

Ashland-Greenwood Public Schools
Board Agenda
Saunders County School District No. One
Monday, January 18, 2010
Library, Ashland-Greenwood High School
1842 Furnas Street
Ashland, NE 68003

The Transportation Committee will meet at 7:00 PM on Monday night in advance of the meeting!

Annual Meeting
7:30 PM

1. Call to Order by Superintendent per Board rules. Roll Call.
2. Acknowledgement of Open Meetings Law posting.
3. Oath of Office to Reelected Board Members.
4. Elections.
 - a. Temporary Chairperson – Superintendent of Schools
 - b. Election of a Board President
 - c. Election of a Board Vice President
 - d. Election of a Board Secretary
5. Appointments
 - a. Appointment by the Board of an Executive Secretary. It will be recommended that Carrie Holz be appointed to this position.
 - b. Appointment by the Board of School District Legal Counsel. It will be recommended that the law firm of Perry, Guthery, Haase and Gessford of Lincoln, Nebraska be appointed.
6. Designation of a District Newspaper by the Board of Education for the purpose of publishing notices as required by law. It will be recommended that the Board of Education designate the Ashland Gazette as the school district newspaper for legal notices.
7. Adjournment

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Monday, January 18, 2010
Library, Ashland-Greenwood High School
1842 Furnas Street
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Regular Meeting
Following Annual Meeting

If this agenda is not completed by 11:00 p.m., the meeting should be recessed to a later date.

1. Call to Order. Roll Call.
2. Acknowledgement of Open Meetings Law posting.
3. Recognition of public participation at the meeting, identification of speakers and determination of time limits on participation.
4. Visitors and Communications from the Public.
5. Approval of any changes in the mailed agenda and/or changes in the agenda order. (Note: All agenda action items must be submitted to the Superintendent of Schools at least 24 hours in advance of the meeting.)
6. Approval of Consent Agenda Action Items
 - A. Approval of minutes of previous meetings. Pages 1-7
 - B. Financial Reports: District Funds. Pages 8-18
 - C. Action on Claims. Pages 19-21
 - D. Contract Renewals:
7. Administrative and Practitioners Reports
 - A. Mr. Dustin Foutch: Technology Use in IT Program
 - B. Ms. Finkey
 - C. Ms. Bray
 - D. Mr. Jacobsen
 - E. Mr. Pease
8. Old Business
 - A. Consideration and action to amend and adopt Board Policy 5142.1 related to Restraint and Seclusion. Pages 22-27
9. New Business
 - A. Consideration and action to approve request for long distance and overnight travel.
 1. Band is requesting a trip to Kansas City, waiver of Sunday activity rule and assistance with transportation. Page 28
 2. Wrestling team is requesting overnight travel for State Wrestling in Omaha due to early morning weigh-ins. Page 29
 - B. Acceptance of personnel resignation. Page 30
 - C. Discussion and possible action on changes to 2009-10 School Calendar. Page 31

- D. Approval of Change Order on construction project. Page 32-33
- E. Appointment by President of Board Committees. Page 34
- F. Review of ELL Handbook. Pages 35-44
- G. Appointment of Craig Pease as District Representative for all state and federal programs.
- H. Declaration of Conflict of Interest by Board Members for the record.
- I. Consideration and action to appoint Farmers and Merchants National Bank, Centennial Bank and the Nebraska Liquid Asset Fund as district depositories and investment accounts for all funds.
- J. Consideration of matters related to real estate. (The Board may want to enter into executive session for discussion purposes.)

10. Informational Items

- A. ACT Score History Page 45
- B. NASB/NCSA Labor Relations Conference is in Kearney on February 1-2

11. Other items presented by Board for future consideration.

12. The next regular meeting for the board is scheduled for February 1, 2010 at 7:30 PM in the Library at Ashland-Greenwood High School at 1842 Furnas Street in Ashland, NE. That is the same date as the Labor Relations Conference in Kearney. The Board may want to revise their February meeting calendar.

13. Adjournment

Notices:

COPY OF OPEN MEETINGS ACT: The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the North wall of the meeting room west of the main entrance.

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: When it is your turn to speak during the public forum portion of the agenda, please come forward, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak only one time and must limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a Board meeting.

General Rules: Please remember that this is a meeting of the Board of Education held in public for conducting the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

**Ashland-Greenwood Public Schools
Board of Education
Meeting Minutes
December 21, 2009**

Opening

A meeting of the Board of Education of Ashland-Greenwood Public School was convened in open and public session at 6:00 p.m. on December 21, 2009 by President Kevin Garner.

Present

The roll was called and the following Board members were present: Randy Beranek, Melvin Cerny, Kevin Garner, David Nygren, Suzanne Sapp and Karen Stille. No members were absent.

Notice of the meeting was posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

Call to Order

The meeting was duly called to order.

Announcement of Open Meetings Act Posting

At the beginning of this meeting, President Garner announced and informed the public that a current copy of the Open Meetings Act is posted on the wall behind the board members in the meeting room.

Agenda Change

There was no change to the mailed agenda.

Consent Agenda

A motion was made by Beranek with second by Nygren to approve all of the items on the consent agenda except for claims: #026976 Lee Sapp Ford-Mercury, \$80.85 & #027004 Suzanne Sapp, \$128.69. After discussion and on roll call vote, the board voted as follows: Voting yes: Beranek, Cerny, Garner, Nygren, Sapp and Stille. Voting no: none. No members were absent and not voting. Motion carried.

A motion was made by Beranek with second by Nygren to approve claims: #026976 Lee Sapp Ford-Mercury, \$80.85 & #027004 Suzanne Sapp, \$128.69. After discussion and on roll call vote, the board voted as follows: Voting yes: Beranek, Cerny, Garner, Nygren and Stille. Member Sapp abstained from voting. Voting no: none. No members were absent and not voting. Motion carried.

Administrative and Practitioners Reports

Mr. Pease reported that the bid opening scheduled for Tuesday, December 22 has been rescheduled to Wednesday, December 23.

OLD BUSINESS

2009-10 School Calendar

Consideration and action to approve the proposed 2010-11 school calendar. Pease presented one comment for review. Pease told board members that the calendar does not note 190 staff days and 180 student days however those days have 5 snow days built in and will be adjusted to break earlier for the summer if not used. Discussion was held.

Motion by Sapp with second by Cerny to approve the 2010-2011 school calendar. After discussion and on roll call vote, the board voted as follows: Voting yes: Beranek, Cerny, Garner, Nygren, Sapp and Stille. Voting no: none. No members were absent and not voting. Motion carried.

NEW BUSINESS

Personnel Issues

Consideration and action to continue appointment Nancy Ray as long term substitute in High School English department indefinitely. Discussion was held.

Motion by Stille with second by Cerny to continue appointment Nancy Ray as long term substitute in High School English department indefinitely. After discussion and on roll call vote, the board voted as follows: Voting yes: Beranek, Cerny, Garner, Nygren, Sapp and Stille. Voting no: none. No members were absent and not voting. Motion carried.

Principal Jacobsen presented a handout of activities that the Assistant Activity Director would be responsible for covering overall supervision of the event including handling gate cash, admissions, travel arrangement, student supervision and any building problems. The compensation for the position on the Extra Curricular Schedule would be Category II. Jacobsen recommended Trisha Nichelson for the position. Discussion was held.

Motion by Nygren with second by Sapp to appoint Trisha Nichelson as Assistant Activities Director and compensate the position on the Extra Curricula Schedule at Category II. After discussion and on roll call vote, the board voted as follows: Voting yes: Beranek, Cerny, Garner, Nygren, Sapp and Stille. Voting no: none. No members were absent and not voting. Motion carried.

Jill Finkey reported to the board that the Technology Committee has made a recommendation to create a position of Technology Technician with placement on the Classified Salary Schedule at Level II. Finkey stated that Jeff Laughlin had been hired this fall as a Technology Aide and is doing a good job. The Technology Committee is proposing to create this position for Laughlin and recommended an increase in pay with an adjustment accordingly effective with the January payroll. Finkey told board members that Laughlin was taking certification to be able to do maintenance on the laptops, once Laughlin is certified HP will reimburse the district for warranty work performed by a certified technician. Laughlin also works with the district's network system. Finkey told board members that often Laughlin is the first point of contact for students and staff as he does not have classroom responsibilities. Discussion was held.

Motion by Nygren with second by Cerny to approve a change in the Classified Wage Scale to place the position of Technology Technician at Level II and adjust pay accordingly.

After discussion and on roll call vote, the board voted as follows: Voting yes: Beranek, Cerny, Garner, Nygren, Sapp and Stille. Voting no: none. No members were absent and not voting. Motion carried.

Policy 5142.1

Supt. Pease presented policy 5142.1 for board review. This policy is being recommended because the federal government is requiring that we have a more comprehensive policy on physical restraint and seclusion. The policy presented for your review was written by our school attorney and complies with the state and federal requirements. Discussion was held. This policy will be brought at the next board meeting for adoption.

Informational Items

Supt. Pease will present the ACT Scores at an upcoming meeting.

Supt. Pease presented to the board the notice on Board of Education election.

Other business presented for future considerations

Mel Cerny reported to the board that he had attended the State School Board Conference and he had really enjoyed the meetings. Cerny said he enjoyed the meetings and gained some new information as well as reinforced some of his knowledge as a board member. He also told board members that it interesting to visit with other board members. Cerny said he plans to attend again and encouraged board members to attend in the future.

Garner inquired about the baseball team and Jacobsen reported that some names for the mascot had been discussed but nothing had been decided.

Adjournment

President Garner adjourned the meeting at 6:55 p.m. The next regular meeting and the Annual meeting will be held at 7:30 p.m. on Monday, January 18, 2010, in the Library of the High School at 1842 Furnas Street, Ashland, Nebraska. All meetings are open to the public. An agenda for the meeting, kept continuously current, is available for public inspection during normal business hours at the Superintendent's Office, 1225 Clay Street, Ashland, Nebraska.

Minutes submitted by:

**Ashland-Greenwood Public Schools
Board of Education
Meeting Minutes
January 4, 2010**

Opening

A meeting of the Board of Education of Ashland-Greenwood Public School was convened in open and public session at 6:04 p.m. on January 4, 2010 by Vice President Randy Beranek.

Present

The roll was called and the following Board members were present: Randy Beranek, Melvin Cerny, David Nygren, Suzanne Sapp and Karen Stille. Member Garner arrived at 6:35 p.m. No members were absent.

Notice of the meeting was posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

Call to Order

The meeting was duly called to order.

Announcement of Open Meetings Act Posting

At the beginning of this meeting, Vice President Beranek announced and informed the public that a current copy of the Open Meetings Act is posted on the wall behind the board members in the meeting room.

Agenda Change

There was no change to the mailed agenda.

OLD BUSINESS

Elementary Project Bid Package

Paul Kelly and Rick Wintermute were present. Supt. Pease presented a list of bids from the Elementary project bid package that were reviewed at the November board meeting. Pease reminded board members that bids are good for 60 days and some of these bids were reviewed prior to recommendation for approval. Discussion was held.

Motion by Cerny with second Cerny to approve the bids of the Ashland-Greenwood Elementary School , Bid Set #2 as follows:

Pkg	Name of Pkg	Vendor	Amount
#7	Retaining Wall	Leick Landscaping	\$9,050.00
#11	Sod & Landscape	Nebraska Nursey	\$10,250.00
#12	Interior Demo	Kingery	\$12,290.00
#17	Masonry	Midwest Masonry	\$ 5,540.00
#25	Overhead Doors	Overhead Door of Lincoln	\$15,621.00

#31	Tile Work	Demarco	\$80,800.00
#32	Acoustical Wall & Ceiling	Paul Kass	\$18,599.00
#33	Resilient Flooring & Carpeting	Floors Inc of Lincoln	\$18,148.00
#34	Painting & Wallcovering	Kaser Painting	\$15,598.00
\$35	Specialties	Porter-Tristan	\$ 4,048.00
#36	Finish Carpentry	Remcon	\$12,632.00
#39	Casework	Hicks Ashby	\$ 3,450.00

After discussion and on roll call vote, the board voted as follows: Roll call: Voting yes: Beranek, Cerny, Nygren, Sapp, Stille. Voting no: none. Member Garner was absent and not voting. Motion carried.

MSHS Project Bid Package

Rick Wintermute and Paul Kelly presented the bids received on December 22, 2009 for the Middle/High School Building Project. Rick Wintermute reviewed with the board each contractor bid proposal and provided information on vendors, pricing, product and irregularities on the bids. Wintermute had researched some of the bids that had irregularities by either contacting the vendor or legal counsel. Board members were reminded that bids are good for 60 days. Budgeted figures were also reviewed. Discussion was held.

Motion by Beranek with second by Sapp to award bid packages from bid set #3 to successful bidders as listed below and to waive any bidding irregularities with the successful bidders. The board further directs the Construction Manager to work with the Superintendent to reach satisfactory agreement on change orders with the successful bidders prior to entering into a contractual agreement for the material and services in these bid packages.

<u>Pkg#</u>	<u>Bid Pkg</u>	<u>Contractor</u>	<u>Apparent Low</u>	<u>Comment</u>
45	Steel (Material Only)	Steel Fabricators	\$171,800	
46	Steel Erection	Pleskac & Pleskac	\$66,900	
47	Site Clearing-Earth Work	Gana Trucking	\$87,770	
48	Exterior Paving - Walks	JB Construction	\$75,317	
50	Temporary Fencing	Kingery	\$3,200	
51	Landscaping	Nebraska Nursery	\$23,900	
52	Selective Demolition	MWE Services Inc	\$47,700	
53	Concrete Foundations	JB Construction	\$13,039	
54	Building Flatwork	JB Construction	\$64,343	
55	Reinforcing Steel	Concrete Industries	\$9,286	
56	Masonry	McArtor Masonry	\$225,450	
57	Rough Carpentry	Mark Sass	\$46,000	Change Order to be Negotiated
58	Finish Carpentry (Supply)	Mark Sass	\$7,500	
59	Water Repellants	Senegal	\$5,000	Waived late arrival due to Fed Ex
60	Exterior Ins & Finishes	Paul Kess	\$9,555	
61	Roofing	Scott Enterprises	\$213,111	

62	Joint Sealers	Senegal	\$15,000	Waived late arrival due to Fed Ex
63	Doors, Frames & Hardwr	Metal Doors & Hardwre	\$67,360	
64	Overhead Doors & Grilles	Porter Tristin	\$9,600	
65	Alum. Frmng & Glazing	Binswager	\$196,543	
66	Fiberglass Windows	Pella	\$21,300	
67	Gypsum Board Systems	Drywallers Inc	\$179,950	
68	Tile Work	Schewe	\$79,900	
70	Accoustical Wall & Ceiling	Paul Kess	\$94,444	
71	Carpet & Flooring	Floors Inc	\$81,172	Waived late arrival due to Fed Ex
72	Painting & Wallcovering	Kingery	\$53,800	
73	Specialties	Mark Sass	\$9,500	
76	Casework	Innovative Labs	\$66,404	
77	Music Casework	Architectural Arts	\$21,188	
78	Site Utilities	Truline Underground	\$69,600	
79	Fire Suppression	Meininger	\$142,427	
80	Plumbing & Hydronics	Ace Plumbing & Heating	\$244,420	
82	HVAC	Falcon	\$447,000	
84	Final Cleaning	Jani Pro	\$3,288	
	Total		\$2,872,767	

After discussion and on roll call vote, the board voted as follows: Roll call: Voting yes: Beranek, Cerny, Garner, Nygren, Sapp and Stille. Voting no: None. No members were absent and not voting. Motion carried.

Construction Update

Rick Wintermute provided the board an update on current construction. He told board members that some additional sewage lines were discovered at the elementary building site. Dirt and earth work would be started as soon as weather allowed. Wintermute told board members that the dirt work at the high school project site is five days from being complete and the project is waiting on the delivery of steel.

Informational Items

Member Sapp asked if the project would be able to include new signage for the high school. Pease told board members that plans to bring capital outlay projects to the next board meeting for discussion. That item will be included.

Adjournment

President Garner adjourned the meeting at 7:38 p.m. And issued a call for the next Regular Meeting and the Annual Meeting to be held 7:30 p.m. on Monday, January 18, 2010 in the Library of the High School at 1842 Furnas Street, Ashland, Nebraska. All meetings are open to the public. An Agenda for the meeting, kept continuously current, is available for public inspection during normal business hours at the Superintendent's Office, 1225 Clay Street, Ashland, Nebraska.

Minutes submitted by:

GENERAL FUND

	Beginning Balance			\$ 2,579,885.13
	<u>RECEIPTS</u>			
12/8/2009	Assignment Notebooks	\$	10.00	
12/15/2009	Cass County Property Taxes	\$	2,583.99	
12/15/2009	Cass County MV Taxes	\$	9,761.43	
12/15/2009	Cass County Fines	\$	1,730.35	
12/15/2009	Saunders County Property Taxes	\$	3,135.34	
12/15/2009	Saunders County MV Taxes	\$	7,884.17	
12/15/2009	Saunders County Fines	\$	2,583.67	
12/16/2009	Dept of HHS Medicaid	\$	72.15	
12/18/2009	State of NE: SA Sped 08-09	\$	53,614.00	
12/18/2009	State of NE: IDEA BASE 3-5	\$	284.00	
12/18/2009	State of NE: IDEA BASE 0-3	\$	8,841.00	
12/22/2009	N H & H Medicaid In PS	\$	93.00	
12/22/2009	N H & H Medicaid In PS	\$	360.27	
12/31/2009	Cass County	\$	14,693.91	
12/31/2009	Saunders County Property Taxes	\$	68,915.61	
12/31/2009	Saunders County MV Taxes	\$	10,216.73	
12/31/2009	State Aide	\$	219,723.09	
12/31/2009	NLAF Interest	\$	216.64	
	Total			\$ 404,719.35 \$ 2,984,604.48
	<u>DISBURSEMENTS</u>			
	Dec Claims	\$	622,833.94	
	Total			\$ 622,833.94 \$ 2,361,770.54
	ENDING BALANCE			<u>\$ 2,361,770.54</u>
	<u>RECONCILIATION</u>			
	NLAF Liquid Balance	\$	739,404.09	
	NLAF CD Balance	\$	495,000.00	
	Less: Outstanding Claims	\$	17,517.98	
	Plus: F & M National Bank Balance	\$	323,127.61	
	F&M Certificate of Deposit	\$	821,756.82	
	Plus: Receipt in Transit			
	Reconciled Balance	\$	2,361,770.54	<u>\$ 2,361,770.54</u>

ADMINISTRATIVE OPERATIONS ACCOUNT

	Beginning Balance			\$	638.20
	<u>RECEIPTS</u>				
	Deposit GF Check	\$	1,493.04		
	Total		<hr/>	\$	1,493.04
				\$	2,131.24
<u>Chk #</u>	<u>DISBURSEMENTS</u>				
4532	T Bray, Principal: Mileage	\$	10.45		
4533	C Tucker, Nurse: Mileage	\$	5.23		
4534	R Kissel, Custodial: Mileage	\$	27.06		
4535	C Holz, Bus Off Mileage	\$	72.80		
4536	NE DOL, Maint: Boiler Annual Inspect	\$	387.00		
4537	J Eager, Transp: Mileage	\$	13.75		
4538	J Eager, Transp: Mileage	\$	13.75		
4539	C Pease, Supt Mileage	\$	101.20		
4540	D Brokaw, Tech Support: Mileage	\$	46.20		
4541	J Gutierrez, Title IIA Mileage & Travel	\$	185.41		
4542	M Cerny, Bd of Ed, Mileage	\$	24.20		
4543	J Finkey, Curr Super: Mileage	\$	235.40		
4544	C Pease, Supt Mileage	\$	50.60		
4545	R Wiese, Principal: Mileage	\$	226.60		
				\$1,399.65	\$ 731.59
	Ending Balance			\$	<u>731.59</u>
	<u>RECONCILIATION</u>				
	Bank Balance	\$	988.72		
	Less: Claims Outstanding	\$	257.13		
		\$	<hr/> 731.59		
	Reconciled Balance	\$	<hr/> 731.59	\$	<u>731.59</u>

PAYROLL ACCOUNT

	Beginning Balance		\$ 14,672.76
<u>RECEIPTS</u>			
General Fund	\$ 409,011.24		
Hot Lunch	\$ 18,483.92		
FM National Bank: Interest	\$ 8.86		
Retiree Yearly Prem	\$ -		
Emp Monthly Prem	\$ 976.03		
Total		\$ 428,480.05	\$ 443,152.81
<u>DISBURSEMENTS</u>			
Net Payroll	\$ 270,667.49		
Retirement	\$ 62,300.39		
State Tax Withholdings	\$ 12,074.08		
Federal/FICA Taxes	\$ 82,453.20		
Retiree Life Insurance Mo. Premium	\$ 84.00		
Emp Health Insurance Mo Premium	\$ 976.03		
Total		\$ 428,555.19	\$ 14,597.62
Ending Balance			<u>\$ 14,597.62</u>
<u>RECONCILIATION</u>			
Bank Balance	\$ 17,825.36		
Claims Outstanding	\$ 3,227.74		
	\$ 14,597.62		
Receipts Outstanding	\$ -		
Reconciled Balance	\$ 14,597.62		<u>\$ 14,597.62</u>

EMPLOYEE BENEFIT (SECTION 125) ACCOUNT

	Beginning Balance		\$ 18,104.76
<u>RECEIPTS</u>			
Employee Payroll Deposit	\$ 10,598.33		
Centennial Bank: Interest	\$ 1.28		
Total		\$ 10,599.61	\$ 28,704.37
<u>DISBURSEMENTS</u>			
12/4/09 Payflex	\$ 3,903.12		
12/11/09 Payflex	\$ 1,979.97		
12/18/09 Payflex	\$ 2,136.50		
12/24/09 Payflex	\$ 2,364.06		
Total		\$ 10,383.65	\$ 18,320.72
Ending Balance			<u>\$ 18,320.72</u>
<u>RECONCILIATION</u>			
Bank Balance	\$ 18,320.72		
Outstanding Claims	\$ 18,320.72		
Outstanding Receipt	\$ -		
Reconciled Balance	\$ 18,320.72		<u>\$ 18,320.72</u>

SPECIAL BUILDING ACCOUNT

Beginning Balance \$ 7,751,564.06

RECEIPTS

12/15/09	Cass County	Property Taxes	\$	369.87
12/15/09	Saunders County	Property Taxes	\$	249.79
12/31/09	Cass County	Property Taxes	\$	1,175.68
12/31/09	Saunders County	Property Taxes	\$	461.57
12/31/09	NLAF	Interest # 14879062	\$	77.57
12/31/09	F & M	Interest	\$	0.15
12/31/09	NLAF	Interest # 9300590	\$	117.39

Total

\$ 2,452.02 \$ 7,754,016.08

DISBURSEMENTS

12/21/09	BCDM	Architectural Service	\$	80,545.75
12/21/09	Concrete Indust., Inc	HS Foundation Stee	\$	5,069.20
12/21/09	Hansen Construction	HS Earthwork/Gradi	\$	25,470.45
12/21/09	Kingery Construction	Services & Reimb	\$	46,221.63
12/21/09	Kingery Construction	HS Fencing	\$	5,743.70

Total

\$ 163,050.73 \$ 7,590,965.35

Ending Balance

\$ 7,590,965.35

RECONCILIATION

F&M Bank Balance	\$	3,579.26
F&M Certificate of Deposit 68-0677	\$	508,261.86
NLAF #148790625420 Balance	\$	414,601.74
NLAF #9300590 Balance	\$	475,522.49
NLAF CD Program	\$	6,189,000.00
Outstanding Claims	\$	-
Outstanding Receipts		
Reconciled Balance	\$	<u>7,590,965.35</u>

\$ 7,590,965.35

QUALIFIED CAPITAL PURPOSE FUND

	Beginning Balance			\$	5,582.84
	<u>RECEIPTS</u>				
12/31/09	F&M National Bank Interest	\$	0.95		
	Total			\$	0.95
	<u>DISBURSEMENTS</u>				
	Total			\$	-
	Ending Balance			\$	<u>5,583.79</u>
	<u>RECONCILIATION</u>				
	Bank Balance	\$	5,583.79		
	Less: Outstanding Claims				
	Plus: Outstanding Deposits				
	Reconciled Balance	\$	<u>5,583.79</u>	\$	<u>5,583.79</u>

DEPRECIATION FUND

	Beginning Balance			\$	418,754.43
	<u>RECEIPTS</u>				
12/31/09	F&M National Bank Interest	\$	53.92		
12/31/09	NLAF Interest	\$	38.76		
	Total			\$	92.68
				\$	418,847.11
	<u>DISBURSEMENTS</u>				
	Total			\$	-
				\$	418,847.11
	Ending Balance			\$	<u>418,847.11</u>
	<u>RECONCILIATION</u>				
	F & M Bank Balance	\$	211,683.38		
	Plus: NLAF Investment Fund	\$	207,163.73		
	Less: Outstanding Claims				
		\$	<u>418,847.11</u>		
	Reconciled Balance	\$	<u>418,847.11</u>	\$	<u>418,847.11</u>

STUDENT FEE FUND

Beginning Balance \$ 4,485.72

RECEIPTS

12/2/09	Part Fees	\$	20.00
12/3/09	Cap & Gown, Assignment Notebook	\$	27.00
12/4/09	Cap & Gown, Assignment Notebook	\$	27.00
12/11/09	Cap & Gown Fee	\$	22.00
12/17/09	Part Fees	\$	20.00
12/31/09	Interest	\$	0.39

Total \$ 116.39 \$ 4,602.11

DISBURSEMENTS

12/7/09	AG General Fund	Misdirected Deposit	\$	10.00	#
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Total \$ 10.00

Ending Balance \$ 4,592.11

RECONCILIATION

Bank Balance	\$	4,592.11
Claims Outstanding	\$	-

\$ 4,592.11

Receipts Outstanding
Reconciled Balance

\$ 4,592.11

\$ 4,592.11

HOT LUNCH ACCOUNT

	Beginning Balance		\$ 56,120.47
<u>RECEIPTS</u>			
Student and Staff Deposits	\$ 17,612.78		
Federal Reimbursement	\$ 15,346.34		
State Reimbursement	\$ -		
Snack Reimbursement	\$ 153.92		
F&M National Bank: Interest	\$ 13.25		
Total		\$ 33,126.29	\$ 89,246.76
<u>DISBURSEMENTS</u>			
Wages & Benefits	\$ 20,572.98		
Food	\$ 20,237.58		
Supplies	\$ 1,901.29		
Contracted Services	\$ 68.50		
Other lunch deposit refunds	\$ -		
Total		\$ 42,780.35	\$ 46,466.41
Ending Balance			<u>\$ 46,466.41</u>
<u>RECONCILIATION</u>			
Bank Balance	\$ 46,617.41		
Claims Outstanding	\$ 150.97		
	<u>\$ 46,466.44</u>		
Receipts Outstanding			
Reconciled Balance	<u>\$ 46,466.44</u>		<u>\$ 46,466.44</u>
Student and Staff Deposits Held on Account - End of Month			\$ 11,367.20

LOCAL BANK SECURITIES PLEDGE TO SCHOOL DISTRICT DEPOSITS & FDIC INSURANCE ON DEPOSITS

CENTENNIAL BANK			
FDIC INSURANCE			<u>\$ 250,000.00</u>
Total Secured			<u>\$ 250,000.00</u>
FARMERS AND MERCHANTS NATIONAL BANK			
FDIC INSURANCE			\$ 250,000.00
FHLB (Irrevocable Letter of Credit)	No. 18774		<u>\$ 2,125,000.00</u>
Total Secured			<u>\$ 2,375,000.00</u>

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING

December, 2009

				Beginning Balance			\$ 100,763.02
<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Receipt</u>	<u>Disbursed</u>	<u>Balance</u>	
ATHLETICS							\$ 3,967.56
12/1/09		Gate	Ms BB v Yutan	\$ 230.00			
12/1/09	010088	Chris Janda	V GB official 12/15		\$ 150.00		
12/1/09	010089	Chris Janda	MSBB trny official		\$ 110.00		
12/1/09	010090	Ken Scheel	JVBB official 12/4		\$ 90.00		
12/1/09	010092	Awards Unlimited	Holiday Trny		\$ 258.23		
12/1/09	010094	Kyle DeBuse & Co	V BB official 12-4		\$ 150.00		
12/1/09	010096	Chris Janda	C team BB official		\$ 90.00		
12/1/09	010097	Keps NE Sports	Field paint		\$ 117.00		
12/1/09	010103	Ken Scheel	MSBB official 12/3		\$ 165.00		
12/1/09	010105	Dave Tuttle	C team Officials 12		\$ 180.00		
12/1/09	010106	Brian Wiles & Co	V BB official 12/11		\$ 150.00		
12/1/09	010108	Dave Aschwege	MSBB official 11/30		\$ 165.00		
12/1/09	010109	Crete High School	HS Wr Trny ent fee		\$ 120.00		
12/1/09	010110	Gretna PS	C GB trny ent fee		\$ 65.00		
12/1/09	010111	Lincoln Pius	HSWR Trny ent fee		\$ 100.00		
12/1/09	010112	Greg Long & Co	JV GB official		\$ 90.00		
12/1/09	010113	Ken Scheel	JV BB official		\$ 90.00		
12/1/09	010114	Wahoo PS	HS WR trny ent fee		\$ 115.00		
12/1/09	010115	Greg Long & Co	JVGB official		\$ 90.00		
12/1/09	010116	Ken Scheel	MSBB trny official		\$ 110.00		
12/2/09		Patrons	Adults Pass	\$ 100.00			
12/4/09		Gate	MS BB v Syracuse	\$ 197.00			
12/5/09		Gate	BB v Conestoga	\$ 670.00			
12/14/09		Gate	GB v Gretna	\$ 283.00			
12/14/09		Gate	MS BB Trny.	\$ 186.25			
12/14/09		Gate	BB v Plattsmouth	\$ 452.00			
12/14/09	010118	Awards Unlimited	Wr Trny Awrds		\$ 266.80		
12/14/09	010120	Ryan Bojanski	Hldy Trny Offic 12/29		\$ 150.00		
12/14/09	010122	Kyle DeBuse & Co	GB official 12/12		\$ 150.00		
12/14/09	010123	Mike Evans & Co	Wr Trny Offic 1/8		\$ 215.00		
12/14/09	010124	Brad Fedde & Co	Hldy Trny offic 12/29		\$ 150.00		
12/14/09	010125	Rod Foutch	Wr Trny Offic 1/8		\$ 215.00		
12/14/09	010127	Keps NE Sports	winter equip		\$ 306.00		
12/14/09	010128	Greg Long & Co	C team offic 1/4		\$ 180.00		
12/14/09	010129	Ray Manske & Co.	Var BB offic 1/12		\$ 150.00		
12/14/09	010130	Jeremy McHugh	Var GB Offic 12/12		\$ 150.00		
12/14/09	010131	Park Enterprises	Wr trny sftware		\$ 63.95		
12/14/09	010133	Ken Scheel	JV GB/BB Offic 1/12		\$ 180.00		
12/14/09	010135	Syracuse HS	Wr Trny ent fee 1/15		\$ 100.00		
12/14/09	010136	TurboStats Softw.	BB stat software		\$ 130.95		
12/14/09	010137	Ryan Bojanski	Hldy Trny offic 12/30		\$ 150.00		
12/14/09	010139	Kyle DeBuse & Co	Hldy Trny offic 12/29		\$ 300.00		
12/14/09	010140	Brad Fedde & Co	HLdy Trny offic12/30		\$ 150.00		
12/14/09	010141	Greg Long & Co	C team BB Offic 1/14		\$ 90.00		
12/15/09		Gate	G/B BB v Murdock	\$ 117.00			
12/16/09		Gate	G BB v Milford	\$ 270.00			
12/16/09	010142	Jeremy Beranek	Hydration Test		\$ 35.00		
12/17/09		J. Vudick	Adults Pass	\$ 50.00			
12/17/09		Lee Sapp Ford	Holiday Trny Sponor	\$ 1,444.00			

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING

December, 2009

				<i>Beginning Balance</i>		
						\$ 100,763.02
<i>Date</i>	<i>Check #</i>	<i>Payee</i>	<i>Description</i>	<i>Receipt</i>	<i>Disbursed</i>	<i>Balance</i>
12/17/09		Lakeview Schools	Wr. Trny Entry Fee	\$ 110.00		
12/17/09		Mt. Michael HS	Dual Trny Entry Fee	\$ 110.00		
12/18/09	010144	Amy Wood	Hydration test		\$ 140.00	
12/18/09	010145	VISA	Softball stat prog		\$ 76.90	
12/31/09		Louisville PS	Wrestling 1/8/10	\$ 110.00		
12/29/10		Gate	Holiday BB Tourney	\$ 1,180.00		
12/30/10		Gate	Holiday BB Tourney	\$ 700.00		
TOTALS				\$ 6,209.25	\$ 5,754.83	\$ 4,421.98
ATHLETIC EQUIPMENT						\$ 4,915.62
TOTALS				\$ -	\$ -	\$ 4,915.62
BAND						\$ 3,460.33
12/1/09	010104	Woodwind/Brass.	Supplies		\$ 61.74	
TOTALS				\$ -	\$ 61.74	\$ 3,398.59
CLASS OF 2010						\$ 764.17
TOTALS				\$ -	\$ -	\$ 764.17
CLASS OF 2011						\$ 6,110.28
12/2/09		QSP	Donation	\$ 58.40		
12/1/09	010102	QSP Magazines	Magazine Sales		\$ 3,426.28	
TOTALS				\$ 58.40	\$ 3,426.28	\$ 2,742.40
ELM BOOK FAIR						\$ 7,159.37
12/14/09	010134	Scholastic	Book Fair Payment		\$ 4,024.67	
TOTALS				\$ -	\$ 4,024.67	\$ 3,134.70
ELM STAFF						\$ 1,333.25
12/22/09		Nash Finch	Labels For Learning	\$ 750.00		
TOTALS				\$ 750.00	\$ -	\$ 2,083.25
ELM STUDENT COUNCIL						\$ 9,558.05
12/1/09	010100	NIMCO	Supplies		\$ 29.85	
TOTALS				\$ -	\$ 29.85	\$ 9,528.20
FBLA						\$ 1,003.05
12/2/09		Various	Clubs Choice Fundraiser	\$ 729.50		
12/2/09		Various	Clubs Choice Fundraiser	\$ 5,308.00		
12/3/09		Booster Club	Completion of Rosters/Fal	\$ 400.00		
12/4/09		Various	Clubs Choice Fundraiser	\$ 58.50		
12/7/09		Cart. Recyce. Cntr	Inkjet Recycle Project	\$ 26.85		
12/17/09		Various	Hometown xmas free will c	\$ 49.58		
12/22/09		Various	Clubs Choice Fundraiser	\$ 28.00		
TOTALS				\$ 6,600.43	\$ -	\$ 7,603.48
HONOR SOCIETY						\$ 779.61
TOTALS				\$ -	\$ -	\$ 779.61

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING

December, 2009

				<i>Beginning Balance</i>		
						\$ 100,763.02
<i>Date</i>	<i>Check #</i>	<i>Payee</i>	<i>Description</i>	<i>Receipt</i>	<i>Disbursed</i>	<i>Balance</i>
FFA						\$ 35,898.40
12/1/09	010093	Cabelas	T-shirts		\$ 679.58	
12/1/09	010098	Nat'l FFA Org.	Uniforms		\$ 1,536.00	
12/14/09	010126	Jackie Fudge	Shirt Screening		\$ 240.00	
12/17/09	010143	Hy-Vee	Fundraising Product		\$ 1,680.00	
12/18/09		Various	Fruit Sales	\$ 909.00		
12/22/09		Various	Fruit Sales	\$ 2,469.00		
12/22/09		Various	Fruit Sales	\$ 2,204.00		
TOTALS				\$ 5,582.00	\$ 4,135.58	\$ 37,344.82
HS STUDENT COUNCIL						\$ 685.57
TOTALS				\$ -	\$ -	\$ 685.57
MS/HS STAFF						\$ 1,251.94
TOTALS				\$ -	\$ -	\$ 1,251.94
MS STUDENT COUNCIL						\$ 799.10
TOTALS				\$ -	\$ -	\$ 799.10
SCHOOL STORE						\$ 4,603.55
12/1/10		Payschools	online deposit	\$ 80.00		
12/3/10		Payschools	online deposit	\$ 200.00		
12/4/10		Payschools	online deposit	\$ 490.00		
12/7/10		Payschools	online deposit	\$ 260.00		
12/8/10		Payschools	online deposit	\$ 170.00		
12/9/10		Payschools	online deposit	\$ 100.00		
12/10/10		Payschools	online deposit	\$ 20.00		
12/11/10		Payschools	online deposit	\$ 350.00		
12/14/10		Payschools	online deposit	\$ 180.00		
12/14/09	010117	AG Hot Lunch	Nov On-line Sales		\$ 5,130.12	
12/15/09		NSBA PAYSCHOOL	November Fees		\$ 199.88	
12/16/10		Payschools	online deposit	\$ 160.00		
12/17/10		Payschools	online deposit	\$ 290.00		
12/18/10		Payschools	online deposit	\$ 140.00		
12/21/10		Payschools	online deposit	\$ 50.00		
12/22/10		Payschools	online deposit	\$ 220.00		
12/23/10		Payschools	online deposit	\$ 40.00		
12/24/10		Payschools	online deposit	\$ 280.00		
12/28/10		Payschools	online deposit	\$ 240.00		
12/29/10		Payschools	online deposit	\$ 30.00		
TOTALS				\$ 3,300.00	\$ 5,330.00	\$ 2,573.55
SHOP						\$ (300.96)
12/21/09		Various	Woods/I-Tech Projects	\$ 74.00		
12/22/09		Various	Woods/I-Tech Projects	\$ 32.00		
TOTALS				\$ 106.00	\$ -	\$ (194.96)

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING

December, 2009

				<i>Beginning Balance</i>		
						\$ 100,763.02
<i>Date</i>	<i>Check #</i>	<i>Payee</i>	<i>Description</i>	<i>Receipt</i>	<i>Disbursed</i>	<i>Balance</i>
SPANISH CLUB						
						\$ 633.58
TOTALS				\$ -	\$ -	\$ 633.58
SPIRIT SQUAD						
12/1/09	010099	NE Coaches Assn	Registration Fees		\$ 340.00	\$ 5,209.92
TOTALS				\$ -	\$ 340.00	\$ 4,869.92
TALENTED/GIFTED ACTIVITES (Formerly OM)						
TOTALS				\$ -	\$ -	\$ 345.68
THESPIANS						
12/1/09	010101	Playscripts, Inc	Play Scripts		\$ 165.00	\$ 2,485.68
TOTALS				\$ -	\$ 165.00	\$ 2,320.68
VOCAL MUSIC						
12/1/09	010107	Pat Yunker	Reimb for Lodging		\$ 425.60	\$ 1,298.80
TOTALS				\$ -	\$ 425.60	\$ 873.20
YEARBOOK/ANNUAL						
12/1/09		Various	Yearbook Sales	\$ 90.00		\$ 6,573.00
12/1/09		Various	Sr. Tribute	\$ 40.00		
12/15/09		Student	Yearbook Sales	\$ 30.00		
12/15/09		Various	Santa Pictures-fundraiser	\$ 39.00		
12/21/09		Student	Yearbook Sales	\$ 30.00		
12/21/09		Lincoln Family Med.	Ad Sales	\$ 110.00		
TOTALS				\$ 339.00	\$ -	\$ 6,912.00
INTEREST						
12/14/09	010132	Quill Corp	Account Supplies		\$ 173.94	\$ 2,227.47
12/31/09		Centennial Bank	Interest	\$ 8.76		
TOTALS				\$ 8.76	\$ 173.94	\$ 2,062.29
ACTIVITY FUND TOTALS ALL ACCOUNTS				\$ 22,953.84	\$ 23,867.49	\$99,849.37
Ending Balance						\$ 99,849.37
Plus: Outstanding Checks						\$ 2,365.00
Less: Outstanding Receipts						\$ -
Equals: Bank Balance						\$ 102,214.37

Ashland-Greenwood Public Schools
General Fund Disbursements
21-Dec-09

Page

Check	Payable to	Amount	Description
27054	Seminole	\$ 3,670.44	Heating Fuel
27053	Nextel	\$ 70.01	District Cell Phones

Authorized by:

**Ashland-Greenwood Public Schools
General Fund Disbursements
18-Jan-10**

Check #	Vendor	Amount	Description
027055	AG Payroll Acct	\$ 227,851.32	Net Payroll
027056	AGEA	\$ 2,130.82	Employee Dues
027057	Blue Cross/Blue Shield	\$ 70,813.78	Payroll Employee Health Ins
027058	Centennial Bank	\$ 10,240.00	Payroll Section 125 Deduct
027059	Credit Management Services	\$ 75.02	Garnishment
027060	Guardian	\$ 691.59	Payroll Employee Life Prem
027061	Guardian	\$ 546.36	Employee Vision Plan
027062	GWN Marketing	\$ 1,685.00	Payroll Annuity Deduction
027063	National Insurance Service	\$ 996.84	Payroll LTD Insurance Prem
027064	AG Payroll Acct	\$ 10,455.68	Payroll State Tax Wthhldg
027065	AG Payroll Acct	\$ 72,853.77	Payroll Federal Tax Wthhldg
027066	Retirement	\$ 54,160.51	Payroll Retirement Wthhldg
027067	Accurate Locksmiths	\$ 426.82	Maintenance: Supplies
027068	AmSan LLC	\$ 189.00	Custodial: Ice melt
027069	Ashland Auto Parts	\$ 86.63	Maintenance: Battery
027070	Ashland Disposal Service	\$ 615.00	Custodial: Waste Removal
027071	Barnes & Noble Bookstore	\$ 465.85	MS Instruct: Supplies
027072	City Of Ashland	\$ 1,753.50	Custodial: Water and Sewer
027073	Control Services, Inc.	\$ 140.00	Maintenance: MS Boiler Repair
027074	Cornhusker International Trucks, Inc.	\$ 1,625.59	Transportation: Bus 03 Repair
027075	Electronic Sound, Inc.	\$ 327.00	Maintenance: Security Camera
027076	General Fire and Safety	\$ 411.85	Custodial: Service
027077	Hammond & Stephens	\$ 156.00	Supt: Supplies
027078	Hillyard/Sioux Falls	\$ 1,694.83	Custodial: Supplies
027079	Hometown Leasing	\$ 118.00	Superintendent: Copier Lease
027080	J. A. Sexauer	\$ 261.57	Maintenance: Supplies
027081	J. W. Pepper & Son, Inc	\$ 154.99	Band: Music
027082	Lee Sapp Ford-Mercury	\$ 681.00	Maintenance: Tires & Parts*
027083	Linweld	\$ 59.08	Voc Ag: Tank/Gas
027084	M & M Towing & Storage	\$ 275.00	Maintenance: Snow Removal
027085	MCI-Mega Preferred	\$ 76.17	Long Distance Service
027086	Mead Lumber Co.	\$ 142.68	Maintenance: Supplies
027087	Michael Todd & Co.	\$ 1,513.78	Maintenance: Traffic Devices
027088	Midwest Office Automations	\$ 265.00	Instruction: Copier Use
027089	Nebraska Council Of School Atty	\$ 130.00	Board of Ed: Subsc. Renewal
027090	NECO	\$ 91.80	Custodial: Building Security
027091	Nebraska U. C. Fund	\$ 2,464.00	Unemployment Benefit
027092	Omaha Symphony	\$ 276.50	Elem Field Trip
027093	OPPD	\$ 7,710.88	All Areas: Electricity
027094	Paramont Supply Company	\$ 39.11	Maintenance: Parts
027095	Perry, Guthery, Haase & Gessf	\$ 1,342.00	Admin: Legal Fees
027096	Pitney Bowes Postage By Phone	\$ 500.00	All Areas: Postage
027097	Platte Valley Sanitation Inc	\$ 325.00	Custodial: Waste Removal
027098	Quill Corp	\$ 430.90	MS/HS Principal: Supplies
027099	Reid's Variety	\$ 14.76	Maintenance: Supplies
027100	Samuel French, Inc	\$ 25.95	Speech: Supplies
027101	Skyline Physical Therapy, Inc	\$ 497.90	Sped: Physical Therapy
027102	Solution One	\$ 446.31	Instruction: Copier Use
027103	Sparkling Klean	\$ 5,045.00	Custodial: Cleaning Service

**Ashland-Greenwood Public Schools
General Fund Disbursements
18-Jan-10**

Check #	Vendor	Amount	Description
027104	Specialized Engineering Solutions	\$ 567.50	Maint: Prof. Services
027105	Amanda Stuthman	\$ 1,985.84	Sped: Speech Therapy
027106	Randy Tentinger	\$ 150.00	Cust: Gym Finish Enginer
027107	Trane Inc	\$ 690.00	Maintenance: Control Work
027108	Ty's Outdoor Power & Service Inc	\$ 70.24	Maintenance: Parts
027109	U.S. Post Office	\$ 214.98	Superintendent: Bulk Mailing
027110	Voyager Fleet Systems	\$ 2,806.84	Transportation: Fuel
027111	Wahoo-Waverly-Ashland Newspapers	\$ 40.67	Board of Education: Adv. Print
027112	The Waldinger Corporation	\$ 356.75	Maintenance: Boiler Work
027113	Walkers Uniform Rental	\$ 115.50	Uniform Rental
027114	Beverly Wlggs	\$ 1,157.85	Occupational Therapy
027115	Windshields Plus	\$ 280.00	Transportation: Windshield
		\$ 491,716.31	

* denotes conflict of interest

Incompletes

Heartland	INC	Sped: Student Tuition
Ad Op	INC	Dues, Fees, Mileage
Nextel	INC	Cellular Phone Use
No Frills	INC	Supplies
Payflex	INC	Employee Benefit
Seminole	INC	Natural Gas
Voss	INC	Snow Removal
VISA	INC	Supplies, Equipment
Windstream	INC	Local Telephone Service

Authorized by:

Students

Safety

Use of Restraints and Seclusion

This policy sets forth the requirements, restrictions and procedures related to the use of physical restraints and seclusions at Ashland-Greenwood Public Schools.

1. Definitions

- A. Physical Restraint. Physical restraint means one or more persons using a physical hold to restrict a student's freedom of movement as a response to student behavior. A light touching of a student while conducting a physical escort or a touching to provide instructional assistance is not a physical restraint for purposes of this Guidance.
- B. Seclusion. Seclusion is the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving as a response to student behavior.

Seclusion is distinguishable from an in-school suspension, in which other students or adults may be present. While students are required to remain in the in-school suspension area, the students are not physically prevented from leaving.

2. Physical Restraint

- A. When Physical Restraint May be Used. Physical restraint may be used in the following circumstances:
- To prevent a student from completing an act that would result in injury to the student or others when there is a substantial risk that the student would commit the act.
 - A verbal threat by a student does not present a substantial risk that a student would commit an aggressive act unless the student also demonstrates the ability and intent to carry out the threat.
 - Destruction of or damage to property does not present a substantial risk of personal injury unless personal injury would be caused as a result of the destructive act (for example, throwing sharp or heavy objects when others are present, or the person whose property is about to be destroyed is likely to react physically if the person's property were destroyed). (Note: If a student is about to destroy or damage

property, the act of grasping the student's arm or leg solely to prevent the striking, throwing or kicking of the item is not prohibited).

- To move a student to a seclusion room, or to remove a student to another location because the student is creating a substantial disruption to others, in circumstances where the student is unable to be moved or removed without the use of physical restraint; and
- In circumstances where the student's IEP or a Behavioral Plan provides for the use of physical restraint in circumstances other than the foregoing. If it is anticipated that physical restraint may need to be used with a special education student, the IEP team is to discuss and include use of physical restraint in the student's IEP if the IEP team determines use of physical restraint to be appropriate. (Note: IEPs or Behavioral Plans should not provide for such physical restraint except in those circumstances where the professional staff determines that non-aversive or positive intervention strategies would not be effective).

Physical restraint may not be used:

- When a known medical or psychological condition contraindicates its use.
- As a form of punishment.

- B. Conditions. Use of physical restraint shall take into consideration the safety and security of the student.

In determining whether a student who is being physically restrained should be removed from the area where such restraint was initiated, the staff shall consider the potential for injury to the student, the student's privacy interests, and the educational and emotional well-being of other students in the vicinity.

If physical restraint is imposed upon a student whose primary mode of communication is sign language or an augmentative mode, the student shall be permitted to have his or her hands free of restraint for brief periods, unless staff determines that such freedom appears likely to result in harm to the student or others.

- C. Timeline. Physical restraint is to be used only as long as necessary to resolve the reason for which it was initiated.
- D. Training. Physical restraint shall be applied only by individuals who have received systematic training that includes all the elements described below. An individual who applies physical restraint shall use only techniques in which he or she has received such training within the preceding two (2) years.

Training with respect to physical restraint may be provided either by the School District or by an external entity and shall include, but need not be limited to:

- Appropriate procedures for preventing the need for physical restraint, including the de-escalation of problematic behavior, relationship-building, and the use of alternatives to restraint;
- A description and identification of dangerous behaviors on the part of students that may indicate the need for physical restraint and methods for evaluating the risk of harm in individual situations in order to determine whether the use of restraint is warranted;
- The simulated experience of administering and receiving a variety of physical restraint techniques, ranging from minimal physical involvement to very controlling interventions;
- Instruction regarding the effects of physical restraint on the person restrained, including instruction on monitoring physical signs of distress and obtaining medical assistance;
- Instruction regarding documentation and reporting requirements and investigation of injuries and complaints; and
- Demonstration by participants of proficiency in administering physical restraint.

An individual may provide training to others in a particular method of physical restraint only if he or she has completed training in that technique that meets the foregoing requirements within the preceding one-year period.

3. Seclusion

A. When Seclusion May be Used. Seclusion may be used in the following circumstances:

- When a student's behavior is so out of control that the student's behavior creates a risk of injury to the student or others;
- When a student's behavior is so out of control that the student is causing a substantial disruption to school activities and there is no other technique and no other place the student may be moved to prevent continued disruption;
- When a student's behavior is so out of control that the student is unable to engage in educational activities and there is no other technique that could reasonably be employed to allow the student's emotions to cool down and engage in appropriate behaviors and educational activities; and
- The student has an IEP or a Behavioral Plan which provides for the use of seclusion in circumstances other than the foregoing. If it is anticipated that seclusion may need to be used with a special education student, the IEP team is to discuss and include use of seclusion in the student's IEP if the IEP team determines use of seclusion to be appropriate. (Note: IEPs or Behavioral

Plans should not provide for use of seclusion except in those circumstances where the professional staff determines that non-aversive or positive intervention strategies would not be effective).

Seclusion may not be used:

- When a known medical or psychological condition contraindicates its use.
- As a form of punishment.

B. Conditions. Use of seclusion shall take into consideration the safety and security of the student.

Enclosures used for seclusion, other than enclosures used on a temporary basis, shall:

- Have the same ceiling height as the surrounding room or rooms and be large enough to accommodate not only the student being isolated but also any other individual who is required to accompany that student.
- Be constructed of materials that cannot be used by students to harm themselves or others, be free of electrical outlets, exposed wiring, and other objects that could be used by students to harm themselves or others, and be designed so that students cannot climb up the walls (including walls far enough apart so as not to offer the student being isolated sufficient leverage for climbing).
- If an enclosure used for isolated time out is fitted with a door, the door shall either be a steel door or a wooden door of solid-core construction. If the door includes a viewing panel, the panel shall be unbreakable.
- Be designed to permit visual monitoring of and communication with the student sufficient to ensure the student's safety and security. For students who do not communicate verbally, arrangements shall be made to permit the student to periodically communicate the student's needs.
- If a locking mechanism is used on the enclosure, the mechanism shall be constructed so that it will engage only when a key, handle, knob, or other similar device is being held in position by a person, unless the mechanism is an electrically or electronically controlled one that is automatically released when the building's fire alarm system is triggered. Upon release of the locking mechanism by the supervising adult, the door must be able to be opened readily.

The procedures for use of seclusion include:

- An adult who is responsible for supervising the student shall remain within close proximity of the enclosure.

- The adult responsible for supervising the student must periodically check on the student visually if possible.
- C. Timeline. A student shall not be kept in seclusion for more than 20 minutes after the student ceases presenting the specific behavior for which isolated time out was imposed or any other behavior for which isolated time out would be an appropriate intervention.
- D. Training. Orientation will be provided to staff members who are anticipated to be involved in the use of seclusion. The orientation shall cover the procedures contained in this Guidance.

4. Documentation and Evaluation

- A. Documentation of Use of Physical Restraint or Seclusion. A written record of each use of seclusion or physical restraint shall be prepared and maintained in the student's temporary record. The student's case manager, if any, shall also maintain a copy of each such record. Each such record shall include:
- The student's name;
 - The date of the incident;
 - The beginning and ending times of the incident;
 - A description of any relevant events leading up to the incident;
 - A description of any interventions used prior to the implementation of physical restraint or seclusion;
 - A description of the incident and/or student behavior that resulted in implementation of physical restraint or seclusion;
 - A log of the student's behavior during physical restraint or seclusion, including a description of the restraint technique(s) used and any other interaction between the student and staff;
 - A description of any injuries (whether to students, staff, or others) or property damage;
 - A description of any planned approach to dealing with the student's behavior in the future;
 - A list of the school personnel who participated in the implementation, monitoring, and supervision of physical restraint or seclusion;
 - The date on which the parent or guardian was notified.

The record shall be completed by the beginning of the school day following the use of seclusion or physical restraint.

- B. Notification of Administration. The Superintendent or Superintendent's designee shall be notified of the incident as soon as possible, but no later than the end of the school day on which it occurred.
- C. Notification of Parent or Guardian. Within 24 hours after use of seclusion or physical restraint, the Superintendent or Superintendent's designee shall send

written notice of the incident to the student's parents or guardians, unless the parent or guardian has provided the District a written waiver of this requirement for notification. The notice shall inform the parent or guardian of the date of the incident, a description of the intervention (physical restraint or seclusion) used, and who at the school may be contacted for further information.

D. Evaluation. An evaluation shall be conducted whenever a physical restraint exceeds 15 minutes or results in physical injury, whenever a seclusion exceeds 30 minutes, or use of physical restraint or seclusion is repeated with an individual student during any three-hour period:

- A certified staff person trained in the use of physical restraint, or knowledgeable about the use of seclusion, as applicable, shall evaluate the situation.
- The evaluation shall consider the appropriateness of continuing the procedure in use, including the student's potential need for medication, nourishment, or use of a restroom, and the need for alternate strategies (e.g., assessment by a mental health crisis team, assistance from police, or transportation by ambulance).
- The results of the evaluation shall be committed to writing and copies of this documentation shall be placed into the student's temporary student record and provided to the Superintendent or Superintendent's designee.

Date of Adoption: January 18, 2010

Members of the School Board:

On Saturday, May 8, Worlds of Fun in Kansas City, Missouri is hosting the annual *Worlds of Fun Festival of Music*. Bands from across the region perform for a panel of nationally recognized adjudicators and receive feedback regarding their performance.

In addition to the band's performance itself, other benefits of attending the *Worlds of Fun Festival of Music* include the opportunity to hear other bands from across the region. The day at Worlds of Fun also provides students with a well-deserved reward for a year full of hard work and dedication in Band class.

Student attendance on this outing is not a required part of Band class, but I believe that a great majority of students would go if they are given the opportunity.

A proposed schedule for the outing is as follows:

6:45 am Depart Ashland-Greenwood High School
10:00 Arrive at Worlds of Fun
3:40 p.m. Scheduled Warm-up Time
4:00 Scheduled Performance time
9:00 Awards Ceremony
10:00 Park closes. Load bus and depart for Ashland.
1:30 a.m. Arrive at Ashland-Greenwood High School

Travel Arrangements could be either school bus or motor coach. The cost for a motor coach would be approximately \$1,600. A single motor coach would have room for 56 passengers; I anticipate approximately 50 students travelling, plus adult sponsors. For overflow students and large percussion instruments, we could use a school van rather than contracting a second coach.

I request permission from the School Board to participate in the *Worlds of Fun Festival of Music* with regard to student travel policy and Sunday activity policy. Further, to reduce the amount of fundraising required to finance the trip, I would also respectfully ask that the Board help with the cost of transportation to and from Kansas City for the day.

Respectfully submitted,

Jonathan Jaworski
Director of Bands
Ashland-Greenwood Public Schools

Board of Education,

I am requesting an overnight stay on February 18th and 19th for any wrestlers that may make the State Tournament at the Qwest Center in Omaha. We are the early session this year which makes our departure time 5:15 am for 7:00 weigh-ins. I appreciate your attention to this matter.

Randy Beranek
Ashland-Greenwood Wrestling

January 10, 2010

Ashland Greenwood School Board
1200 Boyd St.
Ashland, NE 68003

Dear School Board members,

It is with much regret that I submit my resignation from the Ashland Greenwood School District, effective August 31, 2010.

I am very grateful for the personal and professional relationships I have developed over the last 33 years. I shall miss my work in the classroom and I shall especially miss the wonderful young people of this community. I hope to continue to stay in touch by being a mentor and a substitute teacher in the school district.

Please accept my best wishes for future success.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mary Lucking".



Ashland-Greenwood Public Schools 2009-10 School Year Calendar

The School Year At A Glance

- Aug-03 Building Offices Open
- Aug-10 Softball Practices Start
- Aug-12 New Staff Report
- Aug-13 All Staff Members Report
- Aug-17 Back to School Night
- Aug-17 Practice Begins FB,GG,VB
- Aug-27 First Contest Date-Softball
- Sep-03 First Contest Dates
- Sep-15 Constitution Day
- Oct-12,13 Girls State Golf
- Oct-14,15,16 State SB October
- Oct 19-22 Parent Conferences Week
- Oct-24 State Band (Pending)
- Oct-24 ACT Testing
- Oct-29 FB First Rounds
- Nov-04 FB -2nd Round
- Nov-10 FB -Quarterfinals
- Nov-11 Veterans Day
- Nov 12-14 State VB Tourney
- Nov-16 FB - Semi-Finals
- Nov-16 Winter Practice Begins
- Nov-24 State Football Finals
- Nov-26 Thanksgiving
- Dec-11 State Play Production
- Dec 23-27 NSAA Moratorium
- Feb 18-20 State Wrestling
- Mar-01 Spring Practices Begin
- Mar 4,5,6 Girls State Bball Tourney
- Mar 8-11 Parent Conferences Week
- Mar 11,12&13 Boys State Bball Tourney
- Mar-18 State Speech Contest
- Apr-10 ACT Testing
- Apr 23-24 District Music Contest
- May-13 District Track Meet
- May-15 Commencement
- May 21-22 State Track

August					September					
			12NsO	13s	14s	V	1	2	3	4
17s	18s	19B	20	21	14	15	16	17	18	
24	25	26	27	28	21	22	23	24	25	
31					9/9	28	29	30	21/30	

October					November				
			1	2	2	3	4	5	6
5	6	7	8	9	9	10	11	12	13
12	13	14	15Q	16s	16	17	18	19	20
19	20	21	22	V	23	24	25E	V	V
26	27	28	29	30	30				19/69
									20/50

December					January				
	1	2	3	4					V
7	8	9	10	11	4sO	5	6	7	8
14	15	16	17	18	11	12	13	14	15
21	22Q	V	V	V	18	19	20	21	22
V	V	V	V	16/85	25	26	27	28	29 20/105

February					March				
1	2	3	4	5	1	2	3	4Q	5s
8	9	10	11	12	8	9	10	11	V
15	16	17	18	19s	15	16	17	18	19
22	23	24	25	26	22	23	24	25	26
				19/124	29	30	31		21/145

April					May				
			1	V	3	4	5	6	7
V	6	7	8	9	10	11	12	13	14
12	13	14	15	16	17	18	19	20	V
19	20	21	22	23	24	25	26Q	27s	
26	27	28	29	30					16/181
									20/165

Code

- B = First Day of School
- S = Staff In-Service-No School
- V = Vacation No Students/Staff
- Q = End of Quarter
- E = Early Dismissal
- N = New Staff Report Only
- O = Optional Staff Day Jan 4 or Aug 12



Letter of Transmittal

To: Craig Pease
ASHLAND-GREENWOOD SCHOOLS
1225 CLAY STREET
PO BOX 1899
ASHLAND, NE 68003-1899
Ph: 402-944-2128

Transmittal #: 17
Date: 12/24/2009
Job: 11-09-5811 ASHLAND/GREENWOOD SCHOOLS

Subject: ADDED ROCK ROAD TO HANSEN CONTRACT

- WE ARE SENDING YOU
- | | | | |
|--|---|---|----------------------------------|
| <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Under separate cover via None the following items: | | |
| <input type="checkbox"/> Shop drawings | <input type="checkbox"/> Prints | <input type="checkbox"/> Plans | <input type="checkbox"/> Samples |
| <input type="checkbox"/> Copy of letter | <input type="checkbox"/> Change order | <input type="checkbox"/> Specifications | <input type="checkbox"/> Other |

Document Type	Copies	Date	No.	Description
Commitment CO	3	12/21/09	1	ROCK ROAD CONTRACT INCREASE

THESE ARE TRANSMITTED as checked below:

- | | | |
|---|---|---|
| <input type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit ___ copies for approval |
| <input type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit ___ copies for distribution |
| <input type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return ___ corrected prints |
| <input type="checkbox"/> For review and comment | <input checked="" type="checkbox"/> FOR SIGNATURE | |
| <input type="checkbox"/> FOR BIDS DUE | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US | |

Remarks: ATTACHED ARE 3 COPIES OF CHANGE ORDER #1 TO HANSEN CONSTRUCTION FOR THE ROCK ACCESS ROAD AT THE HIGH SCHOOL.

THIS WORK WAS NOT PART OF THE BID PACKAGE BUT WAS BUDGETED FOR.

PLEASE RETURN 2 EXECUTED COPIES.

Copy To:

From: Rick Wintermute (KINGERY CONSTRUCTION C

Signature: _____



201 N 46th ST - 33 -
LINCOLN, NE 68503
Ph : 402-465-4400

Subcontract Change Order

To: HANSEN CONSTRUCTION

Subcontract #: 581101

Change Order #: 1

Date: 12/21/2009

Job: 11-09-5811 ASHLAND-GREENWOOD SCHOOLS

Description: CR#5 PROVIDE & INSTALL ROCK

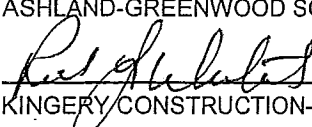
KINGERY CONSTRUCTION-CONST MGMT submits a Change Order for the following changes in work:

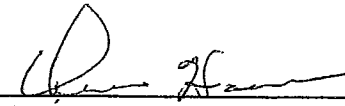
CR#5 PROVIDE & INSTALL ROCK FOR ACCESS ROAD

Change Order Detail:

2	CR#5 PROVIDE & INSTALL ROCK	2,736.24
TOTAL:		2,736.24

The original Contract amount was	26,811.00
Net change by previously authorized Change Orders	0.00
The Contract amount prior to this Change Order was	26,811.00
The Contract will be increased by this Change Order in the amount of	2,736.24
The new Contract amount, including this Change Order will be	29,547.24

ASHLAND-GREENWOOD SCHOOLS Date
 12/24/09
 KINGERY CONSTRUCTION-CONST MGMT Date

 12-24-9
 HANSEN CONSTRUCTION Date

Please sign and return Original to KINGERY CONSTRUCTION-CONST MGMT

2009 BOARD COMMITTEES

BUILDING, GROUNDS & TRANSPORTATION COMMITTEE

CERNY
NYGREN
SAPP

PERSONNEL COMMITTEE

BERANEK
GARNER
STILLE

FINANCE COMMITTEE

BERANEK
NYGREN
STILLE

CURRICULUM & AMERICANISM COMMITTEE

CERNY
GARNER
SAPP

NON-CERTIFIED SALARY TEAM

NYGREN
GARNER
SAPP

CERTIFIED STAFF NEGOTIATIONS TEAM

BERANEK
CERNY
STILLE

Ashland-Greenwood Public Schools

ELL Procedures Handbook

2009-2010

DRAFT

Ashland-Greenwood Public School ELL Procedures and Program Description

Staffing:

DISTRICT ELL TEAM

ADMINISTRATOR – Building Level Principal

CURRICULUM DIRECTOR

GRADE LEVEL COUNSELOR

CLASSROOM TEACHER

ELL SUPPORT STAFF

Identification:

1. At registration, **all** students new to the district through the enrollment packet are given a Home Language Survey in the appropriate language. The district currently includes an English and a Spanish home language survey in the enrollment packet. The Home Language Survey is available in other languages at <http://www.transact.com>.
2. Criteria used to refer a student to the **English Language Learning Program (ELLP)**:
 - a. Home language survey indicates that:
 1. The student's first language was other than English
 2. The student understands a language other than English
 3. The student's parents speak a language other than English at home or the student's language has been influenced by a language other than English by someone such as a grandparent, babysitter, or other adult
 4. The student primarily speaks a language other than English at home
 5. The student was placed in an ELLP with another school
 - b. Parent referral
 - c. Classroom teacher referral based on assessments (grades, scores, student work, observational notes)
 - d. Counselor referral
 - e. SAT Team referral

Assessment for Potential ELLP Placement

1. All students referred to the ELL program will be initially assessed by a certified teacher or administrator using the LAS - Language Acquisition Skills Placement Test.

Initial ELLP Placement

1. Students identified as possible ELL students will be given the LAS within 30 days of enrollment or initial referral by the Curriculum Director or an ELL Support Staff member. Results of the LAS will be reviewed by the District ELL team.

- The District ELL team will determine if ELL services will be provided. If the team determines ELL services are to be provided, a plan based on the student's individual needs will be developed.
- Documents, in the parent's home language, regarding ELLP placement or continuation of placement will be sent to parents/guardians within the first 30 days of the school year or within 30 days of the initial referral. If the student is new to the district after the start of the school year, parent notification will take place within two weeks of placement. Documents will be sent to the parents/guardians in the language that the parents understand.
- In case of refusal of placement by parent/guardian, the Request for English Language Development program Withdrawal/Denial of Enrollment form must be signed by parent/guardian before services will be terminated.
- When a parent/guardian refuses the services, it will be the responsibility of the classroom teacher to monitor the academic progress of the student as the student is still identified as an ELL and must still meet state requirements. Monitoring must be documented.

Continued Placement:

As a new school year begins, students already placed in the ELLP will continue services. The following documents must be sent to parent/guardian in their home language within 30 days from the start of the school year:

- Notification of English Language Program Placement (upon initial placement and every year thereafter)
- Description of District English Language Development Program(s) (upon initial placement and every year thereafter)

In the spring of each year all ELL students will be given the ELDA to measure progress.

Student progress will be reviewed annually by the District ELL team.

Exit Criteria

Exit criteria will be based but not limited to the following:

- Standards Met
- Norm Referenced Testing at grade level
- Passing Grades
- Fluent on the ELDA Test

Filing of Paper Work

ELL files will be housed in the administrative office of the building where the student attends

- Students who test as proficient on their LAS will not qualify for the ELL program. Proficient LAS results will be kept in the student's regular cumulative file.

Individual ELL Programs may contain one or more of the following:

- Content Based English Language Learner: Instruction is provided in English only and adapted to student's level
- ELL Pull-Out for Language Development: Students are pulled out of the general educational classroom for a portion of the day for ELL instruction provided by ELL Support Staff.
- Push In Model: ELL Support Staff provide additional support within the mainstream classroom.

Role of the Mainstream Classroom Teacher

The role of the mainstream classroom teacher is vital to the success of the ELL student. Teachers must differentiate instruction to empower students to become active learners. Teachers must implement instruction and support as outlined in the student's Individual Instructional Plan.

Instructional Strategies

The District ELL Team will include specific strategies within each students' Individual Instructional Plan.

Program Evaluation

Ashland-Greenwood Public Schools will evaluate the ELL Program annually to determine the effectiveness of the program, identify areas of concerns, propose program modifications, and set new program goals.

I. Prior to the evaluation, data will be collected and summarized in graphs with short narratives.

A. Comparison of ELLP student data to district wide data – (Are students in the ELLP performing at the same levels as students who are not in the ELLP?)

- Norm Referenced Test data
- Criteria Referenced Data
- Classroom performance measured through formative assessment data such as portfolios and teacher monitoring notes
- Grades, honor roll, graduation rates, drop-out rates
- Discipline referrals
- Participation in extracurricular activities
- Participation/communications/surveys with parents

B. Comparison of ELLP data to previous years' data -- (Are students in the ELLP growing, in what areas, at what rates?)

- Norm Referenced Test Data
- Criteria Referenced Data
- Classroom performance measured through formative assessment data such as portfolios and teacher monitoring notes
- Grades, honor roll, graduation rates, drop-out rates
- Discipline referrals
- Participation in extracurricular activities
- Participation/communications/surveys with parents
- Number of students exiting the program

Ashland Greenwood Sch Dist 1

HOME LANGUAGE SURVEY

Student Name: _____ Birth Date: _____ Sex: Male Female

Parent/Guardian Name: _____

Address: _____

Home Telephone: _____ Work Telephone: _____

School: _____ Grade: _____ Date: _____

Federal and state laws require the following information be collected about the primary and home language of every student upon enrollment in the school district. Please complete a survey for each child you are enrolling in the school district.

1. What language did your child learn when he/she first began to talk? _____
2. What language does your child most frequently speak at home? _____
3. What language is spoken by you and your family most of the time at home? _____

If a language other than English is indicated for any of the above questions, the school district will test your child's English language proficiency to determine eligibility for initial and continuing placement in an English language development program. You will be notified about the results of this testing.

4. If available, in what language would you prefer to receive information from the school? _____

Parent or Guardian's Signature

Date

OFFICE USE ONLY			
Student ID#	Date Distributed	Date Received	

Por favor responda
en inglés

Ashland Greenwood Sch Dist 1

ENCUESTA DE IDIOMA EN EL HOGAR

Spanish
Home Language Survey

Nombre del alumno: _____ Fecha de nacimiento: _____ Sexo: Masculino Femenino

Nombre de los padres/apoderado: _____

Dirección: _____

Teléfono de la casa: _____ Teléfono del trabajo: _____

Escuela: _____ Grado: _____ Fecha: _____

Las leyes federales y estatales exigen que se recopile la siguiente información sobre el idioma principal y el hablado en el hogar de cada alumno que se inscriba en el distrito escolar. Complete una encuesta por cada alumno que se inscriba en el distrito escolar.

1. ¿Qué idioma aprendió su hijo cuando recién comenzó a hablar? _____
2. ¿Qué idioma habla en casa su hijo con más frecuencia? _____
3. ¿Qué idioma habla usted y su familia con más frecuencia en el hogar? _____

Si se indica un idioma que no sea el inglés en cualquiera de las preguntas anteriores, el distrito escolar evaluará la aptitud en inglés que tenga su hijo para así determinar su calificación inicial y permanencia en un programa de desarrollo de dicho idioma. Le informaremos sobre los resultados de estas evaluaciones.

4. Si ello fuera posible, ¿en qué idioma le gustaría recibir información de la escuela? _____

Firma del padre/madre o apoderado

Fecha

OFFICE USE ONLY			
Student ID #	Date Distributed	Date Received	

**Determination of Student Eligibility
For English Language Development Program Placement**

Name of Student: _____ Date: _____

School: _____ Grade: _____

Dear Parent/Guardian:

When your child registered for school, a Home Language Survey was completed and indicated that a language other than English is spoken by your child or in the home. Based on this information, the school assessed your child to determine their eligibility for placement in an English language development program. As a result, we:

- recommend an English language development program for your child.
- do not recommend an English language development program for your child.

To determine our recommendation, we tested your child's English language abilities in:

- speaking reading writing listening and understanding.
- and used other information, such as prior education and social experiences; written recommendations and observations by current and previous instructional school staff; mastery of basic skills in English and their home language; and/or grades from current or previous years.

If your child is recommended for an English language development program, an "Individual Instructional Plan for ELL Students" has been developed and is attached. We feel this program will help your child meet high academic grade level standards and graduation requirements. Please sign below where indicated and return this notice to your child's school.

Thank you for your interest in the quality of your child's education. Please contact us if you have any questions.

Name	Title
Telephone Number	Email Address

Eligibility Placement Committee (if applicable):

Name: _____	Signature: _____	Title: _____	Date: _____
Name: _____	Signature: _____	Title: _____	Date: _____
Name: _____	Signature: _____	Title: _____	Date: _____
Name: _____	Signature: _____	Title: _____	Date: _____

Parent/Guardian: Please complete the section below and return the entire form to your child's school.

Name of Parent/Guardian: _____	Signature: _____
Telephone Number: _____	Email Address: _____

**Ashland Greenwood Sch Dist 1
Request for English Language Development
Program Withdrawal/Denial of Enrollment**

Date: _____

Dear Parents:

You have indicated that you do not want your child enrolled in an English language development program or that you would like a change in your student's English language development program or placement. Although we are offering a program we feel is the most appropriate for your child's level of English proficiency, you have the right to (a) request removal of your child from the program, (b) decline to enroll your child in such a program, or (c) choose another program or method of instruction, if available.

If you have chosen (a), (b) or (c) listed in the previous paragraph, please complete and sign the bottom of this form and return it to your child's school.

Thank you.

**Ashland Greenwood Sch Dist 1
Request for English Language Development
Program Withdrawal/Denial of Enrollment**

I, _____ (parent/guardian) of _____ (student) have been informed of my right to decline to have my child enrolled in the English language development program offered by the school or district. I have been informed of other district language programs or methods of instruction, if available, and request the following action be taken on behalf of my child:

- _____ Do not enroll my child in an English language development program.
- _____ Withdraw my child from the program offered by the school.
- _____ Enroll my child in another program or method of instruction, if available.

Signature of Parent/Guardian

Date

OFFICE USE ONLY				
Student ID #	Dist. Student #	Grade Level	Student Name	Faculty Name
Faculty #	Birthdate	Home Phone	Home Language	First Date Student Attended School in the U.S.

INDIVIDUAL INSTRUCTIONAL PLAN FOR ELL STUDENTS

Student Name: _____ Date of Birth: _____

Gender: _____ Grade Level: _____

Language background:

DATE LAS Administered:

Score:

Instructional Strategies:

Accommodations allowed for instruction:

On-going classroom assessments:

State tests:

National tests:

If services provided by someone other than the classroom teacher, note Service Time (per week): _____

Student signature: _____ Date: _____

Parent signature: _____ Date: _____

Classroom teacher signature: _____ Date: _____

ACT Scores History

Ashland-Greenwood Public Schools

Graduating Seniors

Year	# tested	English		Math		Reading		Science		Composite		5-Yr Rolling Avg
		A-GHS	State	A-GHS	State	A-GHS	State	A-GHS	State	A-GHS	State	
08-09	30	22.9	21.9	23.2	21.8	22.5	22.5	21.9	22	22.8	22.1	
07-08	43	22	21.8	22.2	21.8	22	22.5	21.5	21.9	22	22.1	
06-07	43	22.3	21.8	22.5	21.8	22.4	22.4	22.7	21.9	22.6	22.1	22.7
05-06	44	22	21.5	22.8	21.6	22.4	22.2	22.5	21.8	22.5	21.9	22.5
04-05	35	23.6	21.4	22.7	21.6	23.7	21.9	22.7	21.7	23.4	21.8	22.2
03-04	36	22	21.2	21.5	21.5	21.4	22	21.5	21.6	21.8	21.7	22.3
02-03	39	21.9	21.2	20.7	21.4	20.3	22	20.5	21.7	20.9	21.7	22.0
01-02		22.4	21.1	22.2	21.5	23	22	22.8	21.7	22.8	21.7	21.7
00-01		20.6	21.1	20.9	21.4	21.2	21.7	21.6	21.8	21.1	21.6	21.7
99-00		20.8	21.2	21	21.5	23.2	22	21.1	21.8	21.7	21.7	21.8
98-99		21.2	21.3	21.2	21.4	22.4	21.9	21.8	21.7	21.8	21.7	21.5
97-98		21.2	21.2	21.5	21.6	22.2	22.0	21.4	21.9	21.6	21.8	21.4
96-97		20.5	21.1	20.9	21.3	21.5	22.0	21.6	21.9	21.2	21.7	21.1
95-96		19.8	20.9	20.5	20.6	20.3	21.7	21.2	21.8	20.6	21.4	20.8
94-95		19.7	20.8	19.2	20.7	20.8	21.8	20.1	21.7	20.1	21.4	20.5
93-94		19.4	20.7	19.5	20.6	21.5	21.6	20.6	21.7	20.3	21.3	20.5
92-93		19.4	20.6	20.1	20.6	20.1	21.6	20.3	21.4	20.1	21.2	20.1
91-92		20.6	20.7	20.6	20.5	21.5	21.6	21.6	21.3	21.2	21.2	
90-91		18.3	20.7	19.1	20.5	18.4	21.7	19.3	21.4	19.0	21.2	
89-90		20.5	21.0	19.9	20.3					20.5	21.2	
88-89										20.6	21.4	
87-88										21.5	21.6	
86-87										19.6		
85-86										21.4		
84-85										19.9		
83-84										19.7		



Represents local composites on old ACT test.



Represents interpolated scores from old ACT to new ACT.