

SCHOOL SPIRIT SQUAD PROCEDURES AND GUIDELINES Revised April 2008 JUNE, 2010
--

I. DEFINITION AND PURPOSE

- A. School spirit squads shall consist of varsity cheerleaders and dance team members.
- B. School spirit squads exist to provide participation opportunities for students and to promote and maintain school spirit among all members of the student body.

II. SPONSORS

- A. Sponsors for school spirit squads shall be assigned by the administration and responsible for the supervision of all squad activities.
- B. General duties of sponsors will include:
 - 1. organizing and conducting spirit squad try-outs
 - 2. scheduling and supervising all practices
 - 3. maintaining records of spirit squad member attendance and behavior
 - 4. making assignments for routine spirit squad functions (i.e. locker signs, hall posters, dance decoration, etc.)
 - 5. meeting regularly with co-sponsors to ensure spirit squad effectiveness
 - 6. supervising fundraising activities
- C. Specific duties of sponsors relative to transportation/performance supervision will include:
 - 1. For all home events, cheerleading and dance team sponsors will be present if their respective squads are performing.
 - 2. For away football games, a cheerleader bus will transport spirit squad members to the game; at least one sponsor will ride that bus.
 - 3. For away volleyball, basketball, and wrestling activities, spirit squad members performing will ride the team bus under the supervision of the affected head coach. Spirit squad sponsors will provide the head coach with a list of who will be accompanying the team to any given event and will be responsible for ensuring that those spirit squad members are aware of the bus departure/return times.
 - 4. Spirit Squad sponsors will coordinate with administrative team the expectations of supervision at away events. The administrator or designee will be responsible for the spirit squad during the away event.
 - 5. Sponsors may reduce the number of away events covered, especially during winter season. All conference, district, and state tournaments will have spirit squad support at the event. If the number of events are reduced, a larger spirit squad may attend the scheduled events.
- D. Specific duties of sponsors relative to scheduling pep rallies and other performances will include:
 - 1. At the start of each sports season, spirit squad sponsors will provide the activities director and principal with a listing of scheduled pep rally dates, with that listing indicating which spirit squad is responsible for each pep rally.
 - 2. Pep rallies not included on that initial listing may be added with administrator approval under special circumstances (i.e. qualifying for district/state tournament play, etc.).

- B. During contests, spirit squad members shall engage only in their assigned duties (cheering or performing a dance squad routine) and shall be present and ready for those duties at least 15 minutes in advance of performance times.
- C. Spirit squad members will be responsible for meeting transportation and attendance guidelines found in the Ashland-Greenwood Activities Handbook.
- D. Spirit squad members will be responsible for meeting squad specific guidelines distributed by sponsors and for following directives/decisions made by sponsors.
- E. Spirit squad members may be suspended from performances and/or removed from a spirit squad for the following:
 - 1. inappropriate behavior, appearance, or language
 - 2. failure to attend scheduled practices or performances
 - 3. failure to perform assigned duties
 - 4. insubordination
 - 5. training rules violations
- F. Spirit squad members facing suspension or removal from a spirit squad may appeal that decision as per procedures outlined in the Ashland-Greenwood Activities Handbook.

VI. UNIFORMS

- A. Uniforms for cheerleading and dance team squads will be decided upon by sponsors and school administrators with input from squad members and parents. Uniforms will comply with student dress, appearance, and grooming provisions found in the student/parent handbook.
- B. Spirit squad uniforms, as defined below, will be purchased using cheerleading/dance team activity account funds and, as appropriate, student fees account funds. Those uniforms will then remain the property of the school and will be available for use until such time as a new uniform is purchased. Squad members wishing to purchase their own uniform so that that uniform may be kept may do so provided that they pay the vendor directly (including any applicable sales tax) and that the uniform is identical to that purchased with school funds. Students not initially optioning to personally purchase uniforms may, at the conclusion of their participation, purchase the uniform at a price to be determined at the time of the purchase.
- C. The cheerleading uniform will consist of: a skirt; a shell top; and a turtleneck. Cheerleaders will be responsible for purchasing their own pom poms, slickies, briefs, socks, and shoes with those items becoming the personal property of the cheerleader.
- D. The dance team uniform will consist of: pants (or a skirt, should that ever be identified as part of the uniform); a long sleeve top; and a shell top. Dance team members will be responsible for purchasing their own pom poms and dance shoes except when the purchase of such shoes is covered by applicable portions of student fees policies. Dance shoes purchased by individual team members will be the personal property of those team members.
- E. In all cases, the style and price of uniforms selected will be determined by funds available and have administrative approval before an order is placed.
- F. Uniforms are to be kept clean and in good repair; fines and fees may be assessed for uniforms damaged or lost. Uniforms will be returned to the school when no longer needed.

OPTION	Building	Vendor	Table type	cost	Quantity	TOTAL
1	MS/HS	CSI	Unify Chrome frame 81" round table with 8 stool seats	\$970.00	14	\$13,580.00
	MS/HS	CSI	UNIFY Chrome frame 81" round table with SPLIT BENCH seats	\$1,178.00	12	\$14,136.00
	ELEM	CSI	Convertible tables (similar to what we have now)	\$308.00	28	\$8,624.00
total for both ms/hs & elem NEW tables for lunch rooms bid by CSI						\$36,340.00

OPTION	Building	Vendor	Table type	cost	Quantity	TOTAL
2	MS/HS	School Sp	BIOFIT Chrome frame61x72 OVAL table with 10 stool seats	\$1,246.26	22	\$27,417.72
	ELEM	School Sp	BIO FIT Convertible tables (like we have now)	\$551.26	28	\$15,435.28
	total for both ms/hs & elem NEW tables for lunch rooms bid by CSI					
*28 TABLES, ACTUALLY 14 LUNCH TABLES WHEN TOGETHER						41,391.82
BIOFIT are the same brand of tables we currently have in commons & convertible						

OPTION	Building	Vendor	Table type	cost	Quantity	TOTAL
3	MS/HS	School Sp	UNIFY Chrome frame 81" round table with SPLIT BENCH seats (8)	\$1,343.47	24	\$32,243.28
	ELEM	School Sp	BIO FIT Convertible tables (like we have now)	\$551.26	32	\$17,640.32
	total for both ms/hs & elem NEW tables for lunch rooms bid by CSI					

NO BID RECEIVED FROM I.L.S.: REQUEST WAS MADE IN LATE APRIL/EARLY MAY. (THEY SELL BIOFIT TABLES)

26 TABLES X 8 SEATS=SEATING FOR 208
 21 TABLES X 10 SEATS=SEATING FOR 210
 CONVERTIBLE TABLES SEAT 8-10 MS/HS KIDS, 10-12 ELEM KIDS

Students

Welfare

Health

School Wellness Policy

The District adopts the following School Wellness Policy:

1. Goals to Promote Student Wellness

The following goals are established for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the District determines to be appropriate:

a. Nutrition Education

The school district shall:

- i. Develop, promote and implement as feasible morning food program in the Middle School/High School. [i.e. breakfast program, milk program, breakfast vending, etc.]
- ii. Integrate nutrition education throughout the curriculum and coordinate it with the food service program.
- iii. Create a common nutrition language for students and staff regarding the nutritional value of foods.
- iv. Increase the availability and encourage the selection of healthy food choices in classrooms and vending machines rather than serving foods of limited nutritional value.
- v. Encourage staff to model good nutritional habits in the types of foods brought into the staff lounges, and served and eaten by staff at school.

b. Physical Activity

The school district shall:

- i. Increase the amount of time students spend in physical activity before, during and after school. (i.e. walking programs, no-sit recesses, classroom stretching programs).
- ii. Make physical education available to all students K-12 all year on at least an every other day basis.
- iii. Consider and implement as feasible a non-competitive intra-mural activities program for middle school-high school students.
- iv. Promote community physical activity programs such as JJYB, AYBA, Junior Wrestling, soccer, dance, etc. to all students.

c. Other School Activities

The school district shall:

- i. Provide information and implement programs when feasible to educate parents about student wellness.
- ii. Promote good nutrition and student wellness to parents through placing healthy eating tips on school lunch publications and through the school website.
- iii. Continue to implement programs in cooperation with community organizations to promote student wellness. (i.e. WAIT Training, DARE Programs, etc.).

2. Nutrition Guidelines

The following nutrition guidelines are selected by the District for all foods available for students in each school building during the school day with the objectives of promoting student health and reducing childhood obesity:

a. Elementary Schools

The school food service program will approve and provide all food and beverage sales to students in elementary schools. Elementary classroom teachers may permit the serving of food not provided by the school food service program for student birthdays, classroom parties and special events.

b. Middle Schools and High Schools

Foods prohibited by the USDA under 7 CFR 210 shall not be sold or made available to students during the school day. (typically 8:15 AM to 3:20 PM) This includes a prohibition on vending these foods through vending machines, snack bars, concession stands, school stores, through student fundraising activities, in the school lunch program and at classroom parties and special events.

3. Assurance for Reimbursable School Meals

The District gives the assurance that the District's guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to subsections (a) and (b) of section 10 of the Child Nutrition Act (42 U.S.C. 1779) and sections 9(f)(1) and 17(a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758(f)(1), 1766(a)), as those regulations and guidance apply to schools.

4. Plan for Measuring Implementation and Designation of Responsible Persons

A student wellness policy committee consisting of parents, students, representatives of the nutrition services department, the school board, school administration and the public shall meet annually to review the implementation of the school wellness policy. The committee shall examine student obesity percentages, student nutritional habits, student physical activity participation and other issues related to the implementation of this policy to measure the policy's effectiveness. The committee shall present a report of its findings to the board of education.

The Superintendent of Schools or his or her designee shall have responsibility to implement plans and programs to carry out the goals of the student wellness policy.

5. Development of Policy

The District assures that development of the Wellness Policy involved parents, students, representatives of the District's nutrition services department, the school board, school administrators, and the public. The policy shall become effective on the June 1, 2006.

Legal Source: The Child Nutrition and WIC Reauthorization Act of 2004; 42 USC 1751

Adopted: January 16, 2006.

Revised: May 21, 2007

SEC. 204. LOCAL WELLNESS POLICY. 42 USC 1751

(a) IN GENERAL.—Not later than the first day of the school year beginning after June 30, 2006, each local educational agency participating in a program authorized by the Richard B. Russell National School Lunch Act (42 U.S.C. 1751 et seq.) or the Child Nutrition Act of 1966 (42 U.S.C. 1771 et seq.) shall establish a local school wellness policy for schools under the local educational agency that, at a minimum—

- (1) includes goals for nutrition education, physical activity, and other school-based activities that are designed to promote student wellness in a manner that the local educational agency determines is appropriate;
- (2) includes nutrition guidelines selected by the local educational agency for all foods available on each school campus under the local educational agency during the school day with the objectives of promoting student health and reducing childhood obesity;
- (3) provides an assurance that guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to subsections (a) and (b) of section 10 of the Child Nutrition Act (42 U.S.C. 1779) and sections 9(f)(1) and 17(a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758(f)(1), 1766(a)), as those regulations and guidance apply to schools;
- (4) establishes a plan for measuring implementation of the local wellness policy, including designation of 1 or more persons within the local educational agency or at each school, as appropriate, charged with operational responsibility for ensuring that the school meets the local wellness policy; and
- (5) involves parents, students, representatives of the school food authority, the school board, school administrators, and the public in the development of the school wellness policy.

Ashland-Greenwood Elementary School Proposed Handbook Revisions for 2010-2011

NOTES:

1. Text to be deleted is struck through (~~like this~~); text to be added is italicized and underlined (*like this*).
2. Revisions which are editorial in nature (i.e. school calendar listings, board member listings, and staff listings) are not included below.
3. The Elementary Student-Parent Handbook will be merged with the AGPS Very Important Papers Student/Parent Resource Handbook to create one resource for families with elementary age children. Forms pertinent to elementary students only will be included.

Elementary Student-Parent Handbook

II. GENERAL INFORMATION

5. School Hours (page 2)

The school day for K-6 students is ~~8:15-3:10~~ 8:15-3:20. Preschool hours are ~~11:30-3:10 p.m~~
8:15 AM -12:15 PM.

Rationale: Currently, we provide an instructional day that is below the average of area schools in terms of the amount of time students spend in class. Extending the school day will benefit students academically.

A morning preschool program better meets the stamina needs of 3 and 4 year children and will enable our preschoolers to participate in both the district breakfast and lunch program.

III. INSTRUCTIONAL PROGRAM

6. Compulsory Attendance and Truancy (page 6)

Parents of school age children are required by law to see that those children attend school regularly. ~~Any child age 7 to 16 who fails to attend school regularly without lawful reason shall be considered to be in violation of Nebraska truancy statutes. A child is generally of mandatory attendance age if the child (a) will reach six years of age prior to January 1 of the then-current school year and (b) has not reached eighteen years of age.~~ Children of mandatory-attendance-age who fails to attend school regularly without lawful reason shall be considered to be in violation of Nebraska truancy statutes. Students who ~~accumulate~~ exceed more than five absences in a quarter, ~~excused or unexcused-~~ confirmed or unconfirmed, shall be deemed to have excessive absences. Notice of excessive absenteeism shall be made to the parents/guardians when the student accumulates more than 5 absences. ~~after the sixth absence.~~ Additional corrective action taken by the school may include, but is not limited to: conferences, counseling, evaluation, alternative placement, suspension, and expulsion.

Parents will also be notified when their child accumulates seven absences during a semester. The Saunders County Truancy officer will receive notification of all students who accumulate seven absences during a semester. If a student continues to be or becomes habitually absent or truant, the principal shall serve a written notice to the person violating Neb.Rev.Stat. 79-201, warning the student to comply with the provisions of that statute. If such compliance does not occur within one week of notice being provided, the principal shall file a report with the county attorney of the county in which the student resides. *A report will be also be filed with the county attorney of the county in which the student resides for students who accumulate 10 absences in a semester and 20 days in a school year.*

Rationale: The language regarding mandatory attendance age reflects changes in Nebraska state statute 79-201. Additionally, the Interlocal Cooperative Agreement for Juvenile Truancy/Resource Officer provides our school district with a resource to assist families when students are not in regular attendance. The proposed changes provide information regarding use of the Saunders County Truancy/Resource Officer and stipulates when a student will be reported to the county attorney for excessive absences.

7. Student Testing and Assessment (page 7)

Various assessments and tests are used over the course of the school year to measure students' academic growth and progress.

- Standards Assessments: Students are assessed in the areas of Reading, Writing, Speaking, Listening, Math, Science and Social Studies using the district's grade level standards assessments.
- Nebraska Writing Assessment: Students in the 4th grade participate in the Nebraska Writing Assessment during 3rd quarter.
- NeSA in Reading and Math: Students in 3rd-6th grade participate in the Nebraska State Reading Assessment and Nebraska State Math Assessment during 3rd quarter.
- Stanford 10 Achievement Test: Students in grades 3rd-6th are assessed in the areas of Reading, Math, Language, Listening, and Study Skills. Students also take the Otis-Lennon School Ability Test that assesses students' verbal and nonverbal skills. The Stanford Achievement Test is given during the month of April.

Students may participate in additional classroom tests and assessments as determined by their teacher.

Rationale: The inclusion of the new NeSA in reading and math provides an updated listing of required assessments.

AGPS Very Important Papers Student/Parent Resource Book

Attendance Procedures (page 3)

A written ~~excuse~~ *notice* explaining the reason for the absence will be necessary from the parents for those students who were absent and the parents did not call in and were not able to be reached by phone. Such students should report to the office when returning to school. Absences in which parents or guardians have notified the school prior to the absence or within two days following the absence will be considered ~~excused~~ confirmed. Any absence not verified within two days of the absence will be considered ~~unexcused~~ unconfirmed.

A student will be excused from attending classes for the following reasons:

1. Illness or injury (Excessive absences due to illness must reflect a documented attempt to remedy the ailment.)
2. Bereavement or emergency in the immediate family
3. Participation in an approved school activity
4. Parent/guardian requested prearranged absence (Parents or guardians may request that the student be absent from school for reasons such as a medical or dental appointment, religious observance, court-ordered appearance, spectator at school activity, short-term work requirement, and a family trip.)

~~Final determination of the excused or unexcused nature of any absence rests with the school.~~

Tardiness is a violation of school rules. Students who arrive following the tardy bell at 8:20 AM but before 9:00 AM will be considered tardy. Tardiness will be dealt with as a normal part of classroom discipline. Students who arrive late to school are required to check in at the office. A report to the Truancy/Resource Officer will be made

Students who are in attendance during the school day but leave prior to 2:40 PM will be counted absent for one half of the day. Students leaving early are required to check out in the office.

Rationale: State statute 79-201 does not differentiate excused and unexcused absences when reporting excessive absences. Using the terms confirmed and unconfirmed enables the school to track attendance in an objective manner. Currently, 10:00 AM and 1:30 PM are used as the times that differentiate tardies and half day absences. Changing these times to 9:00 AM and 2:40 PM will encourage students to be prompt and in attendance.

Expectations, Rights & Responsibilities of Students

1. General Standards and Philosophy on Student Conduct (page 9)

The Board of Education of Ashland-Greenwood Public Schools believes it is important to provide physically safe and emotionally secure environments for all students and staff. Positive behaviors are encouraged in the educational program and are required of all students and staff. Inappropriate behaviors, including but not limited to, dating violence, will not be tolerated and must be avoided by all students.

Rationale: This statement references Policy 5142.6, our policy on dating violence, and serves to inform our families that dating violence is addressed within our Code of Conduct.

Student Health and Safety

4. Immunization (page 24)

The school district shall comply with all statutory provisions regarding immunization of students to protect against communicable disease. As provided by statute, each student shall be protected by immunization prior to attending school. A student may be provisionally enrolled in school if he or she has begun the immunizations required and continues to receive the immunizations as rapidly as medically feasible.

Kindergarten through 6th, 1st, 2nd, 3rd, 4th, 5th, 7th, 8th, 9th, 10th, 11th, and 12th grade students and students transferring in from out of state are required to have the following immunizations:

- 3 doses of Polio vaccine
- 3 doses DPT, DtaP, DT, or Td vaccine with one given on or after the child's fourth birthday
- 2 doses MMR vaccine, given on or after 12 months of age and separated by at least one month
- 3 doses Hepatitis B vaccine *or two doses of adolescent vaccine if student is 11-15 years of age*
- 1 dose of varicella given on or after 12 months of age and prior to 13 years of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provided will be accepted

~~Students in 6th grades have the following immunization requirements:~~

- ~~• 3 doses of Polio vaccine~~
- ~~• 3 doses DPT, DtaP, DT, or Td vaccine with one given on or after the child's fourth birthday~~

- ~~2 doses MMR vaccine, given on or after 12 months of age and separated by at least one month~~
- ~~3 doses Hepatitis B vaccine~~

Rationale: To comply with changes in state law.

6. Communicable Diseases (page 25)

The school should be notified in the event that a student contracts a communicable disease. Students shall be excluded from school for the following reasons:

- 1) contagious diseases such as chicken pox, measles, mumps, pink eye, etc.
- 2) skin eruption or suspicious rashes
- 3) vomiting
- 4) abnormal temperature
- 5) head lice ~~and/or nits~~ (students with recurring head lice ~~and/or nits~~ will be excluded from school until all evidence of lice ~~and nits~~ are gone)

A child suffering from a skin disease or who has been absent from school because of an infection or contagious disease may be required to present a physician's statement prior to returning to school.

Rationale: Head lice is considered a nuisance issue, not a health issue. Some students miss a considerable amount of school due to head lice and nits. A student can be treated for head lice and still have nits remaining. These nits do not transfer from one person to the next; therefore, they do not pose a communicable situation.

**Ashland-Greenwood High School/Middle School
Proposed Handbook Revisions for 2010-2011**

NOTES:

1. Text to be deleted is struck through (~~like this~~); text to be added is italicized and underlined (*like this*).
2. Revisions which are editorial in nature (i.e. school calendar listings, board member listings, and staff listings) are not included below.
3. Unless otherwise noted, all proposed revisions apply to both middle school and high school handbooks. Text used to illustrate the effect of revisions is from the high school handbook.

I. General Information

E. Hours and Daily Schedule

1. Ashland-Greenwood High School operates on an eight period day; the schedule for that day is given below:

Period 1 8:15-9:01
Period 2 9:06-9:53
Period 3 9:57-10:44
Period 4 10:48-11:35
Period 5 11:39-12:56
Period 6 1:00-1:47
Period 7 1:51-2:38
Period 8 2:42-3:29

M. Telephones, Cellular Phones, and Personal Electronic Communications/Entertainment Devices

4. ~~The use of personal entertainment devices is prohibited during the regular school day (8:15-3:21) except for instructional purposes (i.e. recording a lecture with an iPod). The first violation of this prohibition will result in the device in question being confiscated and returned at the end of the school day. A second violation will result in confiscation and return of the device only to a parent or guardian. Subsequent violations will be deemed nuisance behaviors worthy of an office referral.~~

II. Instructional Program

B. Grading Procedures

2. GPA point values for each letter grade designation for courses for which only high school credits are earned are detailed below:

A+ 4.00 B 3.00 D+ 1.50
A 4.00 C+ 2.50 D 1.00
B+ 3.50 C 2.00 F 0.00

3. ~~GPA point values for each letter grade designation for courses for which only high school credits are earned are detailed below:~~

~~A+ 5.00 B 4.00 D+ 2.50
A 5.00 C+ 3.50 D 2.00
B+ 4.50 C 3.00 F 0.00~~

G. Attendance

2. Parental Verification

- a. Parents are asked to call in their son or daughter's absence to the school office before 10:00 a.m. on each day of absence. An answering machine will take calls from parents whose employment requires them to leave town before school begins. Collect calls are accepted. The school will attempt to contact parents if no call is received and a child is absent. Should no such contact be established on the day of absence, the student must bring a parental note upon his or her return to school. Parent calls or notes must include a reason for the absence if the absence is to be considered excused.

- b. For verification purposes, the school cannot accept a student call or excuse regarding absence. Any absence not verified by a parent will be considered unexcused or unconfirmed. A confirmed absence requires a parent phone call or note within 2 days of the absence.
- c. A student shall be considered excused for absences caused or necessitated by illness, bereavement, family emergency, or other reasons requested by the parent or guardian and approved by the principal. All absences, whether excused or unexcused, confirmed or unconfirmed, will count toward the limit of 5 days per quarter and 10 days per semester and 20 days pwer year as outlined in Nebraska Statute 79-201. Absences of three consecutive days or more for illness will require verification that medical treatment was sought and/or obtained. Excused absences will be further classified by the school as unavoidable (i.e. illness, funerals court appointments, etc.) or avoidable (i.e. vacations or family trips, attending district or state competitions other than as a participant, or other absences which are by choice rather than necessity).
- d. Any absence not verified by a parent, including those for which a parent fails to provide a reason, within two days of the absence will be considered unexcused and subject to disciplinary action. Additionally, students incurring unexcused absences will be required to make up all work missed in accord with minimum performance standards procedures.
- e. When a student misses more than 20 minutes of any class period, they will be considered absent for that period. When 8 periods of absence are accumulated, this will be considered a full day of absence from school.

3. **Compulsory Attendance and Truancy**

Parents of school age children are required by law to see that those children attend school regularly. Any child age 7 to 16 who fails to attend school regularly without lawful reason shall be considered to be in violation of Nebraska truancy statutes. Generally, A child is of mandatory attendance age if the child (a) will reach six years of age prior to January 1 of the then-current school year and (b) has not reached eighteen years of age. Children of mandatory attendance age who fails to attend school regularly without lawful reason shall be considered to be in violation of Nebraska truancy statutes. Students who accumulate exceed more than five absences, or the hourly equivalent, in a quarter, ~~excused or unexcused~~ confirmed or unconfirmed, shall be deemed to have excessive absences. Notice of excessive absenteeism shall be made to the parents/guardians when the student accumulates more than 5 absences. ~~after the sixth absence.~~ Additional corrective action taken by the school may include, but is not limited to: conferences, counseling, evaluation, alternative placement, suspension, and expulsion.

Parents will also be notified when their child accumulates seven absences during a semester. The Saunders County Truancy officer will receive notification of all students who accumulate seven absences during a semester. If a student continues to be or becomes habitually absent or truant, the principal shall serve a written notice to the person violating Neb.Rev.Stat. 79-201, warning the student to comply with the provisions of that statute. If such compliance does not occur within one week of notice being provided, the principal shall file a report with the county attorney of the county in which the student resides. A report will be also be filed with the county attorney of the county in which the student resides for students who accumulate 10 absences in a semester or 20 days in a school year.

Truancy

- a. ~~Any child age 6 to 18 (unless 16 by July 16, 2004) who fails to attend school regularly without lawful reason shall be considered to be in violation of Nebraska truancy statutes and will be subject to efforts by the school to compel attendance.~~
- b. ~~Students ages 6 to 18 (unless 16 by July 16, 2004) who accumulate more than five absences, excused or unexcused, in any quarter shall be considered to have excessive absences. Notice of excessive absenteeism shall be made to the parents/guardians after the sixth absence. Additional corrective action taken by the school may include, but is not limited to: conferences, counseling, evaluation, alternative placement, suspension, and expulsion.~~
- c. ~~If a student age 6 to 18 (unless 16 by July 16, 2004) continues to be habitually truant, written notice to the parents/guardians shall be provided warning them to comply with state law.~~
- d. ~~If such compliance does not occur within one week of notice being provided, the principal shall file a report with the county attorney of the county in which the student resides.~~

4. ~~Return to School after an Absence~~

a. ~~Students returning to school after an absence for which parental verification has not been received must obtain a class admit slip prior to being admitted to any class. No make-up assignments will be given unless a classroom teacher is first presented with a properly completed admit slip. Admit slips will classify all absences as excused or unexcused in nature. Such classification will determine teacher response to requests for make-up work.~~

H. Student Testing and Assessment

1. Students in 7th, 8th, and 10th grades will annually participate in achievement testing.
2. Students in 8th and 11th grades will annually participate in the Nebraska writing assessment process.
3. Students at all grade levels will annually participate, as appropriate, in the NeSA (Nebraska State Assessment) assessment processes related to the Nebraska standards for reading, writing, listening, speaking, math, social studies, and science.

U. Early Graduation

1. A student who has completed all graduation requirements by the end of the first semester of he/her senior year may exercise the early graduation option. Application forms for early graduation are available from the guidance counselor. Completion of those forms will require the approval/signature of the student, his/her parents/guardian, a guidance counselor and the Principal and the Superintendent.
2. In order for a student to qualify and be approved for early graduation the student must have an Individualized Education Plan in accordance with IDEA that provides for an early graduation, or must demonstrate one of the following conditions and the condition must interfere with the students ability to continue to attend school:
 - a. A personal hardship including but not limited to an illness or the responsibility for the care of a dependent;
 - b. A financial hardship or need and a method to address the financial hardship through employment;
 - c. The pursuit of post-secondary education demonstrated by acceptance to and enrollment in a post-secondary program;
 - d. Moving to a location from which commuting to school would not be reasonable; or
 - e. The pursuit of a special talent or skill
3. The school district will only conduct one graduation ceremony annually. Students opting for early graduation are encouraged to return to for the graduation ceremony in May. Diplomas will not be issued to early graduates until May, but official transcripts will be available at the time of separation for employment and post-secondary study purposes.

P. Grade Point Average

4. Students enrolled in College courses may opt to have the college course grade removed from their GPA calculation.

Q. Class Rank

3. Students enrolled in College courses may opt to have the college course grade removed from their class rank calculation.

S. Graduation Requirements

The following shall be the requirements for graduation for all students unless the student has an established Individualized Education Plan (IEP) in compliance with the Individual with Disabilities Education Act and that IEP identifies an alternate graduation plan. Transfer students may be given credit for coursework taken at other schools, at the discretion of the building principal, provided the

institution at which the coursework was taken is accredited or approved by a state accrediting agency or the Department of Defense.

1. Two hundred forty total credits are required for graduation for the Class of 2013 and prior classes. Two hundred fifty five (255) total credits are required for graduation, beginning with the class of 2014. In accord with state law, 80% of those credits must be earned in the core curriculum subjects. Core curriculum subjects include those offered in the following subject areas: language arts, social studies science, mathematics, career and technical education, world language, visual and performing arts, and personal health and fitness. (change from 240 required, adding 1 science course and making careers required),
2. Specific subject area requirements for graduation have been established in addition to the total credit requirements just discussed: (change science from 20 to 30 to reflect Rule 10)
 - a. English/Language Arts 40 credits
 - b. Social Studies 40 credits
 - c. Mathematics 30 credits
 - d. Science (Class of 2013 and Prior Classes) 20 credits
Science (Class of 2014 and After) 30 credits
 - e. Health 5 credits
 - f. Physical Education 5 credits
 - g. Careers/Transitions 5 credits

Social Studies: 40 credits

1. World Geography, American History, World History, and economics/civics required.
Psychology/Sociology is not allowed to replace economics/civics for SS credit.

V. Graduation Ceremony

3. ~~The principal may at his/her discretion allow a student to participate in a graduation ceremony without receiving a diploma if in his/her opinion the student has minimal requirements left to be met and the principal is reasonably satisfied that the student will be able to complete the requirements prior to the start of the next school term.~~

W. Awarding of Credits

~~3. If students elect, for any reason, to repeat a class they have already passed and received credit for, the grade earned upon repeating the course will replace the original grade with no additional credits being earned. Students who re-take a class that they passed previously MAY use those credits earned the first time taken as elective credits if the class being re-taken is a REQUIRED COURSE for graduation OR if the class is being retaken with the INSTRUCTOR or PRINCIPAL'S permission.~~

III. Expectations, Rights, and Responsibilities of Students

D. Alternative Education Programs

2. The Evening School Program will run from 5:00-8:00 p.m. three nights a week (if needed), will offer a highly structured study environment, and will be staffed by certified teachers. Students suspended from school will be assigned to Evening School Program sessions for the purpose of completing make-up assignments and receiving instructional assistance. Students expelled from school will be eligible to enroll in the Evening School Program. Credits applicable to meeting graduation requirements may be earned in such classes under policies and procedures specified at the time of enrollment.
3. Ashland-Greenwood also has limited enrollment slots available in the Waverly LIFE program (a daytime alternative school program combining academic coursework and work experience components).

[NOTE: The proposed revision III.C.1, and H.1, 2, 3 which follows applies only to the Middle School Student/Parent Handbook.]

III. Expectations, Rights, and Responsibilities of Students

C. Code of Conduct and Applicable Forms of Disciplinary Action

1. The school response to inappropriate behaviors on the part of any student may include, but is not limited to, any of the following, either singly or in combination:
 - a. Discipline Reflection Detention Time—assigned for in class behaviors that continue after a warning is issued.
 - b. Detention—assigned for classroom or hallway misconduct not warranting more severe penalties; not to exceed 30 minutes in length.

H. Discipline Reflection Detention Time Procedures

1. If in-class behavior is not corrected following a warning, students will be excused from class to report to the office to complete a Disciplinary Reflection Detention Form (requiring the student to identify: the behavior causing the issue; why the behavior was inappropriate; how to address such issues in the future; how to better work with the teacher in the future; and, plans for insuring make-up work is completed).
2. Following satisfactory completion of the Disciplinary Reflection Detention Form and a student-teacher conference, the student will return to his/her remaining classes. A detention time will be scheduled at this student-teacher conference. Detention—assigned for classroom or hallway misconduct not warranting more severe penalties; not to exceed 30 minutes in length.
3. If a student received 3 detentions in a semester, the student will receive an office referral which will lead to further consequences as described in Handbook sections III.C.4, 5, 6, 7, 8, or 9.

IV. Extracurricular Activities

7. **Track**

- a. Place in ~~three~~ four Major Meets (more than 5 teams) OR
- b. Score one or more points at the conference track meet (team points of relays will be divided by 4)
OR
- c. Score 40 meet points OR
- d. ~~Compete in 25 events throughout the season OR~~ as the #1 or #2 participant in 50% of the meets available
- e. Compete in at least 22 events during the season and finish the season on good standing
- e. Be a senior who has been out for four years and contributed to the track program
- f. ~~Must end the season in good standing~~
- g. Student managers may letter provided they attend all practices and meets.

E. **National Honor Society**

3. Standards for membership in National Honor Society are as follows:
 - a. scholarship—has earned a minimum cumulative Full GPA of 3.5000
 - b. leadership—actively participates in at least one school activity or organization
 - c. character—has incurred no more than two detentions for the previous semester, has incurred no Saturday Schools or suspensions for the previous semester, and has been involved in no instances of cheating and/or plagiarism for the previous semester
 - d. service—actively participates in at least one non-school activity (i.e. Scouting, 4-H, church groups, volunteer services, piano/dance classes, etc.) or volunteers for some type of regular (i.e. weekly at a minimum) non-credit school service (i.e. tutoring, office assistant, library aide, etc.)

NEW: NHS applications must be completed by the set deadline.

NEW: NHS APPLICANTS must write an essay describing and providing specific examples of how the applicant demonstrates character, leadership, and service. Each essay must be signed by an adult sponsor (non-relative) which will indicate the sponsor's approval and agreement with the content of the essay.

NEW: Once admitted to the NHS, students must continue to meet all standards outlined above, and, each member must complete 6 hours of community service per semester. The community service hours must be approved by the chapter and/or NHS sponsor.

IV. Extracurricular Activities

BB. Classroom Performance

1. A participant's performance in the classroom and during the school day may affect his/her participation. Participants must make a positive statement about our programs at all times.
2. Students needing to complete remediation activities for any class will be expected to do so prior to reporting for after-school practice. No activities' penalties will be assessed for attending to remediation needs.
3. Students consistently failing or performing at a borderline level in one or more classes may be removed from any given participation opportunity if such participation would have the student missing part or all of the school day and if such curtailment would not have an adverse effect on other participants.

Procedures for coaches and athletes with failing grade(s):

- a. Coaches will run or review a grade report for their team members on Monday each week of the season.
 - b. If student is receiving any failing grades, the student and coach will conference and make a plan for improvement for the remainder of that week. This may include mandatory after school study hall, remediation time requirement, or other arrangements the coach and student agree will assist in making progress. The STUDENT will share this plan with affected teachers the next day (or the same day if applicable).
 - c. The following week (week 2), if there is improvement and/or progress, the plan may be dropped. If the grade is still failing, the coach should contact the teacher(s) in question to review student performance and to make adjustments to the plan for progress.
 - d. The following week (week 3), if there improvement and/or progress, the plan may be dropped. If the grade is still failing, the coach may consider more severe penalties regarding participation until such time as the student achieves a level of no failing grades. At this point, coaches and affected teachers should make contact with the parent (if this has not already been done).
4. In all situations involving remediation and/or removal from participation opportunities, classroom teachers and coaches/sponsors will work cooperatively to ensure that the best interests of the school and the student are advanced.
 5. Participants failing to earn 20 credits for the immediate preceding semester will be ineligible for extracurricular activities participation for the succeeding semester.

VIP Booklet changes:

Immunization requirements:

Student Health and Safety

4. Immunization

The school district shall comply with all statutory provisions regarding immunization of students to protect against communicable disease. As provided by statute, each student shall be protected by immunization prior to attending school. A student may be provisionally enrolled in school if he or she has begun the immunizations required and continues to receive the immunizations as rapidly as medically feasible.

Kindergarten—6th, 1st, 2nd, 3rd, 4th, 5th, 7th, 8th, 9th, 10th, 11th, and 12th Eighth-twelfth grade students and students transferring in from out of state are required to have the following immunizations:

- 3 doses of Polio vaccine
- 3 doses DPT, DtaP, DT, or Td vaccine with one given on or after the child's fourth birthday
- 2 doses MMR vaccine, given on or after 12 months of age and separated by at least one month
- 3 doses Hepatitis B vaccine or two doses of adolescent vaccine if student is 11-15 years of age
- 1 dose of varicella given on or after 12 months of age and prior to 13 years of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provided will be accepted

- 7TH Grade only: 1 dose of TDAP (must contain pertussis booster)—this dose can be received any time after 10 or 11 years of age depending on which brand of vaccine is received.

Rationale: To comply with changes in state law.

6. Communicable Diseases

head lice and/or nits (students with recurring head lice and/or nits will be excluded from school until all evidence of lice and nits are gone)

A child suffering from a skin disease or who has been absent from school because of an infection or contagious disease may be required to present a physician's statement prior to returning to school.

Rationale: Head lice is considered a nuisance issue, not a health issue. Some students miss a considerable amount of school due to head lice and nits. A student can be treated for head lice and still have nits remaining. These nits do not transfer from one person to the next; therefore, they do not pose a communicable situation.

ADD to Student conduct section of VIP.

Reflects new policy 5142.6

The Board of Education of Ashland-Greenwood Public Schools believes it is important to provide physically safe and emotionally secure environments for all students and staff. Positive behaviors are encouraged in the educational program and are required of all students and staff. Inappropriate behaviors, including but not limited to, dating violence, will not be tolerated and must be avoided by all students.

**Valving Modification Project
Ashland-Greenwood Elementary School**

Base Bid: Replace 35 2-way valves with new 2-way, 2-position valves, Control interlocked with existing Trane BMS.

Alternate #1: New valves installed to be fully modulating, with modulating control, fully integrated with existing Trane BMS

Alternate #2. Provide new full port ball, line size, isolating valves at each fan coil unit, supply and return for point of equipment isolation.

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>	<u>Total</u>
Control Services	\$ 21,050	No Bid	\$ 7,165	\$ 28,215
Hep Inc.	\$ 20,100	\$ 2,750	\$ 3,200	\$ 26,050
Ray Martin	\$ 23,750	No Bid	\$ 8,900	\$ 32,650
Waldinger	\$ 24,648	\$ 2,568	\$ 3,925	\$ 31,141

Board Report: June 7, 2010

Jill Finkey

District Science Committee Recommendations for Science Materials

Summer of 2009

- Review of K-12 Science Curriculum – ensured alignment to state science standards

Fall 2009

- Identified priorities for selection of materials
 - Match to current curriculum/state standards
 - Include resources regarding technology integration
 - Contain clear ideas for experiments, lab opportunities, and real life applications
 - Promote research-based instructional practices
 - Contain good resources for teachers and are user friendly
 - Materials are engaging for students
 - Contain multi-cultural information
- Submitted requests for materials to be reviewed
- Reviewed student performance data (in the area of science) and discussed HS Course sequence and increasing graduation requirements - shared with administration

Winter of 2009/2010

- Reviewed/Evaluated Materials
- Shared evaluation results with all Science teachers
- Collected feedback from all Science teachers

Spring 2010

- 3 Vendors invited to present components and benefits of their programs – all science teachers invited
- Reviewed recently released draft of New State Science Standards
- Discussed impact of State Science Test – NeSA-S (administered at 5th, 8th, and 11th – beginning in 2012)

May 2010

- **Finalized Committee Recommendations**
 - K-5 – Houghton Mifflin - Harcourt – *Wild About Science*
 - K-2 – BIG Book Program
 - 3-5 – Classroom set of student texts
 - 6-8 – Houghton Mifflin – McDougal Littell – *Life, Physical, and Earth Science Modules*
 - A classroom set of 12 (of the 15) modules
 - 9th Geo Science – Houghton Mifflin – Holt McDougal – *Spectrum: Physical, Earth, and Space Science*
 - 10th Biology – Houghton Mifflin – Holt McDougal – *Biology*
 - Chemistry – McGraw Hill – *Chemistry: Concepts and Applications*
 - Physics – McGraw Hill – *Physics: Principles and Practices*
 - College Biology – SCC Text – *What is Life? A Guide to Biology*