedings and list of claims will be published in the Ashland Gazette.

1. Call to Order. Roll Call.

Discussion:

A regular meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened in open and public session at 7:30 p.m. on 17th June, 2013 by President Stille.

2. Acknowledge of Open Meetings Law posting.

Discussion:

President Stille announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

3. Pledge of Allegiance.

Discussion:

All stood and recited the Pledge of Allegiance.

4. Visitors and Communication from the public.

Discussion:

There were no visitors or communication from the public.

5. Approval of changes in the mailed agenda and/or changes in the agenda order.

6. Public Hearing on Parental Involvement Policy

Discussion:

A public hearing was held to consider and receive input on the Parental Involvement Policy. No public input was received.

7. Public Hearing on Student Fee Policy

Discussion:

A public hearing was held to review student fee policies and discuss, consider and receive input on a proposed student fees policy. No public input was received.

8. Approval of Consent Agenda Items.

Motion Passed: Approval of consent agenda including previous board meeting minutes, current monthly financial statements for all accounts and current monthly claims for all accounts.

Renewal of Learn2move Physical Therapy contract and ESU 2 Technical and Support Contract passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny	Absent
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

9. Administrators' and Practitioners' Reports

9.1. Ms. Finkey

Discussion:

Mrs. Finkey's report highlighted several professional development activities and classes that staff and administrators are involved in over the summer months.

9.2. Ms. Bray

Discussion:

Mrs. Bray gave an update on summer school as well as facility projects currently underway in the elementary building.

She also talked about her participation/attendance on the Marzano Academy II team.

9.3. Mr. Jacobsen

Discussion:

Mr. Jacobsen updated on summer school progress. Phil Onwiler, Lona Pinkall/Kristi Bundy, and Christine Caswell are serving as MS teachers. Trisha Nicholson and Jon Richards are supervising the high school students. (Mr. Walsh asked if the number enrolled was higher than normal; Mr. Jacobsen noted similar to last year but certainly many more than several years ago.)

He also updated on graduation status. Of 3 who did not complete by graduation, 1 finished during summer school and 1 other making progress.

He updated on some facility projects.

9.4. Dr. Kassebaum

Discussion:

Dr. Kassebaum shared that district looking to change e-mail system. First Class is not only expensive but also requires a lot of man power. An e-mail system supporte by ESU 2 would be more cost and time effective.

Praised the board for supporting the right work - i.e. Marzano Academy

Praised the administrative staff for work completed over the summer. Many additional hours invested to ensure things run smoothly when school resumes.

Praised the teaching staff for supporting new initiatives - Marzano Instructional Framework and new Evaluation Policy.

Praised the non-certified staff for the amount of additional tasks completing over the summer in addition to normal/daily tasks.

Talked about budget - decrease in state aid but likely an increase in property valuation - continue to work towards a balance.

Insurance update - quote being examined by both parties regarding the locker room damaged by fire. The goal is to have it usable by fall. Dr. K has communicated that his expectation is that it be completed by the first week in August.

A-G logo at FB field is scheduled to be completed this week.

10. Old Business

10.1. Discussion and action to approve Staff Handbooks

Motion Passed: Approval of 2013-14 staff handbooks passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny	Absent
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

11. Discussion and action to approve Student Handbooks

Motion Passed: Approval of 2013-14 student handbooks passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny	Absent
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

12. New Business

12.1. Consideration and action to reaffirm the Parental Involvement Policy 1240

Motion Passed: Approval to reaffirm the Parental Involvement Policy 1240 passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny	Absent
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes

Karen Stille Yes
Tom Walsh Yes

12.2. Consideration and action to approve the revised student fee policy 5500 and student fees for 2013-14 term

Motion Passed: Approval to approve the revised student fee policy 5500 and student fees for 2013-14 passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny Absent
Kevin Garner Absent
David Nygren Yes
Suzanne Sapp Yes
Karen Stille Yes
Tom Walsh Yes

12.3. Discussion and action to hire non-certified member

Discussion:

Brad Jacobsen recommended Rosa SantaCruz-Irland for the special education para professional position at the middle/high school. Rosa has served as a para professional substitute for the district this past year.

Motion Passed: Approval to hire Rosa SantaCruz-Irland as a non certified staff member passed with a motion by David Nygren and a second by Suzanne Sapp.

Melvin Cerny Absent
Kevin Garner Absent
David Nygren Yes
Suzanne Sapp Yes
Karen Stille Yes
Tom Walsh Yes

12.4. Discussion and action to approve Hot Lunch prices for 2013-14 school term

Discussion:

Dr. Kassebaum advised the board that pursuant to federal regulation; we are required to raise meal prices 10 cents. Breakfasts will cost \$1.40 for both buildings, Elementary lunches will cost \$2.25 and Middle/High School lunches will cost \$2.45. Discussion was held.

Motion Passed: Approval of 2013-14 meal prices passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny Absent
Kevin Garner Absent
David Nygren Yes
Suzanne Sapp Yes
Karen Stille Yes
Tom Walsh Yes

12.5. Discussion and action to approve revised school calendar for the 2013-14 school term.

Discussion:

The recommendation to change is based on new state pot of funds available to districts who exceed the average of 175 student days. Revised calendar increases student days to 182 (with 5 snow days built in - so 177 student days). Number of staff days remains the same.

If board approves, admin. would communicate changes to staff via e-mail and the web-site.

Motion Passed: Approval of revised 2013-14 calendar passed with a motion by Tom Walsh and a second by David Nygren.

Melvin Cerny	Absent
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

12.6. Discussion and action on new evaluation policy

Discussion:

This is a one year approval due to the pilot project. After 13.14, district may revise model and then policy would need to be adopted again for 14.15.

Policy does give district authority to use a multiple year cycle. We would like to use a 2 year cycle.

Motion Passed: Approval of certified staff and administrator evaluation policy including moving teacher evaluations to a 2 year cycle. passed with a motion by Tom Walsh and a second by Suzanne Sapp.

Melvin Cerny	Absent
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

12.7. Discussion and action on wages and benefits for employees working in positions that do not require a teaching certificate

Discussion:

This matter will be moved to be discussed in closed session and moved to the end of the agenda.

12.8. Closed Session

Motion Passed: Approval to enter closed session for protection of the public interest and for the prevention of needless injury to the reputation of an individual(s): Personnel and the evaluation of job performance passed with a motion by David Nygren and a second by Suzanne Sapp.

Melvin Cerny	Absent
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

12.9. Reconvene

Motion Passed: Approval to reconvene from closed session passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny	Absent
Kevin Garner	Absent
David Nygren	Yes
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

12.10. Discussion and action on wages and benefits for employees working in positions that do not require a teaching certificate

Discussion:

No action was taken.

13. Informational Items

Discussion:

There were no additional informational items.

14. Call for Next Meeting

Discussion:

The next meeting is set for Monday, July 15 at 7:30 p.m. All meetings are held in Ashland-Greenwood Middle/High School, Conference Room at 1842 Furnas Street, Ashland, NE 68003. Notice of the meeting are posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. All meetings are open to the public. An agenda for the meeting shall be kept continuously current in the Office of the Superintendent of Schools at 1225 Clay Street.

15. Adjournment.

Discussion:

The meeting adjourned at 9:16 p.m.

Ashland-Greenwood Public Schools' Claims
General Fund Claims
July 15, 2013

Check #	Vendor	Amount	Description
031200	Seminole Retail Energy Services. LLC	\$ 1,551.40	Natural Gas
031201	Ashland Disposal Service	\$ 215.00	Custodial: Waste Removal
031202	Ashland Gazette/Wah-Wav-Ash News	\$ 30.00	Media: periodicals
031203	C & L Hardware	\$ 1,407.17	All Areas: Supplies, Equipment
031204	Carlex	\$ 109.40	Instruction: Spanish supplies
031205	Carson-Dellosa Publishing	\$ 79.94	Elem Instruction: Supplies
031206	City Of Ashland	\$ 2,837.64	Water and Sewer
031207	IdentiSys Incorporated	\$ 373.61	Instruction: ID Badge Supplie
031208	Cornhusker State Industries	\$ 1,175.00	Round Tables, table/cabinet unit
031209	Curriculum Associates, LLC	\$ 670.88	Special Education: ASD GRANT
031210	Datavision	\$ 735.00	Inst. Tech.: Comp. Serv.
031211	Discount School Supply	\$ 94.52	Elem Instruction: Supplies
031212	Eddie Lawn Service, LLC	\$ 325.00	Grounds:Contracted Services
031213	Egan Supply Co.	\$ 719.48	Custodial: Equipment
031214	Esu #2	\$ 20.50	Media: AV Materials
031215	Fairfield Inn	\$ 179.90	Voc Ag: Hotel NCE Conf
031216	Flinn Scientific Inc	\$ 839.73	Instruction: Supplies
031217	General Fire and Safety	\$ 840.50	Custodial: Qrtly Inspection
031218	GovConnection Inc.	\$ 1,188.19	SPED Instruction: Comp Equip
031219	Greenwood/Midwest Farmers Coop	\$ 199.48	Grounds: Supplies
031220	Holiday Inn Hotel	\$ 247.85	Transportation: NSTA Conferene
031221	Iowa School For The Deaf	\$ 142.72	Sped: Student Transportation
031222	J. W. Pepper & Son, Inc	\$ 705.60	Vocal Music: Supplies
031223	Nebraska Sports	\$ 1,807.04	Pupil Support: HSFb Helmets
031224	Lingui Systems Inc.	\$ 41.95	Speech Therapy: scoring forms
031225	Matheson Tri-Gas, Inc/Linweld	\$ 40.50	Voc AG: Supplies
031226	Menard Inc	\$ 1,107.49	All Areas: Supplies, Equipment
031227	Midwest Technology Prod & Ser	\$ 1,706.00	Instruction: Shop equipment
031228	Nebraska Assoc for Curriculum, Instruc.	\$ 475.00	Title II A: SIP Workshop
031229	NASCO (Aristotle Corporation)	\$ 190.50	Instruciton: equipment
031230	Nebraska Council of School Admin.	\$ 790.00	Voc Ag: fees for NCE conference
031231	One Source, Inc	\$ 54.00	Elem Prin: Background Checks
031232	Omaha Public Power District	\$ 10,056.36	Electricity
031233	Pioneer Valley Education Press	\$ 31.00	Elem Instruction: book builders
031234	Pitney Bowes Postage By Phone	\$ 1,000.00	All Areas: Postage
031235	Pitsco Inc	\$ 123.93	HAL: Supplies
031236	Plak Smaker	\$ 83.90	School Nurse: Supplies
031237	Platte Valley Sanitation Inc	\$ 325.00	Custodial: Waste/Recycling
031238	Quill Corp	\$ 1,257.50	Supplies

Ashland-Greenwood Public Schools' Claims
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031239	Reid's Variety	\$	73.40	Summer Schl: Supplies
031240	Seeds of Life Inc	\$	750.00	Repair of Logo
031241	Michael Smith	\$	500.00	Anti-bully Assebmly
031242	Steve Spangler Science	\$	57.94	Supplies
031243	Super Duper Publications	\$	26.90	Speech Therapy: supplies
031244	Teacher's Discovery	\$	315.24	Instruction: Supplies
031245	TEACHING STRATEGIES LLC	\$	177.65	Special Ed: TSG preschool por
031246	Tech Depot	\$	1,226.82	Inst Tech: Hardware
031247	iParadigms,LLC	\$	1,200.00	Inst Tech: Software
031248	United Rental	\$	889.96	Maintenance: 26" Lift Rental
031249	US Mechanical Service Inc	\$	1,859.00	Maintenance: Qtrly Services
031250	Voyager Fleet Systems, Inc.	\$	1,398.06	Transportation: Fuel
031251	Wahoo-Waverly-Ashland Newspapers	\$	40.50	Media: Periodical Subscription
031252	Waverly Public Schools	\$	16,000.00	Tuition
031253	West Music Co Inc	\$	169.20	Vocal Music: Rhythm Instrumen
031254	Tyler Williams	\$	1,500.00	Grounds: Tree Work
031255	Woodwind & Brasswind	\$	724.95	Band: Furniture & Equipment
031256	A-G Payroll Account	\$	247,157.77	Net Payroll
031257	AGEA	\$	2,592.00	Employee Dues
031258	BCBS	\$	84,011.19	Payroll Employee Health Ins
031259	Centennial Bank	\$	10,389.31	Payroll Section 125 Deduct
031260	Guardian	\$	851.50	Payroll Employee Life Prem
031261	Madison National Life	\$	1,063.27	Payroll LTD Insurance Prem
031262	MidAmerica 403b	\$	1,425.00	Payroll Annuity Deduction
031263	A-G Payroll Account	\$	12,113.27	Payroll State Tax Wthhldg
031264	A-G Payroll Account	\$	87,979.42	Payroll Federal Tax Wthhldg
031265	Retirement	\$	71,418.92	Payroll Retirement Wthhldg
031266	TheStandard	\$	891.20	Employee Vision Plan
031267	Admin Operations Account	\$	385.45	Mileage, Supplies
031268	Awards Unlimited, Inc.	\$	38.75	Instruction: Engraving
031269	Barnes & Noble Inc	\$	150.95	HS Reg. Instru.: Supplies
031270	Bio Corporation	\$	41.35	Instruction: Supplies for lab
031271	C & L Hardware	\$	43.77	Maintenance: Building Material
031272	Cengage Learning	\$	358.60	HS Reg. Instru.: software
031273	Brooke L Cheleen	\$	165.50	Physical Therapy
031274	Cornerstone Printing & Marketing	\$	402.04	Instruction: Report card-Trans. paper
031275	Flinn Scientific Inc	\$	46.92	HS Reg. Instru.: Supplies
031276	Gopher Sports	\$	740.74	Elem Instruction: PE supplies
031277	GovConnection Inc.	\$	5,555.95	Media: AV Equip
031278	Health Edco/SJS Partnership	\$	159.50	9-12 Reg. Inst.: Supplies

Ashland-Greenwood Public Schools' Claims
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031279	Hillyard/Sioux Falls	\$	5,842.83	Custodial: Supplies/ Service
031280	HMH Pub DBA Holt, Rinehart Winston	\$	4,747.46	K-5 Reg. Instr.: Textbooks
031281	International Reading Association	\$	69.00	Principal: IRA dues/journals
031282	IXL Learning Inc/Quia	\$	49.00	Instruction: Supplies
031283	J. W. Pepper & Son, Inc	\$	42.88	Instrumental Music: Supplies
031284	Lakeshore Learning Materials	\$	265.53	Elem Instruction: Supplies
031285	McGraw Hill Companies	\$	146.07	Instruction: Supplies
031286	MCI Communications Services, Inc.	\$	49.21	Long Distance Service
031287	Music In Motion	\$	74.85	Elem Instruction: Supplies
031288	NASCO (Aristotle Corporation)	\$	169.30	Elem Instruction: supplies
031289	NCS Pearson/The Psychological Corp	\$	348.48	Speech Therapy: Testing forms
031290	Perry, Guthery, Haase & Gessf	\$	70.00	Legal Services
031291	Plank Road Publishing, Inc.	\$	127.20	Vocal Music: Instructional Materials
031292	Power Systems Inc.	\$	359.06	9-12 Reg. Instr.: Supplies
031293	Quest Software, Inc.	\$	154.00	Inst. Tech.: Cont. Serv.
031294	Ralston Public Schools	\$	219.45	4th Qtr Services
031295	Raymond Geddes & Company Inc	\$	218.24	Elem Guidance: Supplies
031296	Really Good Stuff	\$	497.89	Elem Instruction: Supplies
031297	School Datebooks	\$	1,375.21	Instruction: Supplies PLANNER
031298	School Specialty	\$	256.52	Instruction: Handwriting Card
031299	Security Equipment Inc	\$	15,446.00	Maintenance: Install Fire System
031300	Social Studies School Service	\$	58.13	Instruction: Supplies
031301	Solution One	\$	442.91	Instruction: Copier Use
031302	Sparkling Klean	\$	5,696.60	Janitorial Services
031303	Teachers' Curriculum Institute, LLC	\$	694.05	K-5 Reg. Instr.: Textbooks
031304	Tech Depot	\$	115.98	Media: AV EQUIP
031305	Todd Valley Plbg. & Htg	\$	5.03	Maintenance: Building Material
031306	Turtle Pine, Inc.	\$	164.89	K-5 Reg. Instr.: Supplies
031307	U.S. Post Office	\$	250.00	Bulk Mail Acct
031308	VISA	\$	1,483.47	Title II A: travel exp.
031309	Wahoo-Waverly-Ashland Newspapers	\$	93.73	Bd of Ed: Adv & Printing
031310	Beverly Wlggs	\$	206.10	Occupational Therapy
031311	Williams Sales & Service	\$	6,446.94	Transportation: Bus Inspect
031312	The Wright Group/McGraw Hill	\$	9,955.01	K-6 Reg. Instr: Textbooks

Incompletes

Windstream

Seminole/Post Rock

No Frills

Telephone Service

Natural Gas

All Areas Supplies

Ashland-Greenwood Public Schools' Claims
General Fund Claims
July 15, 2013

VISA
Payflex
NSAA
SEI

Travel, Supplies
Employee Benefit
Organizational Fees
Security Entrance Both Buildings

Authorized by:

July 14, 2013

Dear Teresa,

I am putting in my resignation, effective immediately. Working for the school has been a wonderful experience full of fun times and amazing people. I have learned so much over the last 13 years, and I want to thank you for all the support and fond memories. I will miss everyone dearly.

Sincerely,

Barb Lichtas

A handwritten signature in cursive script that reads "Barb Lichtas". The signature is written in black ink and is positioned below the typed name.

Supplier Equipment

Teacher desks (x5)

2 drawer legal filing cabinet

Document cam/scanner table

Arc Welders x5 (various working conditions)

Metal Band saw (not working)

5 drawer file cabinet

10" Craftsman Radial Arm Saw

10" Rockwell Unisaw table saw, 1.5 HP motor

10" McCulloch chop saw

various hand power tools

T shirt press for heat application printing

LAB VOLT TD 40036-OC Alternate Energy station

LAB VOLT Environmental Tech water treatment station

LAB VOLT 5400 CNC mill station

LAB VOLT Fundamental Fluid Power Trainer station

LAB VOLT TD40000-OC Wind Tunnel station

Massey Ferguson Yard tractor

Implements used with tractor that are not in use

Laptop computer cart

BIG round conference table

Tall Black speaker

Small section of countertop

2 Steel base cabinets

Vinyl Siding

Science teaching lab on wheels

time clock

2 drawer filing cabinet

7' Western Show Plow Blade

2 teachers desks

2' ft shelf cabinet

rubbermaid utility cart

25" Magnavox TV

25" Magnavox TV

8' round table

Full Size Stage Curtain and Valance (Ice Blue)

Digital video Camcorder w/cassette, charger and case

Sony Camera - uses floppy disks

Sony Camera with small CD disks

Hand-held weights and metal stand

Plaster artwork X 2

2 drawer file cabinet

time clock