

Ashland Greenwood Public Schools
Board of Education Regular Meeting

May 2, 2011; 7:30PM
Conference Room, Ashland-Greenwood High School
1842 Furnas Street, Ashland, NE 68003

Notice!

The Non-certified Wage committee of Suzanne Sapp; Kevin Garner and David Nygren will meet at 6:00 PM in advance of the meeting in the Conference Room.

1. Call to Order. Roll Call.
2. Acknowledgement of Open Meetings Law posting.
3. Recognition of public participation.
4. Approval of changes in the mailed agenda and/or changes in the agenda order.
5. Visitors and Communications from the Public
6. Public Hearing on Parental Involvement Policy
7. Public Hearing on Student Fee Policy
8. Administrators' and Practitioners' Reports
 - A. Ms. Finkey
 - B. Ms. Bray
 - C. Mr. Jacobsen
 - D. Mr. Pease
9. Old Business
 - A. Request for use of school vehicles for long distance travel for summer athletic teams.
Pages 1-5.
[Note the changes are contained primarily on Page 5 of this document]
 - B. Consideration and action to approve Kingery Construction CM Fees. Page 6
 - C. Consideration and possible action on pedestrian lighting at Middle and High School.
Pages 7-8
 - D. Action to enter executive session to discuss negotiations strategy on the contract with the AGEA and for purpose of the protection of the public interest. [This may be moved to the end of the agenda.]
 - E. Review of Non-certified Staff Wage and Benefit Pay Scale. [This may be moved to the end of the agenda.]

10. New Business

- A. Consideration and action to hire new personnel for 2011-12 school term.
- B. Consideration of changes in the staff handbooks. To Be Distributed.
- C. Consideration and action to reaffirm the Parental Involvement Policy 1240.
Page 9
- D. Consideration and action to approve the student fee policy and student fees for 2011-12.
Pages 10-18
- E. Consideration and action to reappoint Foundation Board members to three year terms.
Page 19

11. Information Items

- 12. Call for the next regular meeting. The next regular meeting is set for Monday, May 16, 2011 at 7:30 PM in the Conference Room at the Ashland Greenwood High School; 1842 Furnas Street in Ashland, NE 68003.

13. Adjournment

Business

Transportation

The Ashland-Greenwood Public Schools may operate vehicles for the transportation of students in accordance with state and federal laws. It is the intent of the board to operate the vehicles to the benefit of the students enrolled in the Ashland-Greenwood Public Schools. The district shall not rent, lease or loan vehicles to individuals or organizations for non-school related purposes.

Within the limits prescribed by statute, the board of education shall establish for each fiscal year the transportation services to be provided by the school district.

To implement this policy, the board of education directs the superintendent of schools to prepare, for board review, an annual plan for provision of transportation services. The superintendent with the assistance of the elementary principal, should prepare plans, rules and regulations which specify regular routes and services; conditions for special transportation services for school related trips, exceptional children, or non-public school children; procedures for emergencies and safety; procedures for maintenance and protection against vandalism; and, procedures for approval of the use of private vehicles for transportation of pupils or employees on school related activities.

Use of Vehicles

The Superintendent or his or her designee may authorize vehicles to be used for transporting: students to and from school; students and sponsors to district sponsored activities; students to school related activities sponsored by community organizations in support of activities for students or school/community associations (see related Board Policy 1210) including transportation of students to summer camps and other programs; staff on district business; or school materials.

School Bus Drivers

School bus drivers are to be qualified and licensed as provided by law. Operation of school buses by persons other than qualified and licensed bus drivers is prohibited. All drivers must meet the Safe Driving Record Standard for Drivers as established by this policy.

Safe Driving Record Standard for Drivers

Standard for Pupil Transportation Vehicle Drivers: Each person who is required to have a permit to operate a pupil transportation vehicle for this School District shall meet all requirements to hold and continue to hold a pupil transportation operator's permit. One of the requirements for obtaining such a permit is that the person have a record of satisfactory driving as determined by Board policy. For such persons, a satisfactory driving record means a record which reflects the absence of any of the following offenses or circumstances:

1. Motor vehicle homicide.
2. Driving while under the influence of alcoholic liquor or drugs or refusal to submit to a chemical test, within the immediate prior 20 years; or,
3. Reckless driving or willful reckless, within the immediate 20 years; or
4. Accumulation of 5 or more points under the motor vehicle operators' license point system within the immediate prior 4 years. In the event the person has accumulated 3 or 4 points within the immediate prior 4 years, the determination of whether the person has a satisfactory driving shall be made by the Superintendent or Superintendent's designee based on the nature and proximity of the offense as it relates to safe transportation.

Standard for Drivers of Small Vehicles for Activity Trips: Each person who drives a small vehicle (car or van) other than a pupil transportation vehicle for school activities and who is not required to have a permit to operate a pupil transportation vehicle shall be precluded from driving in the event it is discovered that the person does not have a record of satisfactory driving. For such persons, a satisfactory driving record means a record which reflects the absence of any of the following offenses or circumstances:

1. Motor vehicle homicide.
2. Driving while under the influence of alcoholic liquor or drugs or refusal to submit to a chemical test, within the immediate prior 20 years; or,
3. Reckless driving or willful reckless, within the immediate 20 years; or
4. Accumulation of 5 or more points under the motor vehicle operators' license point system within the immediate prior 4 years. In the event the person has accumulated 3 or 4 points within the immediate prior 4 years, the determination of whether the person has a satisfactory driving record shall be made by the Superintendent or Superintendent's designee based on the nature and proximity of the offense as it relates to safe transportation.

Standard for Drivers of Other School Vehicles: Each person who drives a school vehicle other than pupil transportation vehicle and does not transport students in the vehicle shall be precluded from driving in the event it is discovered that the person does not have a record of satisfactory driving. In the event the person's employment position requires driving vehicles as a function of the person's employment; the employment may be terminated in the absence of a record of satisfactory driving. For such persons, a satisfactory driving record means a record which reflects the absence of any of the following offenses or circumstances:

1. Motor Vehicle homicide.
2. Driving while under the influence of alcoholic liquor or drugs or refusal to submit to a chemical test, within the immediate prior 20 years; or,
3. Reckless driving or willful reckless, within the immediate prior 10 years; or
4. Accumulation of 5 or more points under the motor vehicle operators' license point system within the immediate prior 4 years. In the event the person has accumulated 3 or 4 points within the immediate prior 4 years, the determination of whether the person has a satisfactory driving shall be made by the Superintendent or Superintendent's designee based on the nature and proximity of the offense as it relates to safe transportation.

The record of satisfactory driving standards shall apply to all new employees from and after adoption of this policy. Existing employees shall be subject to the same standards, provided that the Superintendent or Superintendent's designee may determine to permit an exception based on the existing employee's record of satisfactory driving while employed with the District and the nature and proximity of prior driving offenses as such offenses relate to safe transportation.

Reimbursement for Use of Privately Owned Vehicles

The Superintendent of Schools may authorize the use of personal vehicles for school related business and transportation provided that the person using the vehicle is properly licensed and has adequate liability and property damage coverage for the vehicle. Reimbursement rates for use of privately owned vehicle shall be as specified by the Nebraska Department of Administrative Services. Professional certificated staff shall not be reimbursed for travel between school buildings.

Safe Pupil Transportation Plan

The Superintendent of Schools or his/her designee shall develop a safe pupil transportation plan to address students safety which addresses weapons, pupil behavior, terroristic threats, severe weather, hazardous materials, medical emergencies, procedures for mechanical breakdowns, and procedures that require pupil transportation vehicle operators to document and submit to designated school authorities the occurrence of any events covered by the Safe Pupil Transportation Plan that involved the pupil transportation vehicle operated by the driver or the pupils transported in it.

A copy of the plan shall be placed in each pupil transportation vehicle, kept at each school building, and made available upon request.

Long Distance Travel

Planning for travel beyond 200 miles or overnight must be approved in advance by the board of education.

Legal References: R.R.S. 79-601 to 79-613
 Title 92, Nebraska Administrative Code, Chapter 91
 Title 92, Nebraska Administrative Code, Chapter 92

Adopted: October 4, 1983

Revised: November 7, 1991

Revised: May 17, 2004, March 21, 2006

Revised: May 17, 2010

Business

Transportation Plan

Resident Eligibility

The district will furnish transportation to resident students to attend Ashland-Greenwood Elementary School or Ashland-Greenwood Middle/High School who reside outside the city limits of Ashland and to those students for which transportation is required by law. Resident students shall include Pre-School to 12th grade students in Saunders County School District #1. This transportation will be provided to and from the student's registered place of residence unless otherwise provided for and/or approved by the Superintendent or his/her designee. Resident students who live outside the city limits but who are not eligible for transportation by state law will be transported on a space available basis. The location of the residence of a student's baby-sitter cannot be used to determine eligibility for the student for district transportation.

Non-Resident Eligibility

The Board of Education provides bus transportation as a service to its residents. It is the policy of the district that residents living outside the city limits of Ashland shall always have first priority for bus service. Due the increase in the amount of miles and/or riders on some bus routes the board of education must place limitations on the use of bus service by non-resident students.

Therefore, Non-resident students, including option enrollment students, are eligible on a space available basis as determined annually by the Board of Education. All non-resident students must meet the bus on the regular bus route at an existing stop or at a new stop located along the route. All new route stops must be reviewed and approved by the Superintendent or his/her designee.

Fees

The Board will charge a fee in accordance with Nebraska R.R.S. 79-605 for the service. A fee of \$50 shall be charged annually any non-resident family who utilizes bus service. The district shall not pro-rate the fee for use of the service for a part of the year.

Bus Stops

The district shall only consider the student's home when establishing a pick up and drop off point for transportation unless a parent designates a different point and that point is on a current school bus route and does not cause the district to alter existing bus routes or to overload a bus. Every attempt will be made by the district to establish collection points in residential developments, sanitary improvement districts and inside incorporated villages and cities that are within reasonable walking distance of the child's home.

Routes

Bus routes shall be established annually and updated continuously by the Superintendent of Schools with the assistance of the Transportation Supervisor and school building offices.

Guests

The Superintendent or his/her designee at his/her discretion may allow guests to ride to or from school. Guests shall only be allowed on a space available basis. Guests shall only include students enrolled in the Ashland-Greenwood Public Schools and shall be on an occasional basis.

Travel Distance

Travel distances shall be limited to a distance that is a reasonable drive for a driver in a day considering stops for breaks, meals, fueling and safety inspection of vehicles. CDL regulations limit driving for a driver to 10 hours in a day. In order to allow for detours and traffic delays every attempt will be made to keep a day's travel to a reasonable distance. Generally that travel should not exceed 350 miles.

Use of vehicles by non-school sponsored summer activities

The Superintendent approves the use of school vehicles for travel by high school students to non-school sponsored summer camps, leagues and other programs. The school will only provide a school vehicle for student travel. The activity must be only for Ashland-Greenwood students and must be related to an activity that is normally sponsored by the school during the school year.

Arrangements for such travel should be made in advance through the Director of Transportation and in conjunction with the Superintendent's Office.

Drivers shall volunteer their time to drive school vehicles or it will be the responsibility of the organization to pay a driver directly. It will be the responsibility of the non-school sponsored activity find the driver. Volunteer drivers must be approved by the school district to drive school vehicles and must meet all school and state driver requirements.

The school district will provide a full tank of gas prior to the trip and will fill the tank up upon the vehicles return to the school. Any fueling enroute must be paid for by the non-school group.

Legal Reference: Nebraska R.R.S. 79-601 through 79-613

Approved: April 6, 1992

Revised: April 20, 1992; April 4, 1994; June 20, 1994; May 17, 2004, March 21, 2006

Revised: May 17, 2010

KINGERY CONSTRUCTION CO.

201 N 46TH STREET
LINCOLN, NE 68503-3712
Ph : (402)465-4400

Change Request

To: Craig Pease
ASHLAND-GREENWOOD SCHOOLS
1225 CLAY STREET
PO BOX 1899
ASHLAND, NE 68003-1899
Ph: 402-944-2128

Number: 105
Date: 4/26/11
Job: 11-09-5811 ASHLAND/GREENWOOD SCHOOLS
Phone:

Description: Fee for Final Project Cost

Fee for Final Project Cost.

Original Cost which included the fee	\$5,000,000	
Less original Fee	<u>-\$ 125,000</u>	
Original Construction Value	\$4,875,000	Original Fee = 125,000/4,875,000 (2.564%)

Final Cost including original fee	\$6,188,609	
Less original fee	<u>-\$ 125,000</u>	
Final Construction Cost	\$6,063,609	2.564% fee on Final Cost = \$155,471
		Less original fee <u>-\$125,000</u>
		Additional Fee \$ 30,471

The total amount to provide this work is \$30,471.00

If you have any questions, please contact me at (402)465-4400.

Submitted by: Rick Wintermute
KINGERY CONSTRUCTION CO.

Approved by: _____
Date: _____

Cc:





Message

Mon, Apr 25, 2011 7:34 AM

From:  "Jon Schwartz" <jon@jse-inc.net>

To:  Craig Pease

Subject: Fwd: ASHLAND SCHOOL BOLLARDS

Attachments:  Attach0.html
 3ECompany@3e-co.com_20110422_142407.pdf

Hi Craig I had a huge screw up when I sent that bid over for the bollard lights. My original bid from the wholesaler only showed 3 lights instead of 24. I didn't catch that. So the lights are costing more than what I had bid the complete job for. I sent a copy of the newest bid over so you can see. I will sell the lights at cost so I can right some of my wrong.

New price for bollards \$17,680.32
minus the 3 lights originally bid [2207.19] = \$15,473.
Add to original bid of \$15,290 = \$30,763.

Sorry Let me know. Jon S

-----Original Message-----

From: Troy Heitman [mailto:Troy.Heitman@3e-co.com]

Sent: Friday, April 22, 2011 03:23 PM

To: 'Jon Schwartz'

Subject: ASHLAND SCHOOL BOLLARDS

TROY HEITMAN
OUTSIDE SALES



1006 N. 20th Street

PO Box 898

Omaha, Nebraska 68101
402-231-7862 (office)

402-342-.6874 (fax)

402-306-4558 (CELL)

Email troy.heitman@3e-co.com



ELECTRICAL ENGINEERING & EQUIPMENT CO.
 1006 N. 20TH STREET
 OMAHA, NE68102
 (402)342-3050 FAX (402)342-6874
 WWW.3E-CO.COM

QUOTE

TAKEN BY	QUOTE DATE	ORDER NO
the1	04/22/11	2763464-00
P.O. NO.		PAGE#
		1

CUST.#: 102789
 SHIP TO: SCHWARTZ ELECTRIC, JON
 8615 WHITMORE CIRCLE STE# 108
 OMAHA, NE 68134

CORRESPONDENCE TO: Electrical Engineering &
 Equipment Co.
 953 73rd St.
 WINDSOR HEIGHTS, IA 50324

BILL TO: SCHWARTZ ELECTRIC, JON
 8615 WHITMORE CIRCLE
 OMAHA, NE 68134

INSTRUCTIONS	REFERENCE	CASH DISCOUNT
SHIP POINT	SHIP VIA	SHIPPED
ELECTRICAL ENGINEERING &		IF PAID BY

LINE NO	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY B.O.	QTY SHIPPED	QTY U/M	NET PRICE	AMOUNT (NET)
1	HUB VRB270PMH20BPS KTM BOLLARD	24		24	each	714.73	17153.52
2	9999 MH70W/C/U/PS VENTURE BULBS	24		24	each	21.95	526.80
2	Lines Total	Qty Shipped Total		48	Total		17680.32
					Taxes		1237.61
					Invoice Total		18917.93

Community Relations

PARENTAL INVOLVEMENT IN SCHOOLS

It is the policy of this school district to foster and facilitate, to the extent appropriate, parental information about, and involvement in, the education of their children. Along these lines:

A. Textbooks, tests, and other curriculum materials used in this school district are, and shall be, available for review by parents at school upon request. Since textbooks, tests, and other curriculum materials constantly change, and may be discarded when no longer needed by school district, parents wishing to review such items must govern their requests accordingly.

B. Parents are welcome to visit school. Parents wishing to attend and monitor courses, assemblies, counseling sessions and other instructional activities must obtain prior approval of and from the proper teacher, counselor, and administrator, or they may be asked to leave. Parents attending or monitoring courses, assemblies, counseling sessions, and other instructional activities with prior approval who, by their conduct or presence interfere with the educational process or constitute an interference with school purposes, will be asked to leave.

C. The school district may excuse students from testing, classroom instruction, and other school experiences, upon parental request, when the testing, classroom instruction or other school experience interferes with sincerely held family or religious beliefs. Parental requests must be in writing and submitted to the proper teacher and administrator a reasonable time prior to the testing, classroom instruction, or other school experience and must be accompanied by written reasons acceptable to the school district or for which an excuse is mandated by law. A plan for an acceptable alternative shall be approved by the proper teacher and administrator prior to, or as a part of, the granting of any parental request.

D. Parents and others will be provided access to records of students according to law (e.g.1 Family Educational Rights & Privacy Act, 20 U.S.C. Section 1232g or Section 79-4, 157, R.R.S.1 et seq.);

E. Testing shall occur in this school district as determined appropriate from time to time by district staff to assure proper measurement of educational progress and achievement.

F. Participation in surveys by students shall occur in this district from time to time when determined appropriate by district staff for educational purposes. Students may decline to participate in surveys. Parents may request in advance that their child not participate in a survey. Surveys shall consist of those instruments in which students are asked questions in which they provide an opinion and which are not graded by staff. District staff shall notify parents and shall seek approval from their building principal when surveying students on topics which may be deemed sensitive. Sensitive topics shall include but not be limited to political affiliations, mental or psychological problems, sex behavior or attitudes, illegal, antisocial or self-incriminating behavior, critical appraisals of individuals with whom the child has close family relationship; religious practices and affiliations; or questions about income.

R.R.S. 79-530 through 79-533; Parental Involvement, Legislative Findings

Adopted: June 19, 1995

Revised: August 18, 2003

**Recap for the Student Fee Fund
2011-12 Budget
Ashland-Greenwood Public Schools**

<u>Income</u>	2010-11 Budgeted	Projected 2010-11	2011-12 Proposed Budget
Beginning Balance	\$ 2,904.23	\$ 898.39	\$ 4,158.98
Miscellaneous(Replacement IDs & Interest)	\$ 25.00	\$ 4.21	\$ 25.00
Collection of Student Participation Fees 260 students at \$20 ea.	\$ 5,200.00	\$ 6,502.75	\$ 6,500.00
Collection of Graduation Fees 64 students at \$22ea.	\$ 1,474.00	\$ 1,320.00	\$ 1,540.00
Collection of Technology Fees	\$ 6,384.00	\$ 1,929.88	\$ -
Total All Income	<u>\$ 15,987.23</u>	<u>\$ 10,655.23</u>	<u>\$ 12,223.98</u>

Expenses

Fund Supplies	\$ 200.00	\$ 49.25	\$ 100.00
Graduation Caps and Gowns	\$ 1,474.00	\$ 1,535.00	\$ 1,540.00
Dance DJs (MS/HS Dances - Prom, Homecoming, Etc.)	\$ 1,250.00	\$ 950.00	\$ 1,200.00
MS Incentive Party (End of Year Party Expenses)	\$ 900.00	\$ 900.00	\$ 625.00
Student Admissions for Play/Musical	\$ 628.00	\$ 776.00	\$ 800.00
Uniform Needs (Waiver student uniforms Athletics, Cheerleaders, Dance FFA, Music Groups)	\$ 500.00	\$ -	\$ 1,000.00
Athletic Admissions (Admission for Pep Band, Cheerleaders, Dance Team Personnel w/o passes to State and District NSAA events when passes are not provided)	\$ 750.00	\$ 1,411.00	\$ 1,500.00
Yearbook Support (\$5 per student paying a fee)	\$ 875.00	\$ 875.00	\$ 1,300.00
Computer Insurance		\$ -	\$ -
Carry Over Balance	\$ 9,410.23	\$ 4,158.98	\$ 4,158.98
Total Fund Expenses	<u>\$ 15,987.23</u>	<u>\$ 10,655.23</u>	<u>\$ 12,223.98</u>

Student Fee Schedule 2011-12
Student Fee Fund
Ashland-Greenwood Public Schools

School Activity Participation Fee **\$20**
(Students in Grades 7-12)
Entitles student to free admission to all school activities, participation in school activities, \$5 discount a student yearbook)

Graduation Cap and Gown Fee **\$22**
(Students in 12th Grade Only)
Entitles the student to a Cap & Gown to wear at Graduation.

Admission Fees

Varsity Athletic Events, School Plays, School Dances

Adults	\$5
Students	\$4

Non-Varsity Athletic Events

Adults	\$3
Students	\$2

* Admission Fee waived for students who have paid or had waived the student participation fee.

School Records

Per Page Copy Charge **\$0.50**

*Fee waived for sending records to other educational institutions although fee may be assessed by Docufide.

STUDENTS

STUDENT FEES POLICY

The Board of Education of Ashland-Greenwood Public Schools adopts the following student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District's general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution. This generally means that the District's policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children that extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District's efforts to provide such activities, programs, and services.

The District's general policy is to continue to encourage and to require, to the extent permitted by law, such student and parent contributions to enhance the educational program provided by the District.

Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies: this policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Addendum "1". This provides further specifics of student fees and materials required of students for the upcoming school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities

Students have the responsibility to furnish and wear non-specialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear non-specialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items and miscellaneous items

Extra-Curricular Activities

Students have the responsibility to furnish any personal or consumable items for participation in the extra-activities provided by the District.

Courses

(i) General Course Materials

Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, **but not required**, to bring minor personal or consumable items including, but not limited to, pencils, paper, pens, erasers, protractors, math calculators and notebooks. A student supply list shall be established annually for each grade, course and activity and shall be distributed to students and parents annually as a part of the student handbook or as an addendum to the student handbook. Such supply list shall be approved as part of the review of this policy and shall be considered a part of this policy. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damage

Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property caused or aided by the student and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials required for course projects

Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials

Students must furnish musical instruments for participation in optional music courses that are not extracurricular activities. Use of a musical instrument without charge is available under the District's fee waiver policy (Section 12); however, the District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking

Students may be required to pay for parking on school grounds or at school-sponsored activities, and may be subject to payment of fines or damages for

damages caused with or to vehicles or for failure to comply with school parking rules.

(3) Extracurricular Activities Specialized Equipment or attire

Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District.

The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Students may furnish their own specialized equipment and/or attire rather than that which is provided by the district provided that equipment and/or attire meets standards established by the district and has the approval of the coach, leader, conductor or sponsor.

Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For music courses that are extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities-Fees for Participation

The District charges a fee established annually for participation in extra-curricular activities except those activities which are a required part of a curricular class that leads to earning credit towards graduation or grade promotion. Such fee schedule shall be established annually by the Board of Education, shall be published in the student handbook and such fee schedule shall be considered to be a part of this policy. Any fee for participation in extra-curricular activities collected shall be used for the purpose for which it is collected and shall be kept separate and apart from all other funds in a student fee fund. The Board of Education shall establish annually as a part of the fee schedule the purpose of the fee and approve all disbursement of monies from such fund. Fees collected under the fee schedule shall permit the student to take part in school activities as a participant or as a spectator. Fees shall be waived for free and reduced lunch students in accordance with the waiver policy. (Section 12).

Admission fees for extracurricular activities and events may be charged by the district at a rate established by the board of education as a part of the student fee schedule.

(5) Postsecondary education costs

Students are responsible for postsecondary education costs. The phrase "postsecondary education costs" means tuition and other fees associated with obtaining credit from a postsecondary educational institution. For a course in which students receive both high school and postsecondary education credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs

Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records

The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or students who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations. The district shall also provide duplicates of records for other school districts or post-secondary institutions a student plans to attend at no charge.

(8) Participation in before-and-after-school or Pre-kindergarten services

Students are responsible for fees required for participation in before-and-after-school or pre-kindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school

Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch Programs

Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations.

Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a "school store," a vending machine, a booster club or parent group sale, a book order club, or the like.

(11) Waiver Policy

The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under the United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities, (2) admission fees and transportation charges for student spectators attending extracurricular activities, (3) materials for course projects, and (4) use of a musical instrument in optional music courses that are not extracurricular activities.

Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section.

(12) Distribution of Policy

The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to students of the District at no cost.

(13) Student Fee Fund

The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

CERTIFICATION

On the 21st day of June, 2003, the school board held a public hearing at a meeting of the school board on a proposed student fee policy. Such public hearing followed a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policy for the 2002-03 school year. The foregoing student fee policy was adopted after such public hearing by a majority vote of the school board at an open public meeting in compliance with the public meetings laws.

Legal References:

Laws 2002, LB 1172 (The Public Elementary and Secondary Student Fee Authorization Act) Neb. Constitution, Article VII, section 1.

Neb. Rev. Stat. §§79-241, 79-605, and 79-611(transportation)

Neb. Rev. Stat. §79-2,104 (student files or records)

Neb. Rev. Stat. §79-715 (eye-protective devices)

Neb. Rev. Stat. §79-737 (liability of students for damages to school books)

Neb. Rev. Stat. §79-1104 (before-and-after-school or prekindergarten services)

Neb. Rev. Stat. §§ 79-1106 to 79-1108.03 (accelerated or differentiated curriculum program)

Date of Adoption: June 3, 2002

Revised July 21, 2003

5500

Regulation

Students

Student Fees

Fee Schedule:

7-12 Students - Extra-curricular Activity Fee	\$20
Reproduction of Records	50 cents per page
*Waived to send to other educational institutions.	
Commencement Exercises Participation	\$22

Admission

Varsity Athletic Events/School Plays and Musicals

Adults: \$5
Students: \$4

Non-varsity Athletic Events and other school events.

Adults: \$3
Students: \$2

The building principal or his/her designee may waive admission fees for all spectators at an event at his or her discretion.

Travel

The district shall collect fees for transportation to and from school as permitted by law. The district shall not collect fees for travel to and from school extra-curricular activities or the travel portion of school sponsored trips including those which are considered to over night or long-distance travel under policy 6153.1. Overnight and long distance travel may take place if it meets the criteria of district policies for such travel and provided that the expenses for such travel are borne by the district either through tax supported funds or through student activity funds.

All group travel shall include the entire group or a select portion of the group with a selection process that is not discriminatory based on the district's discrimination policy. The ability of a student to pay shall not be a criteria for participation in school sponsored travel.

Nothing precludes an individual or staff member to travel on his or her own without school sponsorship. Nothing precludes staff from traveling with or without students at their own expense and without be compensated to travel by the district.

Uniforms

The District will generally furnish students with specialized equipment except as stipulated within Policy 5500 and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire.

The district shall provide all uniforms that are not fitted to a particular student and the equipment required by the district to be a part of a club, team, organization or squad except for that specified in policy 5500. The district shall not collect funds from free and reduced price lunch students for such uniforms or equipment. Such funds may come from tax supported funds or from student activity funds.

Uniforms that are specially fitted to a particular student and that cannot be reused for others shall become the property of that student. Funds for these types of uniforms shall be paid for by the student or through fundraising by the group or organization. The district shall pay for any specially fitted uniform for a free and reduced lunch student but reserves the right to retain ownership of the uniform upon completion of the activity.

The administration shall approve any uniform prior to final selection in order to consider its appropriateness to school dress codes and its cost to students and the district.

Nothing shall preclude groups or individuals from making donations to a particular club, team or squad provided the donation meets the district criteria for the acceptance of a donation and provided the donation is being made to the benefit of the entire club, team, organization or squad. Nothing precludes a student, with permission from the coach or sponsor, to purchase and provide his or her own equipment and/or specialized attire.

Students have the responsibility to furnish personal or consumable equipment or attire for participation in extracurricular activities. For music courses that are extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

The provision of uniforms and equipment may be limited by the district and in no case shall the funds exceed the available funds on hand unless a reasonable plan has been established to remove any deficit spending.

Organizational and Class Dues

The district shall not charge students dues or fees to participate in a school organization, class, squad, team, club or non-optional school activities except that which is established as a part of the fee schedule.

**Foundation Board of Directors
2010-11**

Voting Members

Kent Kingston	September 2011
Leslie Krings	September 2011
Daryl Erickson	September 2011

Mary Ziegenbein	September 2012
Nancy Maack	September 2012
Mary Bohn	September 2012

Pat Timblin	September 2013
Tom Walsh	September 2013
Earl West	September 2013

Suzanne Sapp	January 2011
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Non-Member Officers

Craig Pease	Registered Agent/Executive Treasurer
Marie Ann Smith	Executive Secretary