



Board of Education Meeting: MS/HS Principal's Report, Brad Jacobsen

May 16, 2011

Activities/Calendar update:

- Graduation completed. 64 graduates. 3 that are working to finish and receive diploma for a total of 67 when they finish.
- 6 qualifiers in State Track, which begins Friday afternoon.
- Student's last day is May 27

Staff Development/Improvement/Training:

- Formal Classroom observations: completed
- PLT: staff has completed a survey of our job-embedded staff development, results have not been tabulated.

Open positions:

- **Vocal Music** interviews scheduled Thursday & Friday of this week (30+ applicants)
- Randy & I are working on filling the Extra Duty positions....will have complete list by June 20th meeting

Summer School:

- We are beginning review of students that will qualify/get invited to summer school. I have 8 staff members interested in helping staff summer school, so, we intend to continue to develop our model with a desire to make it more like a 'school day' and use that in conjunction with our odysseyware on-line program for credit recovery.
- Goals: Support student learning, recover credits and get students 'caught up' if they failed 1 or 2 semesters of required courses (especially in Math, Science, and English).

Feedback request on Graduation ceremony:

- We eliminated reading scholarships and opted for an insert in the program. Thoughts?

**Ashland-Greenwood Public Schools' Claims
16-May-11**

General Fund

Check #	Vendor	Amount	Description
028712	AG Payroll Account	\$ 258,921.04	Net Payroll
028713	AGEA	\$ 2,129.26	Employee Dues
028714	Blue Cross Blue Shield of NE	\$ 76,782.26	Payroll Employee Health Ins
028715	Centennial Bank	\$ 9,316.44	Payroll Section 125 Deduct
028716	Guardian	\$ 895.20	Payroll Employee Life Prem
028717	Guardian	\$ 643.32	Employee Vision Plan
028718	National Insurance Service	\$ 1,039.61	Payroll LTD Insurance Prem
028719	MidAmerica 403b	\$ 1,840.00	Payroll Annuity Deduction
028720	AG Payroll Account	\$ 11,799.27	Payroll State Tax Wthhldg
028721	AG Payroll Account	\$ 227.00	Employee Child Support Paymt
028722	AG Payroll Account	\$ 79,397.35	Payroll Federal Tax Wthhldg
028723	Retirement	\$ 59,664.62	Payroll Retirement Wthhldg
028724	AmSan LLC	\$ 2,984.20	Custodial: Cleaning Supplies
028725	Ashland Auto Parts	\$ 14.46	Sped Transp: Replace Glass
028726	Ashland Disposal Service	\$ 215.00	Custodial: Waste Removal
028727	Awards Unlimited, Inc.	\$ 233.82	Board of Ed: Awards
028728	Barnes & Noble Bookstore	\$ 25.47	Media: Audio Visual
028729	City Of Ashland	\$ 1,864.00	Custodial: Water and Sewer
028730	Cornhusker International Trucks	\$ 55.13	Maintenance: Glass
028731	Esu #2	\$ 3,799.70	Sped: Speech Services
028732	Esu #3	\$ 70.00	SPED: Workshop Reg.
028733	Educational Service Unit No 6	\$ 551.25	Instruction: Student Tuition
028734	Follett Educational Services	\$ 1,152.49	Media: Library Books
028735	Encore One LLC/Gen. Parts	\$ 101.35	Maintenance: Supplies
028736	GovConnection Inc.	\$ 2,501.13	Instruc Tech: Computer Equip.
028737	Grainger	\$ 1,062.90	Maintenance: Welder
028738	Greenwd/Midwst Farmers Coop	\$ 110.00	Maintenance: Weed Spray
028739	Gumdrop Books	\$ 547.40	Elem. Media: Library books
028740	Heartland Foundation/School	\$ 2,190.00	Sped: Student Tuition
028741	Hillyard/Sioux Falls	\$ 3,064.00	Custodial: Vacuum, Tilt Truck
028742	Hometown Leasing	\$ 118.00	Admin: Copier Lease
028743	Brad Jacobsen	\$ 295.29	Principal: Mileage
028744	Johnson Hardware	\$ 1,622.89	Maintenance: Door hardware
028745	Jostens Diploma Division	\$ 494.12	Instruction: Diplomas
028746	J. W. Pepper & Son, Inc	\$ 105.99	Vocal Music: Music
028747	Library Video Company	\$ 21.90	Media: Audio Visual
028748	Matheson Tri-Gas, Inc/Linweld	\$ 65.53	Ag Education: Supplies
028749	MCI Communications Services	\$ 79.50	Long Distance Service
028750	Mead Lumber Co.	\$ 151.99	Ag Educaton: Paint, Brushes
028751	Meininger Fire Protection Inc	\$ 1,550.00	Elem Fire Sprinkler Work
028752	MidAmerica Admi & Retirement	\$ 125.00	Emp. Third Party Administrator
028753	Montemarano Landscapes Inc	\$ 1,040.00	Maintenance: Mulch
028754	NECO	\$ 202.50	Building Security
028755	NE School Nurse Association	\$ 125.00	Nurse: Conference Regist
028756	Office Depot Corporate Accounts	\$ 401.86	Gym Occupancy Signs
028757	O'Keefe Elevator Co.	\$ 260.00	Custodial: Elevator Inspection
028758	Omaha World Herald	\$ 1,227.32	Instruction: Advertisements
028759	Omaha Public Power District	\$ 9,134.90	All Areas: Electricity
028760	Platte Valley Sanitation Inc	\$ 325.00	Custodial: Waste-Recycle
028761	PPE, Inc	\$ 318.00	Nurse: Supplies
028762	Protech Electric Services	\$ 1,650.00	Maint: Electrical Service

Ashland-Greenwood Public Schools' Claims
16-May-11

General Fund

Check #	Vendor	Amount	Description
028763	Quill Corp	\$ 12.16	Supt Office: Supplies
028764	Really Good Stuff	\$ 21.94	Elem Instruction: Supplies
028765	Renaissance Learning, Inc.	\$ 458.00	InsTech: MS Tech Support Renew
028766	Schmitt Music Center	\$ 256.00	Instrumental Music: Supplies
028767	School Specialty	\$ 496.66	Elem Instruction: Supplies
028768	Seton Identification Prod Co	\$ 417.70	Instruction: Inventory Tags
028769	Simplex Grinnell LP	\$ 691.80	Custodial: Service
028770	Skyline Physical Therapy, Inc	\$ 566.95	Physical Therapy
028771	Solution One	\$ 75.50	Instruction: Supplies
028772	Sparkling Klean	\$ 5,696.60	Elem Cust: Janitorial Services
028773	Todd Valley Plbg. & Htg	\$ 93.03	Maintenance: Supply
028774	University Of NE at Kearney	\$ 300.00	Transportation: Training
028775	Univ of NE Extension Serv	\$ 39.00	Nurse: Supplies
028776	US Mechanical Service Inc	\$ 3,984.75	Maint: HVAC Filter Upgrade
028777	Voyager Fleet Systems, Inc.	\$ 5,222.68	Transportation: Fuel
028778	Wahoo-Waverly-Ashland News	\$ 266.34	Advertising and Printing
028779	Wahoo Public Schools	\$ 24,748.51	Psychology Services
028780	Beverly Wiggs	\$ 1,731.90	Occupational Therapy
028781	Omaha Public Power District	\$ 26,369.19	New Electric Service
028782	Advanced Education, Inc.	\$ 625.00	Instruction: Accreditation Fee
028783	AG PS Foundation	\$ 1,775.00	Foundation Dinner Meals
028784	Beringer Ciaccio Dennell Mabrey	\$ 121.80	Maintenance: Prof. Services
028785	KLAI-CO Identification Products	\$ 58.80	Media: K-6 Supp.
028786	Nebraska Department Of Ed.	\$ 23,189.00	IDEA: Student Tuition
028787	NF Foods LLC	\$ 72.27	Maintenance: Supplies
028788	Pitney Bowes Postage	\$ 500.00	All Areas: Postage
028789	Williams Sales & Service	\$ 825.00	Transp: Qtrly Inspections
028790	Baylor Test Prep	\$ 4,300.00	Instruction: Test Prep
028791	Administrative Operations	\$ 451.38	Fees, Travel, Supplies
028792	AmSan LLC	\$ 647.50	Custodial: Equipment
028793	Educational Development Corp	\$ 142.43	Media: HS books
028794	Douglas S Loftus	\$ 315.00	Pupil Support: Contracted Serv
028795	Nicholson & Associates	\$ 232.00	Transportation: Ramdom Testing
028796	Omaha Public Schools	\$ 300.00	DL Course: Telecommuncation
028797	PayFlex Systems USA Inc	\$ 317.20	Employee Benefit
028798	Quill Corp	\$ 102.95	Instruction: Paper
028799	Simplex Grinnell LP	\$ 534.00	Maintenance: Fire Panel Repair
028800	Tech Depot	\$ 469.62	Inst. Tech: Proj. bulbs
028801	Ty's Outdoor Power & Service Inc	\$ 256.49	Maintenance: Chainsaw Repair
028802	VISA	\$ 131.87	EBay Fees
Inc	Windstream		Local Telephone Service
Inc	Wingate Inn	\$ 165.90	Rooms-Conference
Inc	Post Rock/Seminole		Natural Gas

Depreciation Fund

NE Central Equipment	\$ 81,750.00	Bus
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Authorized by:

**Ashland-Greenwood Public Schools
Special Building Disbursements**

Page

Check	Payable to	Amount	Description	Date
001317	Ace Plumbing Heat & Air	\$ 12,989.60	HS Plumbing FINAL	5/16/2011
001318	Concrete Industries, Inc	\$ 729.31	Elem/HS Reinf. Steel FIN	5/16/2011
001319	Drywallers Inc	\$ 9,067.18	HS Drywall - FINAL	5/16/2011
001320	DSI Door & Hardware	\$ 3,694.60	HS Doors FINAL	5/16/2011
001321	Falcon Heatin & Air-Cond. Inc	\$ 10,874.00	HS HVAC	5/16/2011
001322	Floors Inc	\$ 3,245.20	HS Carpet & Flooring	5/16/2011
001323	Gana Trucking & Excavating,	\$ 6,146.80	HS Site Earthwork FINAL	5/16/2011
001324	Kaser Painting Inc	\$ 784.90	Elem Painting - FINAL	5/16/2011
001325	Katelman Steel Fabriciation, Ir	\$ 1,955.70	Elem Structural Steel FIN	5/16/2011
001326	Kingery Construction	\$ 3,088.00	HS CO #85	5/16/2011
001327	Mark Sass & Associates Inc	\$ 3,228.30	HS Carpentry - FINAL	5/16/2011
001328	Meininger Fire Protection Inc	\$ 7,669.70	HS Fire Supression	5/16/2011
001329	Midwest Demolition Co	\$ 2,435.00	HS Site Demo FINAL	5/16/2011
001330	Progressive Holdings, Inc d/b/	\$ 18,639.99	HS Electrical FINAL	5/16/2011
001331	Scott Enterprises Inc	\$ 326.00	HS Roofing	5/16/2011
001332	Senegal Specialty Contracting	\$ 5,225.00	HS Joint Sealers	5/16/2011
001333	Kingery Construction	27672.16	CMR Comp Basic Servic	5/16/2011
		\$ 117,771.44		

Authorized by:

**Ashland-Greenwood Elementary School
Proposed Handbook Revisions for 2011-2012**

NOTES:

1. Text to be deleted is struck through (~~like this~~); text to be added is italicized and underlined (*like this*).
2. Revisions which are editorial in nature (i.e. school calendar listings, board member listings, and staff listings) are not included below.

III. INSTRUCTIONAL PROGRAM

6. Compulsory Attendance and Truancy (page 3)

Parents of school age children are required by law to see that those children attend school regularly. A child is generally of mandatory attendance age if the child (a) will reach six years of age prior to January 1 of the then-current school year and (b) has not reached eighteen years of age. Children of mandatory attendance age who fail to attend school regularly without lawful reason shall be considered to be in violation of Nebraska truancy statutes. Students who exceed five absences in a quarter, confirmed or unconfirmed, shall be deemed to have excessive absences. Notice of excessive absenteeism shall be made to the parents/guardians when the student accumulates more than 5 absences. Parents will also be notified when their child accumulates ~~seven~~ ten absences during a semester and 20 days in a school year as well. Additional corrective action taken by the school may include, but is not limited to: conferences, counseling, evaluation, *referral to the Saunders County Truancy Officer*, alternative placement, suspension, and expulsion.

~~The Saunders County Truancy officer will receive notification of all students who accumulate seven absences during a semester.~~ If a student continues to be or becomes habitually absent or truant, the principal shall serve a written notice to the person violating Neb.Rev.Stat. 79-201, warning the student to comply with the provisions of that statute. If such compliance does not occur within one week of notice being provided, the principal shall file a report with the county attorney of the county in which the student resides. A report will also be filed with the *Saunders County Truancy/Resource Officer and* the county attorney of the county in which the student resides for students who accumulate 10 absences in a semester and 20 days in a school year. *Excessive absences that are due to documented illness that makes attendance impossible or impracticable will be considered in the handling of student excessive absenteeism.*

Rationale: At the request of the Saunders County Attorney and the ARRIVE Truancy/Resource Officer, notification of seven student absences in a semester is no longer required.

The passing of LB 463 requires schools to include a provision indicating how the school district and the county attorney will handle cases in which excessive absences are due to documented illness that makes attendance impossible or impracticable.

7. Student Testing and Assessment (page 8)

Various assessments and tests are used over the course of the school year to measure students' academic growth and progress.

- Standards Assessments: Students are assessed in the areas of Reading, Writing, Speaking, Listening, Math, Science and Social Studies using the district's grade level standards assessments.

- Nebraska Writing Assessment: Students in the 4th grade participate in the Nebraska Writing Assessment during 3rd quarter.
- NeSA in Reading, Math, and Science: Students in 3rd-6th ~~3rd-6th~~ 3rd-5th grade participate in the Nebraska State Reading Assessment and Nebraska State Math Assessment during 3rd quarter during late spring. Students in 5th grade will also take the NeSA Science Assessment.
- Stanford 10 Achievement Test: NWEA MAP Tests (Northwest Evaluation Association Measures of Academic Progress): Students in grades 3rd-6th ~~3rd-6th~~ 3rd-5th are assessed in the areas of reading and math using this test. ~~Language Listening, and Study Skills.~~ Students also take the Otis-Lennon School Ability Test that assesses students' verbal and nonverbal skills. ~~The Stanford Achievement Test is given during the month of April.~~ Students will take the NWEA MAP tests during the fall, mid-year, and spring.

Students may participate in additional classroom tests and assessments as determined by their teacher.

Rationale: The inclusion of the new NeSA in science provides an updated listing of required assessments. We also replaced the Stanford Achievement Test with a different norm referenced assessment called NWEA MAP tests.

III. STUDENT HEALTH AND SAFETY

Immunization (page10)

The school district shall comply with all statutory provisions regarding immunization of students to protect against communicable disease. As provided by statute, each student shall be protected by immunization prior to attending school. A student may be provisionally enrolled in school if he or she has begun the immunizations required and continues to receive the immunizations as rapidly as medically feasible.

Kindergarten – 6th grade students and students transferring in from out of state are required to have the following immunizations:

- 3 doses of Polio vaccine
- 3 doses DPT, DtaP, DT, or Td vaccine with one given on or after the child's fourth birthday
- 2 doses MMR vaccine, given on or after 12 months of age and separated by at least one month
- 3 doses Hepatitis B vaccine or two doses of adolescent vaccine if student is 11-15 years of age
- ~~1 dose~~ 2 doses of varicella given on or after 12 months of age and prior to 13 years of age.
Written documentation (including year) of varicella disease from parent, guardian, or health care provided will be accepted

Rationale: To comply with changes in state law.

MS/HS HANDBOOK CHANGES:

1. DATES & TIMES
2. INCLUSION OF 6TH GRADE LANGUAGE IN SECTIONS AS NEEDED
3. HOT LUNCH PRICING UPDATES
4. OTHER EDITS/TYPO'S DISCOVERED THROUGHOUT SCHOOL YEAR
5. ITEMS INCLUDED IN THIS PACKET
 - a. ATTENDANCE CHANGES
 - b. SEXTING STATUTE
 - c. GPA FOR COLLEGE COURSES
 - d. MS PARTICIPATION
 - e. ACTIVITIES BANQUET

Attendance

3. Compulsory Attendance and Truancy

Parents of school age children are required by law to see that those children attend school regularly. Generally, A child is of mandatory attendance age if the child (a) will reach six years of age prior to January 1 of the then-current school year and (b) has not reached eighteen years of age. Children of mandatory attendance age who fails to attend school regularly without lawful reason shall be considered to be in violation of Nebraska truancy statutes. Students who exceed five absences, or the hourly equivalent, in a quarter, confirmed or unconfirmed, shall be deemed to have excessive absences. Notice of excessive absenteeism shall be made to the parents/guardians when the student accumulates more than 5 absences. Additional corrective action taken by the school may include, but is not limited to: conferences, counseling, evaluation, alternative placement, suspension, and expulsion.

Parents will also be notified when their child accumulates seven absences during a semester. The Saunders County Truancy officer will *may* receive notification of all students who accumulate seven absences during a semester. If a student continues to be or becomes habitually absent or truant, the principal or *designee* shall serve a written notice to the person violating Neb.Rev.Stat. 79-201, warning the student to comply with the provisions of that statute. ~~If such compliance does not occur within one week of notice being provided, the principal shall file a report with the county attorney of the county in which the student resides.~~ A report will be filed with the county attorney of the county in which the student resides for students who accumulate 10 absences in a semester or 20 days in a school year. Excessive absences due to documented illness that makes attendance impossible or impracticable will be considered in handling the students excessive absenteeism.

4. Tardiness

- a. Tardiness to school or to any class during the school day or extension thereof will be considered excused if a legitimate reason exists for the tardiness and the affected student has a hall pass stating that reason; all other tardies will be considered unexcused.
- b. Tardiness is defined as not being in an assigned room when the starting bell for any given class period rings.
- c. Individual teachers will keep tardy records for each student and will implement procedures

for dealing with tardiness as part of their classroom management rules.

d. Students arriving more than 20 minutes late to any class will be considered to have been absent from that class rather than merely tardy.

e. Three or more unexcused tardies within any week will be considered excessive and dealt with according to provisions found in Section IV.L.4.i.

5. Attendance Requirements for Extra-Curricular Participation

a. Students wishing to participate in extra-curricular practices or contests must be in attendance all day of the school day in question. This requirement can be waived by the principal if an absence is for an unavoidable, non-illness related reason.

I. Custodial - Non-Custodial Parent Information

1. Unless provided legal documentary evidence to the contrary, the school will assume that parents have joint custody. For purposes of notifying parents about students, the district shall assume that notifying either parent with custodial rights shall be the same as providing notice to both parents unless either parent makes a written request to the contrary. The custodial parent, not the non-custodial parent, has the right to make educational decisions for affected children unless extraordinary and highly unusual circumstances present themselves or a court order grants such rights in full or in part to the non-custodial parent. If joint custody has been awarded, each parent will have equal rights unless restricted by a court order or other legal document.

2. Unless a court order or other legal document prohibits the following actions and the school has been provided with a copy of the order/document, the non-custodial parent may:

- a. review his/her child's educational records
- b. attend regular parent-teacher conferences and may arrange for additional conferences
- c. visit the school as custodial parents do unless such visits are judged by schools officials as disruptive to the school routine
- d. request general school information such as district newsletters and lunch menus

3. The school will not release a child to a non-custodial parent or other individual prior to the end of the school day unless the custodial parent has granted permission. If custody has not been decided, a child may be released to either parent

8. Refrain from bringing pop, candy and gum to school except for special activities organized by the teacher.
9. Comply with all rules described within this handbook and developed within the classroom and school.

C. Student Rights

Students enrolled at the Ashland-Greenwood Public Schools are entitled to the rights listed below:

1. To receive competent instruction in a relevant curriculum
2. To attend a school which is clean, comfortable, safe, and reasonably equipped for the learning task.
3. To express one's self or to attempt to influence others so long as the rights of others are not violated in the process.
4. To have access to printed copies of school regulations.
5. To privacy of personal belongings provided they are not injurious to other students.
6. To appeal through normal channels, including courts or civil authorities, any decisions of the school administration.

D. Student Grievance Procedure

1. Students are entitled to appeal disciplinary and other decisions made by school agents.
2. The first step in the appeal process is to seek relief from the school agent originally making the decision being appealed.
3. If no satisfaction is obtained at the initial level, appeals may be directed toward successive levels of authority, including courts and civil authorities.

E. Jurisdictional Statement

1. Policies regarding student behavior are in effect: while students are on school grounds, school district property, or on property within the jurisdiction of the school district; while on school-owned and/or school-operated transportation; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district.

Sexting Law

F. Telephones, Cellular Phones, and Personal Electronic Communications and/or Entertainment Devices

1. Student use of school telephones will be limited to cases of extreme importance (i.e. contacting parents); students will be required to use the pay telephone for other calls.
2. In order to minimize disruption to the school routine, students will be called to the telephone only for calls from parents or close relatives. Messages will be taken and delivered for all other calls.
3. The use or display of personal cell phones is prohibited during the regular school day (8:15-3:29) except during passing periods or assigned lunch times unless specifically authorized by a classroom teacher or school administrator; use or display of personal cell phones is prohibited at all times in locker rooms. The first violation of this prohibition will result in the device in question being confiscated and returned at the end of the school day. A second violation will result in confiscation and return of the device only to a parent or guardian. Subsequent violations will be deemed nuisance behaviors worthy of an office referral.
4. Knowingly or willfully receiving, possessing, or sending pornographic material in printed or electronic form in school, on school grounds, or on school owned equipment or network services is prohibited.

G. Use of Image, Video, and Audio Recording Devices

1. The use of any image, video, and/or audio recording device is prohibited during the school day or while participating in school activities (including transportation associated with such activities) unless specifically authorized by a classroom teacher or school administrator.
2. The dissemination in any form (including posting to the internet) of any images, video, or audio obtained in violation of language found in the previous section is prohibited unless specifically authorized by a classroom teacher or school administrator.

H. Drug and Alcohol Policy

The Ashland-Greenwood Public Schools recognize that the manufacture, use, possession, distribution, or being under the influence of a

- a. violations of Dress Standards/Grooming provisions
 - b. insubordination
 - c. nuisance behaviors leading to an office referral
 - d. truancy/failure to attend classes
 - e. failure to stay for an assigned detention
 - f. use of profanity
 - g. theft involving property less than \$20.00 in value if restitution is made within two school days
 - h. vandalism involving damage to property less than \$20.00 in value if restitution is made within two school days
 - i. harassment of students, staff, or school visitors
 - j. accumulating three or more unexcused tardies within any week
5. Students will be assigned to two days of out-of-school suspension for the following offenses:
- a. failure to stay for an assigned Saturday School session
6. Students will be assigned three days out-of-school suspension for the following offenses:
- a. repeated offenses detailed in Section VIII.E.4 ("repeated" defined as behaviors which would warrant assignment to a third Saturday School session)
 - b. theft involving property less than \$20.00 in value if restitution has not been made within two school days
 - c. vandalism involving damage to property less than \$20.00 in value if restitution has not been made within two school days
 - d. violations of tobacco policies
 - e. repeated or flagrant harassment of students, staff, or school visitors
 - f. making allegations or spreading rumors which disrupt the school environment and which are either known to be false or are not believed to be true
 - g. profane or abusive language (oral or written) or actions directed toward students, staff, or school visitors
 - h. Knowingly or willfully receiving or possessing pornographic material in printed or electronic form in school, on school grounds, or on school owned equipment or network services is prohibited.

7. Students will be assigned five days out-of-school suspension for the following offenses:
- a. theft involving property greater than \$20.00 in value
 - b. vandalism involving damage greater than \$20.00 in value
 - c. abusive/threatening language (oral or written) or actions directed toward students, staff, or school visitors
 - d. serious disruption of the school environment
 - e. fighting (defined as two or more parties participating by mutual consent and with provocation in striking, kicking, hair pulling, or other violent interaction) which does not result in serious personal injury
 - f. violation of use, possession, or being under the influence sections of alcohol/drug policies
 - g. Knowingly or willfully receiving, possessing, and sending pornographic material in printed or electronic form in school, on school grounds, or on school owned equipment or network services is prohibited.
8. Students will be expelled for the balance of the current semester for the following offenses:
- a. repeated offenses which, cumulatively, result in suspension from school for more than 10 days during a school year
 - b. violations of manufacture, distribution, and sales sections of alcohol/drug policies
 - c. serious one-time behavioral incidents involving multiple (three or more) offenses detailed above
 - d. engaging in behaviors which threaten the safety of others
 - e. fighting (see definition above) which results in serious personal injury as a consequence of actions by one or more participants
9. Students will be expelled for the balance of the current semester and all of the succeeding semester for the following offenses:
- a. initiating violent interaction without mutual consent which causes or attempts to cause personal injury to students, staff, or school visitors
 - b. possession, use, or transmission of a firearm or other dangerous weapon

M. Alternative Education Programs

College Course GPA points

SECTION III Instructional Program

A. Minimum Performance Standards and Student Success

1. All students are expected to meet minimum performance standards in all classes.
2. Students who fail to meet those minimum standards on an initial effort will be provided opportunities to repeat the effort in a timely manner until minimum standards are met, with such work being done under the supervision of the affected teacher.
3. Such remediation work may take the form of re-doing an assignment or test in its entirety, correcting errors from an original assignment, or such other learning activities as are deemed appropriate by instructional staff.
4. Remediation efforts must be completed within one week of the original effort's return to the student.
5. Following successful completion of the assigned remediation work within the time frame allowed, students will be considered to have earned at least the minimum passing mark for the affected assignment or test.

B. Grading Procedures

1. Grades are listed on report cards and transcripts in letter format. The range used for each letter grade is listed below:

<u>Grade</u>	<u>Percentage</u>
A-A+	100-90
B-B+	89-80
C-C+	79-70
D-D+	69-60
F	Below 60

2. GPA point values for each letter grade designation for courses for which only high school credits are earned are detailed below:

A+ 4.00	B 3.00	D+ 1.50
A 4.00	C+ 2.50	D 1.00
B+ 3.50	C 2.00	F 0.00

3. GPA point values for each letter grade designation for courses for which high school and college credits are earned are detailed below:

<u>A+ 4.00</u>	<u>B 4.00</u>	<u>D+ 2.50</u>
<u>A 4.00</u>	<u>C+ 3.50</u>	<u>D 2.00</u>
<u>B+ 4.00</u>	<u>C 3.00</u>	<u>F 0.00</u>

4. Grades will represent student achievement and may be based on any or all of the following: tests, quizzes, projects, daily assignments, class participation.

C. Academic Integrity

1. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect a student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values. Cheating, plagiarism, and contributing to cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

2. Cheating includes but is not limited to:

- a. Tests—making use of or providing advance information, use of unauthorized materials, use of other student answers, use of other student to take a test (including take home tests), and misrepresenting the need to delay a test.

- b. Papers/Other Assignments—use of another's paper/assignment, re-use of one's own paper/assignment, assistance from others, failure to contribute to group projects, misrepresenting the need to delay paper/assignment.

- c. Alteration of Assigned Grades—such alteration, whether in a teacher's grade book or school records is a serious form of cheating.

3. Plagiarism includes but is not limited to:

- a. Failure to Credit Sources—work created by another must be either paraphrased and credited or placed in quotations and credited.

- b. Falsely Presenting Work as One's Own—work turned in must be the original creation of the student and not purchased from or provided by someone else.

4. Contributing to Cheating and Plagiarism includes but is not limited to:

- a. Allowing another student to look at one's test answers.

- b. Allowing another student to copy one's papers or projects.

Fee

education costs" means tuition and other fees associated with obtaining credit from a postsecondary educational institution. For a course in which students receive both high school and postsecondary education credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

6. Transportation costs

Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

7. Copies of student files or records

The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or students who request copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations. The district shall also provide duplicates of records for other school districts or post-secondary institutions a student plans to attend at no charge.

8. Participation in before-and-after-school or Pre-kindergarten services

Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

9. Participation in summer school or night school

Students are responsible for fees required for participation in summer school or night school.

Students are also responsible for correspondence courses.

10. Breakfast and lunch Programs

Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like.

11. Waiver Policy

The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under the United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities, (2) admission fees and transportation charges for student spectators attending extracurricular activities, (3) materials for course projects, and (4) use of a musical instrument in optional music courses that are not extracurricular activities.

Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section.

12. Fee Schedule:

7-12 Students - Extra-curricular Activity Fee \$2025

9-12 Technology Fee \$30

Reproduction of Records 5 cents per page

Commencement Exercises Participation \$22

Admission

Varsity Athletic Events/School Plays and Musicals:

Adults: \$5.....Students: \$4

Non-varsity Athletic Events and other school events.

Adults: \$3.....Students: \$2

The building principal or his/her designee may waive admission fees for all spectators at an event at his or her discretion.

MS

SECTION VIII: Extracurricular Activities

A. Extracurricular Activities Program Philosophy

1. The activities program of the Ashland-Greenwood Public Schools offers a wide range of competitive and non-competitive opportunities for student participation and benefit. Involvement in activities is encouraged of all students, with participation restricted only by criteria established by various national, state, and/or local bodies. Those criteria may address issues such as: academic status, competitive merit, disciplinary standing, age, and such other factors as may be determined from time to time as being relevant and necessary.

2. Coaches and/or sponsors are responsible for providing student participants with detailed information regarding procedures for participation, including the abovementioned restrictive criteria. Student participants and their parents are responsible for understanding and abiding by established procedures. All such procedures shall comply with existing Board policy and other regulatory authority.

3. The activities program of Ashland-Greenwood Public Schools serves a variety of purposes, including:

- a. supporting academic achievement; research indicates that students involved in co-curricular activities perform better in the classroom and are more apt to finish school than are students who have no activities involvement
- b. teaching students important lessons about dedication, discipline, time management, teamwork, and a good work ethic
- c. offering students lessons on dealing with success and failure
- d. providing students with opportunities for safe and healthy social interaction
- e. allowing students an alternative means of achievement and accomplishment
- f. promoting home-school relations through providing a source of entertainment, creating a sense of community pride, and showing students at their best

4. Extracurricular activities are defined as those school activities not falling within the scope of the regular school day curriculum for which credit towards graduation is not earned and for which membership and/or participation is voluntary.

5. In order for middle school participation in extra-curricular activities a student would need to be enrolled in twenty credit hours or four consecutive classes, and, the student must be passing all four classes to participate (Policy 5133).

B. Formation of Student Organizations

1. Any group wishing to form a school-sponsored organization must seek approval for such an organization through the school administration and the Board of Education. The group must identify the purpose of the organization and the rules under which the organization will operate. Any student organization which functions as a "secret society" is expressly prohibited.

C. Class Organizations

1. The election of class officers is held within the first few weeks of each school year; class officers are elected by the members of the class which they are to serve. The offices usually consist of a president, a vice-president, a secretary, and a treasurer. Their duties are to conduct class meetings and to supervise or organize class activities.

2. In order to be selected as a class officer, a student must:

- a. have passed at least 20 credits the preceding semester
- b. have no unexcused absences for the current or previous semester
- c. have incurred no out-of-school suspension assignments for the previous or current semester

D. Student Council

1. The purposes of student council are to bring the interests of students before the administration and the faculty, to provide opportunities for student involvement in the internal government of the school, and to promote the general welfare of the school and sentiment for law and order.

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2. Participants found guilty of a second offense violation of Training Rule f above will be suspended from participation for one (1) calendar year from the date of the finding of violation.

GG. Due Process Provisions

1. In the event of an alleged infraction of training rules, the sponsor of the activity the student is presently involved in when the alleged infraction occurred shall investigate the alleged infraction. If the infraction took place between seasons, or while a student was not participating in an activity, the Activities Director will investigate the alleged infraction.

2. The Activities Director shall be informed of any infractions by the coach or sponsor. The Activities Director will then inform the student and the parents of the alleged violations. A meeting between the student, parents/guardians, and the Activities Director will be held to discuss the alleged violations.

3. A statement of finding of facts from the hearing shall be compiled and the student and the parents provided a copy.

4. A written statement will be given to the student and parents detailing the penalties handed out for any training rule infractions. The written notice shall be made by mail or by personal delivery.

5. If the student and his/her parents are not satisfied with the findings and/or decision of the Activities Director a second hearing may be requested before the next highest administrative level of the school system (building principal, Superintendent, Board of Education). The school administration must receive in writing a request for the second hearing within Five (5) days of the notification of the decision of the first hearing.

HH. Awards (AGHS)

1. Varsity programs will award certificates and one Varsity letter to each athlete who has met the lettering requirements that sport or activity.

~~2. There will be a High School Awards Banquet at the end of the school year where these letters will be presented. Individual sports may also give out awards at this time.~~

3. Middle School Students are eligible for various awards as part of their middle school years. Among those awards are: Honor Roll,

Outstanding and Perfect Attendance, Presidential Academic Fitness Awards, and Athletic/Activity Participation Certificates.

In order to earn perfect attendance, a student cannot miss all or part of any school day during the school year. Students who miss one or fewer periods in a school day for the entire year will not have that miss counted against their outstanding attendance record.

II. Outstanding Senior Athlete Award

1. Each year a senior boy and girl shall be recognized at the activities awards night as the outstanding senior athletes. The outstanding senior athletes shall be elected by a vote of the head coaches of the various high school sports. Each coach shall have one vote. The Activities Director shall conduct the voting.

2. Candidates for outstanding senior athletes must:

a. have passed at least 20 semester credits the preceding semester

b. have no unexcused absences for the current or previous semester

c. have incurred no out-of-school suspension assignments for the previous or current semester

d. be seniors eligible to receive a diploma at the end of the current school year

e. have participated in at least one extracurricular activity during the current or previous semester and shall be participating or have finished that activity's season in good standing

JJ. Lettering Requirements (AGHS)

1. Volleyball

a. Play in a number of games equal to the number of total varsity matches

b. Conference, District, & State Tournament games are doubled

c. Student managers, attend all the games and practices

d. Must finish the year in good standing, unless injured

e. Seniors may letter if they have been out all four years and have contributed

2. Football

a. Average playing at least one quarter per game

b. Play-off games quarters are doubled

Proposed Capital Outlay Plan 2011

Vehicles, Building Improvements and Significant Equipment Outlays

Larger Capital Expense Items Suggested 2011	Budget	Status	Actual
Softball Field Improvements with City and AYBA	\$ 30,000	In Progress	\$ 30,000
Replace marquee sign with new electronic board	\$ 25,000	Ordered	\$ 23,100
Lighting for new softball field	\$ 95,000	Ordered	\$ 90,713
School Bus Replacement	\$ 75,000	Ordered	\$ 81,750
Hot Water Heater Replacement	\$ 5,000		
Student and Teacher Laptop Replacment 2012-13	\$ 400,000	Summer 2012	
New Furniture for New Classrooms	\$ 50,000	See Approved Equipment	
Miscellaneous Staff Equipment/Furniture	\$ 25,000	See Approved Equipment	
Install Handrails Memorial Stadium	\$ 5,000	Ordered	\$ 2,100
Elementary Playground Improvements	\$ 10,000	Planning	
High School Lockerroom Improvements	\$ 20,000	Planning	
Total Priority 1	\$ 740,000		
Grade/Rock Parking Lot North of Clay St Across From FB Field	\$ 20,000		
Pedestrian Lighting at High School	\$ 20,000	Bid	\$ 30,763
Replace RTU Units - MPR and HS Kitchen	\$ 30,000		
Replace High School Gym Windows	\$ 5,000		
Small Bus Replacement	\$ 50,000		
Resand and Refinish MPR Gym Floor	\$ 15,000		
Recoat and Replace Lines at High School Track	\$ 8,000		
Replace Filming Tower at Football Stadium	\$ 25,000		
Fence Memorial Stadium	\$ 5,000		
Football Scoreboard Replacement	\$ 25,000		
New Lockers at Memorial Stadium	\$ 200,000		
School Bus Replacement	\$ 75,000		
Replace corridor carpeting elementary (2nd & 3rd Floors)	\$ 20,000		
Replace Wall Tile - High School A Corridor	\$ 10,000		
Electrical Service to Track	\$ 20,000		
Pave rock lot at Elementary across from Bus Barn	\$ 10,000		
Backup Wireless Connect Between Buildings	\$ 20,000		
Update to Electronic Lighting in Elem Bldg (w/o gym) FIM 8	\$ 49,650		
New District Administrative Offices	\$ 180,000		
ReRoof Elementary North Annex	\$ 30,000		
ReRoof Multi-Purpose Room Roof	\$ 80,000		
New Bus Barn to replace existing	\$ 600,000		
Parking Lot Lighting at High School	\$ 20,000		
Concession Stand / Press Box at Track	\$ 70,000		
Restrooms at Track	\$ 250,000		
Replace Chillers	\$ 100,000		
Build a performing arts auditorium/learning center	\$ 2,500,000		
Pedestrian Lighting at Track	\$ 20,000		
Terracing hill at each end of seating area	\$ 20,000		
Field Lighting at Track	\$ 100,000		
Acquisition of additional property near Furnas St building site	\$ 100,000		

Bid Tab
Exterior Lighting Bids
Ashland-Greenwood High School

Cloudt Enterprises	\$ 33,424
Progressive Electric	\$ 36,245
ProTech Electric	\$ 30,763

Daniel L. Beranek

Objective: To obtain a teaching position in Mathematics.

Education and Credentials:

University of Nebraska-Kearney, Kearney, NE, B.S.,
Math 7-12 Teaching Field Endorsement, May 2009.
Interscholastic Coaching 7-12, May 2009.

Teaching Experience:

Wahoo Public Schools 10/2009-Present
Full Time Substitute

I am substituting for absent teachers nearly every day for the district. I have substituted for First Grade through High School. During the 2009-2010 school year I spent four weeks as a long-term substitute for an Algebra I and Algebra II teacher. I took over the every day duties and assisted in the curriculum planning.

Mead Public Schools 1/2009-5/2009
Student Teacher

Managed classroom coverage of Math Concepts, Pre-Algebra, Algebra I, Algebra II, Geometry, and Consumer Math. I assumed all classroom responsibilities of the teacher, student assessment, professional development, and staff meetings. I collaborated with my cooperating teachers to design curriculum and lesson plans for the classes. I took responsibilities such as recording grades, attendance, and assisting the students as they needed.

Experience In:

- *Curriculum Development
- *Cooperative Teaching
- *Student Motivation
- *Classroom Management
- *Individual Instruction
- *Student Assessment

Coaching Experience:

- *Wahoo Assistant High School Wrestling - 09/10 - 10/11
- *Wahoo Middle School Wrestling - 09/10 - 10/11
- *AYBA Volunteer Youth Baseball - Summers 2005-2010

Kaylee Heitkamp

- OBJECTIVE:** To obtain an elementary teaching position: Grades Pre-K-6th.
- EDUCATION:** University of Nebraska at Omaha
Bachelor of Science in Education
Major: Elementary Education
Endorsement: Early Childhood
(Expected graduate date of May 6th, 2011)
GPA: 3.234
- EXPERIENCE:**
- Omaha Public Schools**
1st Grade, Field Club Elementary (fall 2008)
40 hours: Field Experience Practicum
- Observe and assist 1st grade in a variety of activities.
- Kindergarten, Ashland-Park Robbins (fall 2009)
- Plan and instruct 8 reading-language arts lessons.
- Westside Community Schools**
Student Teaching Kindergarten, Loveland Elementary
(August 2010-December 2010)
- Planning, preparing materials and delivering instruction.
 - Classroom management: implements a discipline plan.
 - Student assessment and provide instruction to recognize individual needs.
- Ashland-Greenwood Public**
Student Teaching 2nd grade, Ashland-Greenwood Elementary (January 2011-May 2011)
- Planning, preparing materials and delivering instruction.
 - Classroom management: implements a discipline plan.
 - Student assessment and provide instruction to recognize individual needs.
- OTHER EXPERIENCE:**
- Westside Community Schools**
Loveland Before/After School Teacher/Lead Teacher
(November 2003-Fall 2009)
- Care for students, prepare snacks, assist in planning and carrying out activities, and clean/organize classrooms.

Loveland Before/After School Director
(October 2009-September 2010)

- Supervise staff and children, parent and school communication, lesson planning, billing, organizing events, scheduling, plan snack menu, fundraising, and all other major responsibilities.

HONORS:

Dean's List: Fall 2008-Summer 2010

Amy Pfeiffer Gilbride

Objective

To obtain an elementary school teaching position that will utilize my diverse experience and education to facilitate the academic, personal, and social growth of students.

Professional Experience

Inman Primary School
Red Oak, Iowa
K-6 Certified Teacher
August 2003-May 2010

Second and third grade classroom instructor

- Participated in the Reading First Initiative
- Developed formative assessments through Professional Learning Communities
- Generated student management ideas on the Teacher Assistance Team
- Represented team members on curriculum and technology committees
- Instructed colleagues on the implementation of classroom technologies
- Designed ELL parental orientation program
- Implemented Saxon math curriculum

Rutledge Hall School
Lincolnwood, Illinois
K-6 Certified Teacher
August 2001-June 2003

Third grade classroom instructor

- Developed reading curriculum
- Advised colleagues during transition to a guided reading program
- Modified and differentiated curriculum for gifted and ELL students
- Facilitated student-created computer generated projects

Thomas A. Edison Elementary
School
Council Bluffs, Iowa
K-6 Certified Teacher
August 1999-June 2001

Third and fourth grade classroom instructor

- Taught at-risk students in a multiage classroom setting
- Participated in the Iowa Reading Excellence Grant
- Selected chairperson of committee responsible for implementing the Guidelines for Success program

Education

University of Northern Iowa
Cedar Falls, Iowa

- Endorsement in Driver Education, December 2009

Viterbo University
La Crosse, Wisconsin

- M.A. Elementary Education, July 2006

Iowa State University
Ames, Iowa

- B.S. Elementary Education, December 1998
- Endorsement in Language Arts

University of Iowa
Iowa City, Iowa

- B.S. Geography, May 1994

Personal

Extracurricular

- Served as a board member for Athletic Booster Club
- Elected Treasurer of Red Oak Education Association
- Directed Middle School theater productions
- Member of Beta Sigma Phi service organization

Hobbies/Interests

- Travel, community theater, gardening, cooking, and home improvement

Amy Pfeiffer Gilbride

Addendum

District 145 - Waverly
Waverly, NE
K-6 Certified Substitute Teacher
October 2010-Present

Sixth, seventh and eighth grade substitute classroom instructor

- Facilitated student learning utilizing lesson plans provided by classroom instructor
- Encouraged appropriate classroom behavior through positive feedback
- Fostered safe, positive and supportive learning environment

Lincoln Public School District
Lincoln, NE
K-6 Certified Substitute Teacher
October 2010-Present

Kindergarten through sixth grade substitute classroom instructor

- Taught several grade levels at schools throughout the district
- Worked effectively with colleagues in team teaching assignments
- Utilized district's classroom management program: Behavior Intervention Support Team (B.I.S.T.)

North American Martyrs
Lincoln, NE
K-6 Certified Substitute Teacher
November 2010-Present

Kindergarten through eighth grade substitute classroom instructor

- Substituted for several teachers including six week long-term classroom assignment
- Developed lesson plans and utilized relevant activities to supplement lessons
- Integrated lessons into long-term curriculum plan to ensure continuity of educational objectives