



**Ashland-Greenwood Public Schools
Board of Education Meeting
April 2nd, 2012
7:30 PM
Conference Room, High School
1842 Furnas Street
Ashland, NE 68003
Regular Meeting**

1. Call to Order. Roll Call.
2. Acknowledgement of Open Meetings Law posting.
3. Recognition of public participation.
4. Visitors and Communication from the public.
5. Approval of changes in the mailed agenda and/or changes in the agenda order.
6. Administrators' and Practitioners' reports
 - A. Dr. Kassebaum
 - B. Mr. Jacobsen
 - C. Ms. Bray
7. Old Business
 - a. Discussion and action to approve sprinklers (capital outlay project) (pg.1)
8. New Business
 - a. Discussion and action to approve para-educator substitute.
 - b. Discussion and action to approve calendar revisions. (pg. 2)
 - c. Discussion and possible action on policy update(s). (pgs 3-15)
 - i. Policy 6800 to replace policies 4118.4, 4218.4, 5142.3, and 5131.2
 - d. Discussion and possible action on Special Education Contract with ESU 2. (pg. 16-17)
9. Informational items
 - a. NASB State Convention April 26th and 27th: Embassy Suites/Old Market
 - b. NASB Golf Tournament; Wednesday, April 25th – 12:00 PM. Dodge Riverside Golf Club
 - c. ESU 2 School Board Member Dinner Program: Fremont Golf Club @ 5:30 PM.

10. The next meeting is set for Monday, March 19th, 2012 at 7:30 PM in the conference room at the Ashland-Greenwood High School; 1842 Furnas Street; Ashland, NE 68003. An agenda for the meeting shall be kept continuously current in the Office of the Superintendent of Schools at 1225 Clay Street in Ashland, NE 68003.

BOARD OF EDUCATION MEETING INFORMATION:

The Ashland-Greenwood Public Schools Board of Education is empowered to act on any item listed on the agenda at any time during the meeting, irrespective of the time or order listed. Pages listed, or further detail, are available upon request. The Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The Ashland-Greenwood Board of Education releases its agenda well in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a descriptive item should contact the Office of the Superintendent of Schools.

COPY OF OPEN MEETINGS ACT: *The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the North wall of the meeting room west of the main entrance.*

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: When it is your turn to speak during the public forum portion of the agenda, please come forward, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak only one time and must limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please understand that our policies require that such concerns initially be directed to the administration for consideration. Board members will generally not respond to any questions you ask or comments you make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at a Board meeting.

General Rules: Please remember that this is a meeting of the Board of Education held in public for conducting the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

REQUEST FOR CLOSED SESSIONS:

The Ashland-Greenwood Public Schools is authorized by state statute to hold closed sessions. Closed sessions may be held when clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual. Reasons that meet this standard include but are not limited to: a) strategy sessions with respect to collective bargaining, real estate matters, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; b) discussion regarding deployment of security personnel or devices; c) investigative proceedings regarding allegations of criminal misconduct; (d) evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; and e) legal advice.

NEBRASKA SPRINKLER COMPANY

Scott Brauckmuller
PO Box 58, Ashland NE 68003
Mobile 402-499-8243
nsc-scott@hotmail.com

PROPOSAL/CONTRACT

02/09/2012

To: Ashland Greenwood Schools

Re: Underground Sprinkler System Middle School Entrance

Option Two:

Complete Installation of Rain Bird under ground turf Irrigation system. Consisting of 37 Rotors, 4 Zones, Weather Matic Controller, rain shut off switch and one year warranty.

Total: \$ 3450.00

If contract is accepted 1/3 of contract price is due before start of project or the start day of project. The remainder will be due upon completion.

Acceptance of contract: _____

Ashland Greenwood Date

Scott Brauckmuller Date



Ashland-Greenwood Public Schools

- 2 -
2011-12 School Year Calendar Updated 9-1-11)

190 Staff Days
181 Student Days
5 Snow Days Built In
1 Flex Staff Day

Other Key Dates

Aug-01	Building Offices Open
Aug-08	Softball & Football Begins
Aug-15	HS Vball Practice Begins
Aug-16	Back to School Night
Aug-18	1st Day of School
Sep-05	Labor Day
Sep-16	Constitution Day
Oct-12,13,14	State SB October
Oct 18 &19	PT Conferences
Oct-22	State Band
Oct-22	ACT Testing
Oct-27	FB First Rounds
Nov-02	FB -2nd Round
Nov-08	FB -Quarterfinals
Nov-11	Veterans Day
Nov 10,11,12	State VB Tourney
Nov-15	FB - Semi-Finals
Nov-14	Winter Practice Begins
Nov-22	State Football Finals
Nov 24-25	Thanksgiving Break
Dec-09	State Play Production
Dec 23-27	NSAA Moratorium
Feb 16-18	State Wrestling
Feb-27	Spring Practices Begin
March 1-3	Girls State Bball Tourney
March 5 & 7	PT conferences
March 8-10	Boys State Bball Tourney
Mar-22	State Speech Contest
April 7	ACT Testing
Apr-08	Easter Sunday
April 19-21	District Music Contest
May-10	District Track Meet
May 12-17	State Baseball
May 20	Commencement
May 18-19	State Track
May 22-23	Boys State Golf

August					September				
M	T	W	TH	F	M	T	W	TH	F
			11N	12S				1	2
15S	16S	17S	18B	19	V	6	7	8	9
22	23	24	25	26	12	13	14	15	16
29	30	31			19	20	21	22	23
					26	27	28	29	30

October					November				
M	T	W	TH	F	M	T	W	TH	F
3	4	5	6	7		1	2	3	4
10	11	12	13Q	14S	7	8	9	10	11
17	18	19E	20	V	14	15	16	17	18
24	25	26	27	28	21	22	23E	V	V
31					28	29	30		

December					January				
M	T	W	TH	F	M	T	W	TH	F
			1	2	V	3S	4	5	6
5	6	7	8	9	9	10	11	12	13
12	13	14	15	16	16	17	18	19	20
19	20	21	22Q	V	23	24	25	26	27
V	V	V	V	V	30	31			

February					March				
M	T	W	TH	F	M	T	W	TH	F
		1	2	3				1Q	2s
6	7	8	9	10	5	6	7E	8	V
13	14	15	16	17s	12	13	14	15	16
20	21	22	23	24	19	20	21	22	23
27	28	29			26	27	28	29	30

April					May				
M	T	W	TH	F	M	T	W	TH	F
						1	2	3	4
2	3	4	5	V	7	8	9	10	11
V	10	11	12	13	14	15	16	17Q	18S
16	17	18	19	20	21	22	23		
23	24	25	26	27					
30									

B = Start of School Year
E = Early Dismissal

S = Staff In-Service
Q = End of Quarter

InstructionComputerInternet Safety and Acceptable Use PolicyA. Internet Safety Policy

It is the policy of Ashland-Greenwood Public Schools to comply with the Children's Internet Protection Act (CIPA). With respect to the District's computer network, the District shall: (a) prevent user access to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) provide for the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications; (c) prevent unauthorized access, including so-called "hacking," and other unlawful activities online; (d) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (e) implement measures designed to restrict minors' access to materials (visual or non-visual) that are harmful to minors.

1. Definitions. Key terms are as defined in CIPA. "Inappropriate material" for purposes of this policy includes material that is obscene, child pornography, or harmful to minors. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that: (1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and (3) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.
2. Access to Inappropriate Material. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the CIPA, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. Inappropriate Network Usage. To the extent practical, steps shall be taken to promote the safety and security of users of the District's online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by CIPA, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

4. Supervision and Monitoring. It shall be the responsibility of all members of the District staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and CIPA. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent and the Superintendent's designees.
5. Social Networking. Students shall be educated about appropriate online behavior, including interacting with others on social networking websites and in chat rooms, and cyberbullying awareness and response.
6. Adoption. This Internet Safety Policy was adopted by the Board at a public meeting, following normal public notice.

B. Computer Acceptable Use Policy

This computer acceptable use policy is supplemental to the District's Internet Safety Policy.

1. Technology Subject to this Policy. This Computer Acceptable Use Policy applies to all technology resources of the District or made available by the District. Technology resources include, without limitation, computers and related technology equipment, all forms of e-mail and electronic communications, and the internet.
2. Access and User Agreements. Use of the District technology resources is a privilege and not a right. The Superintendent or designee shall develop appropriate user agreements and shall require that employees, students (and their parents or guardians), and others to sign such user agreements as a condition of access to the technology resources, as the Superintendent determines appropriate. Parents and guardians of students in programs operated by the District shall inform the Superintendent or designee in writing if they do not want their child to have access.

The Superintendent and designees are authorized and directed to establish and implement such other regulations, forms, procedures, guidelines, and standards to implement this Policy.

The technology resources are not a public forum. The District reserves the right to restrict any communications and to remove communications that have been posted.

3. Acceptable Uses. The technology resources are to be used for the limited purpose of advancing the District's mission. The technology resources are to be used, in general, for educational purposes, meaning activities that are integral, immediate, and proximate to the education of students as defined in the E-rate program regulations.

4. Unacceptable Uses.

The following are unacceptable uses of the technology resources:

- a. **Personal Gain:** Technology resources shall not be used, and no person shall authorize its use, for personal financial gain other than in accordance with prescribed constitutional, statutory, and regulatory procedures, other than compensation provided by law.
- b. **Personal Matters:** Technology resources shall not be used, and no person shall authorize its use, for personal matters.

Occasional use that the Superintendent or designee determines to ultimately facilitate the mission of the District is not prohibited by this provision. Examples of occasional use that may be determined to ultimately facilitate the mission of the District: sending an e-mail to a minor child or spouse; sending an e-mail related to a community group in which an employee is a member where the membership in the community group facilitates the District's mission.

This occasional use exception does not permit use by employees contrary to the expectations of their position. For example, employees may not play games or surf the net for purposes not directly related to their job during duty time; nor may students do so during instructional time.

The occasional use exception also does not permit use of the technology resources for private business, such as searching for or ordering items on the internet for non-school use; or sending an e-mail related to one's own private consulting business.

- c. **Campaigning:** Technology resources shall not be used, and no person shall authorize its use, for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
- d. **Technology-Related Limitations:** Technology resources shall not be used in any manner which impairs its effective operations or the rights of other technology users. Without limitation,
 1. Users shall not use another person's name, log-on, password, or files for any reason, or allow another to use their password (except for authorized staff members).
 2. Users shall not erase, remake, or make unusable another person's computer, information, files, programs or disks.
 3. Users shall not access resources not specifically granted to the user or engage in electronic trespassing.

4. Users shall not engage in “hacking” to gain unauthorized access to the operating system software or unauthorized access to the system of other users.
 5. Users shall not copy, change, or transfer any software without permission from the network administrators.
 6. Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer’s memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 7. Users shall not engage in any form of vandalism of the technology resources.
 8. Users shall follow the generally accepted rules of network etiquette. The Superintendent or designees may further define such rules.
- e. Other Policies and Laws: Technology resources shall not be used for any purpose contrary to any District policy, any school rules to which a student user is subject, or any applicable law. Without limitation, this means that technology resources may not be used:
1. to access any material contrary to the Internet Safety Policy; or to create or generate any such material.
 2. to engage in unlawful harassment or discrimination, such as sending e-mails that contain sexual jokes or images.
 3. to engage in violations of employee ethical standards and employee standards of performance, such as sending e-mails that are threatening or offensive or which contain abusive language; use of end messages on e-mails that may imply that the District is supportive of a particular religion or religious belief system, a political candidate or issue, or a controversial issue; or sending e-mails that divulge protected confidential student information to unauthorized persons.
 4. to engage in or promote violations of student conduct rules.
 5. to engage in illegal activity, such as gambling.
 6. in a manner contrary to copyright laws.
 7. in a manner contrary to software licenses.
5. Disclaimer. The technology resources are supplied on an “as is, as available” basis. The District does not imply or expressly warrant that any information accessed will be valuable or fit for a particular purpose or that the system will operate error free. The District is not responsible for the integrity of information accessed, or software downloaded from the Internet.
6. Filter. A technology protection measure is in place that blocks and/or filters access to prevent access to Internet sites that are not in accordance with policies

and regulations. In addition to blocks and/or filters, the District may also use other technology protection measures or procedures as deemed appropriate.

Notwithstanding technology protection measures, some inappropriate material may be accessible by the Internet, including material that is illegal, defamatory, inaccurate, or potentially offensive to some people. Users accept the risk of access to such material and responsibility for promptly exiting any such material.

The technology protection measure that blocks and/or filters Internet access may be disabled only by an authorized staff member for bona fide research or educational purposes: (a) who has successfully completed District training on proper disabling circumstances and procedures, (b) with permission of the immediate supervisor of the staff member requesting said disabling, or (c) with the permission of the Superintendent. An authorized staff member may override the technology protection measure that blocks and/or filters Internet access for a minor to access a site for bona fide research or other lawful purposes provided the minor is monitored directly by an authorized staff member.

7. Monitoring. Use of the technology resources, including but not limited to internet sites visited and e-mail transmitted or received, is subject to monitoring by the administration and network administrators at any time to maintain the system and insure that users are using the system responsibly, without notice to the users. Users have no privacy rights or expectations of privacy with regard to use of the District's computers or Internet system. All technology equipment shall be used under the supervision of the Superintendent and the Superintendent's designees.
8. Sanctions. Violation of the policies and procedures concerning the use of the District technology resources may result in suspension or cancellation of the privilege to use the technology resources and disciplinary action, up to and including expulsion of students and termination of employees. Use that is unethical may be reported to the Commissioner of Education. Use that is unlawful may be reported to the law enforcement authorities. Users shall be responsible for damages caused and injuries sustained by improper or non-permitted use.

Legal Reference: Children's Internet Protection Act, 47 USC § 254
FCC Order adopted August 10, 2011
47 USC § 254(h)(1)(b); 47 CFR 54.500(b) and 68 FR 36932 (2003) (E-rate restrictions)
Neb. Rev. Stat. § 49-14,101.01 (Political Accountability and Disclosure Act)

Date of Adoption: April 2nd, 2012

Ashland-Greenwood Public Schools
Addition to Employee Code of Conduct
Appendix "1"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

ADMINISTRATORS, FACULTY AND STAFF AGREEMENT

In order to make sure that all members of Ashland-Greenwood Public Schools community understand and agree to these rules of conduct for use of the e-mail and Internet systems of the school district, the Ashland-Greenwood School District asks that you, as an administrator, faculty member, or staff member user, sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Ashland-Greenwood Public Schools, and I understand and will abide by those district guidelines and conditions for the use of the facilities of Ashland-Greenwood Public Schools and access to the Internet. I further understand that any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action will be taken.

I agree not to hold the Ashland-Greenwood Public Schools, any of its employees, or any institution providing network access to Ashland-Greenwood Public Schools responsible for the performance of the system or the content of any material accessed through it.

Employee's Name _____

Employee's Signature _____ Date: _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.

Ashland-Greenwood Public Schools
Addition to Student Code of Conduct
Appendix "2"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

STUDENT'S AGREEMENT

In order to make sure that all members of Ashland-Greenwood Public Schools community understand and agree to these rules of conduct, Ashland-Greenwood Public Schools asks that you as a student user sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by the Ashland-Greenwood Public Schools, and I understand and will abide by those district guidelines and conditions for the use of the facilities of Ashland-Greenwood Public Schools and access to the Internet. I further understand that any violation of the district guidelines is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked. School disciplinary action and/or appropriate legal action will be taken.

I agree not to hold the Ashland-Greenwood Public Schools, any of its employees, or any institution providing network access to Ashland-Greenwood Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Student's Signature _____ Date: _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.

Ashland-Greenwood Public Schools
Addition to Student Code of Conduct
Appendix "3"

ACCEPTABLE USE OF COMPUTERS AND NETWORKS

PARENT'S AGREEMENT

In order to make sure that all members of Ashland-Greenwood Public Schools community understand and agree to these rules of conduct, Ashland-Greenwood Public Schools ask that you as a parent/guardian sign the following statement:

I have received a copy of, and have read, the Internet Safety and Acceptable Use Policy adopted by Ashland-Greenwood Public Schools. As parent or guardian of the student named below, I grant permission for my son or daughter to access networked computer services such as electronic mail (e-mail) and the Internet. I understand that this free access is designed for educational purposes. I also understand that individuals may be held liable for violations of those Terms and Conditions. However, I also recognize that it is impossible to restrict access to all controversial materials and I will not hold Ashland-Greenwood Public Schools responsible for materials acquired or sent via the network.

I agree not to hold the Ashland-Greenwood Public Schools, any of its employees, or any institution providing network access to Ashland-Greenwood Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student's Name _____

Parent's Signature _____ Date: _____

This form will be retained on file by authorized
faculty designee for duration of applicable
computer/network/Internet use.



Students

Safety

Computer

Internet Safety Policy

Introduction

It is the policy of Ashland-Greenwood Public Schools to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Ashland-Greenwood Public Schools online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called 'hacking,' and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Supervision and Monitoring

It shall be the responsibility of all members of the Ashland-Greenwood Public Schools staff to supervise and monitor usage of the online computer network and access to the Internet in accordance with this policy and the Children's Internet Protection Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Superintendent or his or her designees.

Adoption

The Board of Education adopted this Internet Safety Policy at a public meeting, following normal public notice, on April 2, 2001

CIPA definitions of terms:

TECHNOLOGY PROTECTION MEASURE. The term "technology protection measure" means a specific technology that blocks or filters Internet access to visual depictions that are:

1. **OBSCENE**, as that term is defined in section 1460 of title 18, United States Code;

2. **CHILD PORNOGRAPHY**, as that term is defined in section 2256 of title 18, United States Code; or
3. Harmful to minors.

HARMFUL TO MINORS. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:

1. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
2. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
3. Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

SEXUAL ACT; SEXUAL CONTACT. The terms "sexual act" and "sexual contact" have the meanings given such terms in section 2246 of title 18, United States Code.

Legal Reference: Children's Internet Protection Act

Adopted: April 2, 2001

Revised: October 17, 2005

PersonnelRights and ResponsibilitiesUse of Electronic Media (Internet)

With the spread of telecommunications throughout the modern work place, the Board recognizes the importance for employees to shift the ways they share ideas, transmit information and contact others. As staff members are connected to the global community, their use of new tools and systems bring new responsibilities as well as opportunities.

The Board of Education recognizes that employees will learn to use electronic mail and telecommunications tools and expects them to apply the tools in appropriate ways to the performance of tasks associated with their positions and assignments. Toward that end, the Board directs the Superintendent to provide staff with on-going training in the proper and effective use of telecommunications and electronic mail.

Communications over school networks should not be considered private. Network supervision and maintenance may require review and inspection of directories and messages. Messages may be diverted accidentally to a destination other than the one intended. Privacy in these communications is not guaranteed.

The district reserves the right to access stored records in cases where there is reasonable cause to expect wrongdoing or misuse of the system. Legal precedent and statutes allow that old messages may be subpoenaed, and network supervisors may examine communications in order to ascertain compliance with network guidelines for acceptable use.

The Superintendent shall specify those behaviors that are permitted and those that are not permitted, as well as appropriate procedures to guide employee use. Employees are expected to professionally communicate consistent with state laws governing the behavior of school employees and with federal laws governing copyrights. Electronic mail and telecommunications are not to be utilized to share confidential information about students or other employees except when utilizing a secure server format.

The Board encourages staff to make use of telecommunications to explore educational topics, conduct research and contact others in the educational world. The Board anticipates that the new systems will expedite the sharing of effective practices and lessons across the district and will help staff stay on the leading edge of practice by forming partnerships with others across the nation and around the world.

Adopted: November 3, 1997

Revised: September 18, 2006

StudentsElementary and SecondaryConductTelecommunications and Internet Use

The Board recognizes that as telecommunications and other new technologies are changing the way that information is accessed, communicated and transferred by members of society, and that those changes may also alter instruction and student learning. The Board generally supports access by students for rich information resources along with the development by staff of appropriate skills to analyze and evaluate such resources. In a free and democratic society, access to information is a fundamental right of citizenship.

Telecommunication, because it may lead to any publicly available fileserver in the world, opens classrooms to electronic information resources, which have not been screened by educators for use by students of various ages.

Electronic information research skills are now fundamental to preparation of citizens and future employees during and Age of Information. The Board expedites that staff will blend thoughtful use of such information throughout the curriculum and that the staff will provide guidance and instruction to students in the appropriate use of such resources.

Students are responsible for good behavior on school computer networks just as they are in a classroom or school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. The network is provided of students to conduct research and communicate with others. Access to network services will be provided to students who agree to act in a considerate and responsible manner.

The administration may establish a system of independent telecommunication use. Independent student use of telecommunications and electronic information resources may be permitted upon submission of permission forms and agreement forms by parents and by students themselves as developed or provided by the administration. Independent use shall consist of that use in which the student is not supervisor by school personnel.

Access to telecommunications will enable students to explore thousands of libraries, databases and bulletin boards while exchanging messages with people throughout the world. The Board believes that the benefits to students from access in the form of information resources and opportunities for collaboration exceed the disadvantages. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Ashland-Greenwood Public Schools support and respect each family's right to decide whether or not to apply for independent access.

Adopted: November 3, 1997

Students and PersonnelDistrict Internet and E-mail Guidelines

Students and staff are responsible for good behavior on school computer networks just as they are in a classroom or other school program. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students and staff to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required for independent use. Access is considered a privilege and not a right.

Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed. Beyond the clarification of such standards the district is not responsible for restricting, monitoring or controlling the communications of individuals utilizing the network.

Network storage areas may be treated like student lockers and other public areas. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private.

Within reason, freedom of speech and access to information will be honored. During school, teachers of younger students will guide them toward appropriate materials. If access is made to the school network from the outside, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.

The following activities are prohibited on the district computer system:

- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting or attacking others
- Damaging computers, computer systems or networks including altering software which disrupts the operation of the network
- Violating copyright laws
- Using another's password
- Trespassing in another's folders, work or files
- Intentionally wasting limited resources including drive storage space
- Employing the network for commercial purposes

Violations may result in a loss of access as well as other disciplinary or legal action. Action may include suspension or expulsion for students and suspension or termination for personnel.

Adopted: November 3, 1997

**EDUCATIONAL SERVICE UNIT NO. 2
2012-2013 SPECIAL EDUCATION SERVICES CONTRACT**

Estimated costs at the time of this contract.

Agreement made 3/26/12 between School District No. 78-0001, Ashland-Greenwood, in the County of Saunders, State of Nebraska, hereinafter referred to as the District and Educational Service Unit No. 2 at Fremont, Nebraska, hereinafter referred to as the Servicing Agency.

1. The Servicing Agency agrees that it will furnish to the District the following services that meet the requirement of the State Department of Education as follows:

<u>PROGRAMS *</u>	FTE	COSTS
School Psychologist	<u>0.00</u>	<u>\$0</u>
Speech-Language Pathologist	<u>0.60</u>	<u>\$47,453</u>
Occupational Therapy	<u>0.00</u>	<u>\$0</u>

<u>SPECIAL EDUCATION ADMINISTRATIVE SERVICES</u>		
Financial Services (\$ 5,400)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Training Services (\$ 3,600)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Compliance Services (\$ 9,000)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Bundle (all Administration Services) (\$ 16,000)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Supervision (8% of Total ESU 2 SpEd Program Costs)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<u>\$ 18,000</u>		<u>\$16,000</u>
		<u>\$3,796</u>

TOTAL 2012-13 CONTRACTED PROGRAM COSTS	<u>\$67,249</u>
---	------------------------

*Billing for Speech and Occupational Therapy programs and administrative services will be divided into ages 0-2, ages 3-5, or school age costs at the first billing, September 2012.

PLEASE SIGN AND RETURN BOTH COPIES TO ESU #2

BY April 2, 2012 .

2. These "Estimated Costs" are set forth as a guideline only. Actual costs will be determined by the Servicing Agency when all special services have been contracted for and total personnel and material requirements of the Servicing Agency have been finally determined. Estimated Service costs are computed based on the following costs: salaries, fixed charges, materials and supplies, mileage, drive time, and personnel in-service. The State Department of Education requires that mileage costs be included in the overall service charges. They are not to be computed separately or billed separately. Supervision charges computed at 8% of service costs comply with State Department regulations.
3. The term of this agreement shall be between August, 2012, and June 30, 2013.
4. The District agrees to pay to the Servicing Agency the sum billed by the Servicing Agency for the State approved Special Education and related services which the Servicing Agency has agreed to provide in paragraph "1" above. The Servicing Agency agrees to formally bill the District on a periodic basis throughout the term of this agreement with the final billing adjusted to include actual costs of service referred to in paragraph "2" above. However, if necessary, to generate the full reimbursement of service cost, said costs shall be billed up to the amount of contracted services set forth in paragraph "1" whether or not said services were fully used by District for the entire term of this agreement.
5. The District agrees that its payments will be made each billing period forthwith upon receipt of billings from the Servicing Agency.
6. The Servicing Agency shall supply recorded information on each child for whom services are contracted. The Servicing Agency agrees that it will confer with the School District Personnel for the purposes of evaluating each child's progress.
7. The Servicing Agency retains the right to designate personnel to provide the services. All special education personnel provided by the Servicing Agency shall be endorsed, or shall be under the supervision of fully endorsed staff member.
8. Servicing Agency personnel may be scheduled for professional development activities as determined by Educational Service Unit No. 2 policy.
9. The policy regarding sick leave and personal leave shall be determined by the Servicing Agency for personnel providing services to the District and the related costs shall not be deductible from the agreed upon charges in paragraph "1" hereof.
10. The Servicing Agency retains the right to establish personnel contract year conditions. Personnel will follow the Agency calendar as approved by the Servicing Agency Board unless a deviation from such is mutually agreed upon by the Administrator of the Agency and of the contracting school board.
11. In the event of default by the District in payment as aforesaid, the Servicing Agency may cancel this contract and without notice refuse further service to the District and the District shall remain liable for payment for the contracted services for the full term of this contract.
12. It is understood and agreed that in the event for any reason this contract does not comply with the State's requirement, it will be changed in accordance therewith, upon written notice by the Servicing Agency to the District and advising the District of the required changes to meet State requirements.

IN WITNESS WHEREOF, the undersigned have signed this Agreement the day and year first above written.

District Administrator/District Officer

Date

Servicing Agency Officer/Educational Service Unit No. 2

Date

Ashland-Greenwood
School District

78-0001
District Number

Saunders
County, Nebraska