



Ashland-Greenwood Public Schools
Board of Education Meeting
August 15, 2011
7:30 PM
Conference Room, High School
1842 Furnas Street
Ashland, NE 68003

1. Call to Order. Roll Call.
2. Acknowledgement of Open Meetings Law posting.
3. Recognition of public participation.
4. Visitors and Communication from the public.
5. Approval of changes in the mailed agenda and/or changes in the agenda order.
6. Approval of Consent Agenda Items
 - a. Approval of July 18th, 2011 & August 1, 2011 Board Minutes (pgs. 1-8)
 - b. Acceptance of Financial Reports (pgs. 9-16)
 - c. Approval of Claims (pgs. 17-19)
 - d. Contract renewals (pgs. 20-21)
 - i. Iowa School of the Deaf: transportation
7. Administrators' and Practitioners' reports
 - a. Ms. Finkey
 - b. Ms. Bray
 - c. Mr. Jacobsen
 - d. Dr. Kassebaum
8. Old Business
 - a. Discussion and possible action to approve Senior High Band Trip to Kansas City, Missouri to perform in the Worlds of Fun Music Festival in the spring of 2012.
9. New Business
 - a. Policy update/approval discussion and possible action.
 - i. New policy 6145.9 (pgs. 22-23)
 - ii. Revised Policy 500 (pgs. 24-30)
 - b. Action to approve substitute teachers for the 2011-2012 school year

- c. Consideration and action to approve bus routes for the 2011-2012 school year. Routes are subject to change.

10. Informational items

- A. Recognition of board achievement
- B. Information on Board Awards
- C. NASB Membership meeting: 9-21-11

11. The next meeting is set for Monday, September 5th, 2011 at 7:30 PM in the conference room at the Ashland-Greenwood High School; 1842 Furnas Street; Ashland, NE 68003. An agenda for the meeting shall be kept continuously current in the Office of the Superintendent of Schools at 1225 Clay Street in Ashland, NE 68003. A budget hearing for the 2011-2012 budget will be held at 7:30 PM followed by the regular meeting.

**Ashland-Greenwood Public Schools
Board of Education
Meeting Minutes
July 18, 2011**

Opening

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on July 18, 2011

Attendance

The roll was called and the following Board members were present:

Attendance Taken at 7:30 PM:

Present Board Members:

Melvin Cerny
Kevin Garner
David Nygren
Karen Stille
Tom Walsh

Absent Board Members:

Suzanne Sapp

Notice

Notice of the meeting was posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

1. Call to Order. Roll Call.

2. Acknowledgement of Open Meetings Law posting.

Discussion:

Vice President Stille announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

3. Visitors and Communications from the Public

Discussion:

There were no visitors or communication from the public.

4. Approval of changes in the mailed agenda and/or changes in the agenda order.

Discussion:

There were no changes to the mailed agenda.

5. Approval of consent agenda Items

Motion Passed: Motion to approve the consent agenda items including renewal of contracts with Boystown Contract and occupational therapist contract with Beverly Wiggs passed with a motion by Kevin Garner and a second by David Nygren.

Melvin Cerny	Yes
Kevin Garner	Yes

David Nygren	Yes
Suzanne Sapp	Absent
Karen Stille	Yes
Tom Walsh	Yes

6. Administrators' and Practitioners' Reports

6.A. Ms. Finkey

Discussion:

Ms. Finkey reported to the board that she is working on formatting data for staff review in August. Finkey discovered while reviewing that data that on the state math tests eleven students scored perfect scores throughout the grade levels 3-11th grades. This information will be made public at a later date.

6.B. Ms. Bray

Discussion:

Ms. Bray reported that today was the first day for summer school. Fifty two students registered for summer school. Ms. Bray advised a fourth teacher had been added. Kayla Laune, Megan Laune, Colleen Lewin and Jenny Washburn will be teaching summer school.

Ms. Bray advised that eleven applications were received for the school nurse position and interviews will begin tomorrow. Ms. Finkey will assist Ms. Bray in the interview process. She hopes to have a recommendation for the board at the August 1, 2011 board meeting.

6.C. Mr. Jacobsen

Discussion:

Mr. Jacobsen reported on class scheduling in middle school. Some of the changes include eliminating some study halls from the middle and high school student's schedule. Jacobsen also reported on summer school and the credit students earn.

Mr. Jacobsen reported that he is going to Yutan to participate in the baseball coach interviews. He will also be interviewing for the head cook position.

6.D. Dr. Kassebaum

Discussion:

Dr. Kassebaum thanked administrators for their assistance in preparing for the first board meeting.

Dr. Kassebaum advised the board that he had been working with administrators to prepare for the back to school process.

Dr. Kassebaum reported to the board that the water and gravel issues in the alley west of the elementary building had been addressed and hopefully were resolved.

Dr. Kassebaum reported that a sub contractor for the building project is no longer in existence. He is meeting with the construction manager and school attorney to discuss this matter.

Dr. Kassebaum reported on many projects taking place to get school in preparation. He also reported that estimates are coming in for the storm damage last month and some of that work has been scheduled to be started.

7. Old Business

7.A. Consideration and action to approve extra-curricular duty assignments.

Discussion:

Principal Jacobsen recommended Jane Spargen as the third Spirit Squad Coach.

Motion Passed: Approval of Jane Spargen as a co sponsor for Cheer/Dance Squad passed with a motion by David Nygren and a second by Melvin Cerny.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Absent
Karen Stille	Yes
Tom Walsh	Yes

8. New Business

8.A. Consideration and possible action on substitute teacher rates for 2011-12.

Discussion:

Dr. Kassebaum presented the board with a handout of substitute pay in surrounding districts. It is the recommendation of Dr. Kassebaum to maintain the current substitute teacher rate of \$125 per day and \$155 per day for long term subbing after ten consecutive days in the same assignment.

Motion Passed: A motion to approve substitute teacher rates at \$125/day and \$155 for long term rate after 10 consecutive days passed with a motion by David Nygren and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Absent
Karen Stille	Yes
Tom Walsh	Yes

8.B. Action to appoint Foundation Board Members

Discussion:

Tom Walsh asked if the Foundation Board members being recommended for reappointment had been contacted. Mr. Walsh volunteered to contact these members before the reappointment. This matter will be brought back at the next board meeting.

8.C. Consideration and action to approve resolution for renewal of the NASB Medicaid Consortium.

Discussion:

Carrie Holz reported to the board that this resolution was a renewal as the district had been working with the NASB on Medicaid Administration for a few years now. The purpose of this agreement is to form a consortium which will allow NASB Medicaid Consortium to act as an agent to facilitate the transfer/payment of funds between the State of NE, its Medicaid agency which is Nebraska Health & Human Services. The Consortium will also coordinate the third party billing agent to facilitate the process.

Motion Passed: Motion to approve resolution for NASB Medicaid Consortium passed with a motion by Melvin Cerny and a second by Tom Walsh.

Melvin Cerny	Yes
Kevin Garner	Yes

David Nygren	Yes
Suzanne Sapp	Absent
Karen Stille	Yes
Tom Walsh	Yes

8.D. Discussion and possible action on pubchasing of staff laptops

Discussion:

Supt. Kassebaum presented to the board a technology report of the current state of staff machines. At an earlier board meeting the board had discussed purchasing some laptops for staff. Dr. Kassebaum told board members that the purchase of laptop will fit within this budget year and will reduce costs in future years. Discussion was held.

Motion Passed: Approval of purchase of 65 laptops and five HP tablets for staff passed with a motion by David Nygren and a second by Melvin Cerny.

Melvin Cerny	Yes
Kevin Garner	Yes
David Nygren	Yes
Suzanne Sapp	Absent
Karen Stille	Yes
Tom Walsh	Yes

9. Information Items

9.A. NASB Area Meeting is scheduled for Wednesday, September 21, 2011 at Fremont Middle School beginning at 4:45 PM. Let the Superintendent's Office know if you plan to attend and we will register you for the event.

9.B. Discussion on possible board retreat.

Discussion:

Dr. Kassebaum told board members that President Sapp asked that this item be discussed to start planning the board retreat. Discussion was held it was decided that a retreat would be more meaningful a few months into the new year. It was also discussed that the entire board with principals should attend. Camp Carol Joy Holling Swanson Center was suggested as a possible location and it was discussed that this may be a good time to include the topic of school improvements. Dr Kassebaum will work towards the availability of a facilitator in upcoming months.

9.C. NASB Board Award information

Discussion:

Dr. Kassebaum presented board members with NASB Awards of Achievement for 2010-11. Board members were asked to review.

10. Call for the next regular meeting

Discussion:

Vice-President Stille issued a call for the next meeting of the Board of Education to be held on August 1, 2011 at 7:30 p.m. in the Conference Room at the Ashland-Greenwood High School at 1842 Furnas Street in Ashland. All meetings are open to the public. An agenda for the meeting, kept continuously current is available for public inspection during normal business hours at the Superintendent's Office.

11. Adjournment

Discussion:

Vice Presdient Stille adjourned the meeting at 8:20 p.m.

**Ashland-Greenwood Public Schools
Board of Education
Meeting Minutes
August 01, 2011**

Opening

A meeting of the Board of Education of the Ashland-Greenwood Public Schools was convened open and public session on August 01, 2011

Attendance

The roll was called and the following Board members were present:

Attendance Taken at 7:30 PM:

Present Board Members:

Kevin Garner
Suzanne Sapp
Karen Stille
Tom Walsh

Absent Board Members:

Melvin Cerny
David Nygren

Notice

Notice of the meeting was posted in advance in the Superintendent's Office, 1225 Clay Street, Ashland, NE, Farmers & Merchants Bank, 1501 Silver St., Ashland, NE and Centennial Bank, 2433 Silver St., Ashland, NE. Notice of this meeting was given in advance to all members of the Board of Education. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the public.

1. Call to Order. Roll Call

2. Acknowledgement of Open Meetings Law posting

Discussion:

President Sapp announced and informed the public of the current copy of the Open Meetings Act in the meeting room.

3. Recognition of public participation.

Discussion:

There was no public participation requested at the meeting.

4. Visitors and Communications from the Public

Discussion:

There was no public present at the meeting.

5. Approval of changes in the mailed agenda and/or changes in the agenda order

Discussion:

An agenda item E Funding. Item New Business F.

Motion Passed: Approval of changes in the mailed agenda passed with a motion by Kevin Garner and a second by Tom Walsh.

Melvin Cerny Absent

Kevin Garner	Yes
David Nygren	Absent
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

6. Administrators' and Practitioners' reports

6.1. Ms. Finkey

Discussion:

Ms. Finkey shared with the board that the building principals and staff are busy preparing for staff and students to start the 2011-12 year.

6.2. Mr. Jacobsen

Discussion:

Mr. Jacobsen presented to the board the three different football helmets that have been ordered for the students. Jacobsen also reported on the locker room remodel and other building work.

6.3. Dr. Kassebaum

Discussion:

Dr. Kassebaum reported that the administrators team will be going to Kearney, NE for Administrator days.

Dr. Kassebaum reported that administrators met today and finalized schedule of first days of school.

Dr. Kassebaum also reported on building projects and that maintenance is working hard to get repairs completed from the storm damage. Dr. Kassebaum told board members that the softball field will be ready for the first home game. Dr. Kassebaum reported on an unresolved problem in the alley west of the elementary building.

Dr. Kassebaum displayed to the board members the new web site that will be launched this school year.

Dr. Kassebaum presented the advertisement that will run this next week for 2011-12 school year.

Dr. Kassebaum presented the new format of the newsletter he is drafting to the public.

7. Old Business

7.1. Action to appoint Foundation Board Members

Discussion:

Tom Walsh advised the board that he had visited with Kent Kingston, Leslie Krings and Daryl Erickson regarding re-appointment to the foundation board.

Motion Passed: Appointment of Daryl Erickson, Kent Kingston and Leslie Krings for two year terms on the Ashland-Greenwood Public Schools Foundation Board passed with a motion by Kevin Garner and a second by Karen Stille.

Melvin Cerny	Absent
Kevin Garner	Yes
David Nygren	Absent
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

8. New Business

8.1. Action to approve the hiring of Food Service Director

Motion Passed: Approval of hiring Karee Nielsen for the position of Foods Service Director passed with a motion by Karen Stille and a second by Kevin Garner.

Melvin Cerny	Absent
Kevin Garner	Yes
David Nygren	Absent
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

8.2. Action to approve the hiring of School Nurse

Motion Passed: Approval the hiring of Terri Maxon for the School Nurse passed with a motion by Tom Walsh and a second by Kevin Garner.

Melvin Cerny	Absent
Kevin Garner	Yes
David Nygren	Absent
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

8.3. Discussion and possible action on hiring cook personnel.

Motion Passed: Approval of the hiring of Angela Crabtree, Micky Finnigan, Michelle Stohlman for non certified positions passed with a motion by Karen Stille and a second by Tom Walsh.

Melvin Cerny	Absent
Kevin Garner	Yes
David Nygren	Absent
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

8.4. Policy update/approval discussion and possible action. (Policy 1300 p 3 & 7; Policy 6600 p. 17 & 21).

Discussion:

Dr. Kassebaum presented revisions for grievance procedures for student and staff policy 1302 which will replace 1300, 1301, 1302 and will also list in student relations. Dr. Kassebaum presented policy 6159 which will replace the 6600 special education policy. Discussion was held. The policy revisions were recommended by legal counsel.

Motion Passed: Approval of policy revisions to policy 1302/5002 and policy 6600 and to recind policy 1300, 1301 and 1302 and 6159 passed with a motion by Kevin Garner and a second by Tom Walsh.

Melvin Cerny	Absent
Kevin Garner	Yes
David Nygren	Absent
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

8.5. Discussion Senior High Band trip to Kansas City, Missouri to perform in the Worlds of Fun Music Festival in the Spring of 2012.

Discussion:

Discussion was held regarding the upcoming band trip to Kansas City, MO. Principal Jacobsen stated that Mr. Jaworski was seeking approval of long distance travel to allow for fundraising prior to the trip. Board members inquired regarding travel funding. Principal Jacobsen stated that in

the past the board had provided some monetary support for travel. Discussion was held regarding travel policy and how it would apply towards this trip. Principal Jacobsen and Dr. Kassebaum will look into this matter and it will be brought back to the next board meeting.

8.6. Consideration and action to approve E Funding.

Discussion:

Dr. Kassebaum and Carrie Holz reported to the board on E Funding. E Funding is the program that will be replacing Payschools for online payments. E Funding has many features for online payments and fees and can interface with Powerschool and Powerlunch. The district office is hopeful that this program will be up and running for the first of the school year. Discussion was held.

Motion Passed: Approval of E Funding for online services for the district passed with a motion by Karen Stille and a second by Kevin Garner.

Melvin Cerny	Absent
Kevin Garner	Yes
David Nygren	Absent
Suzanne Sapp	Yes
Karen Stille	Yes
Tom Walsh	Yes

9. Informational Items

Discussion:

No additional informational items were presented at this meeting.

9.1. NDE lump sum payment

Discussion:

Dr. Kassebaum reported to the board that district will receive a lump sum payment from Nebraska State Aid for \$18,775.57.

9.2. Board Retreat discussion

Discussion:

Dr. Kassebaum visited with the board regarding the possible dates of the board retreat hosted by Burma Kroeger that would assist with vision building. The board agreed on the date of January 14 for the board retreat. Dr. Kassebaum will confirm that date and start working on a location.

9.3. NASB Membership meeting: 9-21-11

10. Call for next regular meeting.

Discussion:

President Sapp issued a call for the next meeting of the Board of Education to be held on August 15, 2011 at 7:30 p.m. in the Conference Room at the Ashland-Greenwood High School at 1842 Furnas Street in Ashland. All meetings are open to the public. An agenda for the meeting, kept continuously current is available for public inspection during normal business hours at the Superintendent's Office.

11. Adjournment

Discussion:

The meeting adjourned at 8:28 p.m.

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT MONTH ENDING Jul-11

GENERAL FUND

Beginning Balance \$ 4,572,272.17

RECEIPTS

7/1/11	NASB Medicaid Admin	\$	9,580.03
7/1/11	Cass County Taxes Property	\$	9,758.78
7/7/11	State of NE HHS-Medicaid	\$	49.73
7/11/11	Sarpy County MV Pro Rate Taxes	\$	2.45
7/14/11	Cass County Property Taxes	\$	13,042.20
7/14/11	Cass County Fines & Licenses	\$	977.74
7/14/11	Cass County Motor Vehcile	\$	9,328.28
7/14/11	Cass County Homestead Exempt	\$	4,591.32
7/14/11	Cass County MV Prorate	\$	1,128.98
7/14/11	Saunders County: Property Tax	\$	14,965.60
7/14/11	Saunders County: Motor Vehicle Fees	\$	10,953.16
7/14/11	Saunders Co Fines	\$	3,919.77
7/19/11	Title I Code	\$	3,989.00
7/27/11	Saunders County: Property Tax	\$	31,930.52
7/27/11	Saunders County: Motor Vehicle Fees	\$	12,040.68
7/27/11	Saunders County Homestead Exmpt	\$	13,658.74
7/31/11	NLAF: Interest	\$	24.01

Total		\$	139,940.99	\$	4,712,213.16
		\$	445.46		

DISBURSEMENTS

June Claims	\$	692,115.53
Refunds & Credits	\$	(445.46)

Total		\$	691,670.07	\$	4,020,543.09
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ENDING BALANCE

\$ 4,020,543.09

RECONCILIATION

NLAF Liquid Balance	\$	2,134,109.69
Plus: F&M Bank Balance	\$	544,711.72
Plus General Fund Investments	\$	1,423,325.67
Less: Outstanding Claims	\$	81,603.99

Reconciled Balance		\$	4,020,543.09
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\$ 4,020,543.09

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT

MONTH ENDING Jul-11

ADMINISTRATIVE OPERATIONS ACCOUNT

Beginning Balance			\$	1,198.14
<u>RECEIPTS</u>				
GF Deposit		\$445.41		
Total			\$445.41	\$ 1,643.55
<u>DISBURSEMENTS</u>				
5022 D Brokaw, Bus Off: Supplies	\$	10.69		
5023 Z Kassebaum, Supt: Mileage	\$	51.28		
5024 T Bray, Elem Principal: Mileage	\$	32.64		
5025 J Wagner, Bd of Ed: Supplies	\$	10.00		
5026 R Rist, Maint: Mileage	\$	39.94		
5027 VISA, Supt Off: Interest Payment	\$	1.87		
5028 NASPA, Bus Off: Dues	\$	25.00		
5030 C Holz, Bus Off: Mielage	\$	22.00		
Total			\$193.42	\$ 1,450.13
Ending Balance				\$ <u>1,450.13</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	1,526.41		
Less: Claims Outstanding	\$	76.28		
Reconciled Balance	\$	<u>1,450.13</u>		\$ <u>1,450.13</u>

PAYROLL ACCOUNT

Beginning Balance			\$	14,533.35
<u>RECEIPTS</u>				
General Fund	\$	385,005.31		
Hot Lunch	\$	461.43		
FM National Bank: Interest	\$	5.90		
Emp Monthly Prem	\$	1,010.21		
Child Support Payment	\$	177.00		
Total			\$ 386,659.85	\$ 401,193.20
<u>DISBURSEMENTS</u>				
Net Payroll	\$	240,370.02		
Retirement	\$	56,234.81		
State Tax Withholdings	\$	12,214.74		
Federal/FICA Taxes	\$	76,647.17		
Retiree Life Insurance Mo. Premium	\$	102.00		
Emp Health Insurance Mo Premium	\$	1,010.21		
Child Support Payment	\$	177.00		
Total			\$ 386,755.95	\$ 14,437.25
Ending Balance				\$ <u>14,437.25</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	70,672.06		
Claims Outstanding	\$	56,234.81		
	\$	<u>14,437.25</u>		
Receipts Outstanding	\$	-		
Reconciled Balance	\$	<u>14,437.25</u>		\$ <u>14,437.25</u>

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT **MONTH ENDING** **Jul-11**
EMPLOYEE BENEFIT (SECTION 125) ACCOUNT

Beginning Balance \$ 16,530.86

RECEIPTS

Employee Payroll Deposit \$ 8,408.67
 Centennial Bank: Interest \$ 0.54

Total \$ 8,409.21 \$ 24,940.07

DISBURSEMENTS

7/1/11 Payflex \$ 2,618.84
 7/8/11 Payflex \$ 1,076.42
 7/15/11 Payflex \$ 3,602.46
 7/22/11 Payflex \$ 2,806.11
 7/29/11 Payflex \$ 1,000.84

Total \$ 11,104.67 \$ 13,835.40

Ending Balance \$ 13,835.40

RECONCILIATION

Bank Balance \$ 13,835.40
 Outstanding Claims
 Reconciled Balance \$ 13,835.40

\$ 13,835.40

SPECIAL BUILDING ACCOUNT

Beginning Balance \$ 1,389,951.75

RECEIPTS

7/1/11 Cass County Property Taxes \$ 112.45
 7/14/11 Cass County Property Taxes \$ 194.69
 7/13/11 F& M CD Proceeds \$ 768.59
 7/31/11 F& M Interest \$ 4.64
 7/31/11 NLAF - Money Market: Interest \$ 8.12

Total \$ 1,088.49 \$ 1,391,040.24

DISBURSEMENTS

001350 Cornhusker Tile & Marble Co \$ 149.00
 001351 Falcon Heatin & Air-Cond. Inc \$ 2,710.00
 001352 Overhead Door Co of Lincoln \$ 781.05
 001353 Scott Enterprises Inc \$ 10,655.55

Total \$14,295.60 \$ 1,376,744.64

Ending Balance \$ 1,376,744.64

RECONCILIATION

F&M Bank Balance \$ 21,951.43
 NLAF #9300590 Balance \$ 841,931.53
 Special Building Investments \$ 514,571.68
 Outstanding Claims \$ 1,710.00
 Reconciled Balance \$ 1,376,744.64

\$ 1,376,744.64

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT MONTH ENDING Jul-11

QUALIFIED CAPITAL PURPOSE FUND

Beginning Balance			\$	300.69
<u>RECEIPTS</u>				
Total			\$	-
<u>DISBURSEMENTS</u>				
Total			\$	-
Ending Balance			\$	<u>300.69</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	300.69		
Less: Outstanding Claims				
Plus: Outstanding Deposits				
Reconciled Balance	\$	<u>300.69</u>	\$	<u>300.69</u>

DEPRECIATION FUND

Beginning Balance			\$	338,146.83
<u>RECEIPTS</u>				
F&M National Bank	Interest	\$	71.80	
NLAF	Interest	\$	-	
Total			\$	71.80
			\$	338,218.63
<u>DISBURSEMENTS</u>				
Total			\$	-
			\$	338,218.63
Ending Balance			\$	<u>338,218.63</u>
<u>RECONCILIATION</u>				
F & M Bank Balance	\$	338,216.21		
NLAF Balance	\$	2.42		
Less: Outstanding Claims	\$	-		
	\$	<u>338,218.63</u>		
Reconciled Balance	\$	<u>338,218.63</u>	\$	<u>338,218.63</u>

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT **MONTH ENDING Jul-11**
STUDENT FEE FUND

Beginning Balance			\$	208.80
<u>RECEIPTS</u>				
Total	<hr/>	\$	-	\$ 208.80
<u>DISBURSEMENTS</u>				
Total		\$	-	
Ending Balance				<u>\$ 208.80</u>
<u>RECONCILIATION</u>				
Bank Balance	\$	208.80		
Claims Outstanding	\$	-		
Receipts Outstanding				
Reconciled Balance	<u>\$</u>	<u>208.80</u>		<u>\$ 208.80</u>

HOT LUNCH ACCOUNT

		Beginning Balance		\$	22,402.62
<u>RECEIPTS</u>					
Student and Staff Deposits	\$	11.45			
Vending Proceeds	\$	3,944.73			
F&M National Bank: Interest	\$	3.31			
Total	<hr/>		\$	3,959.49	\$ 26,362.11
<u>DISBURSEMENTS</u>					
Wages & Benefits	\$	989.28			
Contracted Services	\$	68.50			
Travel/Wkshop Exp	\$	273.93			
Total	<hr/>		\$	1,331.71	\$ 25,030.40
Ending Balance					<u>\$ 25,030.40</u>
<u>RECONCILIATION</u>					
Bank Balance	\$	25,172.90			
Claims Outstanding	\$	142.50			
	<u>\$</u>	<u>25,030.40</u>			
Receipts Outstanding	\$	-			
Reconciled Balance	<u>\$</u>	<u>25,030.40</u>			<u>\$ 25,030.40</u>
Student and Staff Deposits Held on Account - End of Month			\$	5,333.40	

ASHLAND-GREENWOOD PUBLIC SCHOOLS FINANCIAL STATEMENT MONTH ENDING Jul-11

INVESTMENTS

Date Bought	Security Description	Maturity Date	Rate	Investment
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General Fund Investments

1/30/11	Farmers & Merchants Bank	01/30/12	0.9000%	\$827,775.41
10/22/10	Centennial Bank, Ashland	10/22/11	0.9000%	\$100,550.26
4/21/10	Onewest Bank FSB, CA	10/20/11	0.4500%	\$248,000.00
11/2/79	Orrstown Bank, PA	10/24/11	0.9000%	\$247,000.00
Total Investments				<u><u>\$1,423,325.67</u></u>

Special Building Fund Investments

7/13/11	Farmers & Merchants Bank	01/24/12	0.5000%	\$ 514,571.68	\$ 513,803.09
Total Investments				<u><u>\$ 514,571.68</u></u>	<u><u>\$ 768.59</u></u>

LOCAL BANK SECURITIES PLEDGE TO SCHOOL DISTRICT DEPOSITS & FDIC INSURANCE ON DEPOSITS

CENTENNIAL BANK

FDIC INSURANCE	\$ 250,000.00
Total Secured	<u><u>\$ 250,000.00</u></u>

FARMERS AND MERCHANTS NATIONAL BANK

FDIC INSURANCE	\$ 250,000.00
FHLB (Irrevocable Letter of Credit)	23458 \$ 2,625,000.00
Total Secured	<u><u>\$ 2,875,000.00</u></u>

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING July, 2011

- 15 -

				<i>Beginning Balance</i>		
						\$ 77,043.49
<i>Date</i>	<i>Check #</i>	<i>Payee</i>	<i>Description</i>	<i>Receipt</i>	<i>Disbursed</i>	<i>Balance</i>
ATHLETICS						
7/1/11	010654	Agile Sports Tech	Huddle web service		\$ 1,600.00	\$ 3,747.25
7/1/11	010659	Pro Tuff Decals	Supplies		\$ 339.66	
7/19/11	010662	BSN Sports	FB/SB Equip		\$ 444.87	
7/19/11	010664	Pioneer Manuf. Co.	Field Paint		\$ 505.00	
7/19/11	010665	All American Sports.	FB Equipment		\$ 1,041.38	
7/19/11	010666	See the Trainer	Equipment		\$ 1,149.20	
TOTALS				\$ -	\$ 5,080.11	\$ (1,332.86)
BAND						
7/1/11	010655	Band Shoppe	Major. boots		\$ 40.02	\$ 4,550.83
7/1/11	010660	UNK	Dues & Fees		\$ 185.00	
TOTALS				\$ -	\$ 225.02	\$ 4,325.81
CLASS OF 2011						
7/1/11	010656	Blooms	Class of 2011: Flowers		\$ 577.50	\$ 1,084.02
7/12/11		Sapp Scholarship	Scholarship	\$ 1,000.00		
TOTALS				\$ 1,000.00	\$ 577.50	\$ 1,506.52
CLASS OF 2012						
TOTALS				\$ -	\$ -	\$ 2,351.51
ELM BOOK FAIR						
TOTALS				\$ -	\$ -	\$ 532.99
ELM STAFF						
7/26/11		Pepsi/First Choice	Vending Proceeds	\$ 52.09		\$ 2,471.88
TOTALS				\$ 52.09	\$ -	\$ 2,523.97
ELM STUDENT COUNCIL						
7/1/11	010658	Outdoor Rec. Prod.	Playground Equipment		\$ 5,500.00	\$ 11,616.53
TOTALS				\$ -	\$ 5,500.00	\$ 6,116.53
FBLA						
7/19/11	010661	AG Booster Club	FBLA Track Concessions		\$ 246.87	\$ 1,357.23
TOTALS				\$ -	\$ 246.87	\$ 1,110.36
FFA						
7/1/11	010653	Abante LLC	Fundraiser Shirts		\$ 654.32	\$ 22,413.34
7/1/11	010657	Nebraska FFA Assn	Camp Registration		\$ 1,370.00	
7/6/11		Nebraska FFA Assoc	Refund-COLT	\$ 20.00		
7/19/11	010663	Henry Doorly Zoo	Zoo Admissions		\$ 108.00	
TOTALS				\$ 20.00	\$ 2,132.32	\$ 20,301.02
HONOR SOCIETY						
TOTALS				\$ -	\$ -	\$ 796.32
HS STUDENT COUNCIL						
TOTALS				\$ -	\$ -	\$ 1,669.82

**FINANCIAL STATEMENT
ACTIVITY FUND**

FOR MONTH ENDING July, 2011

- 16 -

MS/HS STAFF							\$ 1,527.52
TOTALS				\$ -	\$ -		\$ 1,527.52
MS STUDENT COUNCIL							\$ 1,147.32
TOTALS				\$ -	\$ -		\$ 1,147.32
SCHOOL STORE							\$ 186.10
TOTALS				\$ -	\$ -		\$ 186.10
SHOP							\$ 12.85
TOTALS				\$ -	\$ -		\$ 12.85
SPANISH CLUB							\$ 694.11
TOTALS				\$ -	\$ -		\$ 694.11
SPIRIT SQUAD							\$ 4,527.91
7/18/11		Patrons Various	Cheer Camp	\$ 1,920.00			
7/19/11	010667	Varsity Spirit Fashions	Uniforms		\$ 1,251.70		
7/22/11		Patron	Cheer Camp	\$ 24.00			
7/25/11		Patrons Various	Mini Spa Proceeds	\$ 114.24			
7/25/11		Patrons Various	Burger Bash Proceeds	\$ 1,049.65			
7/27/11		General Fund	Bus Washing	\$ 1,000.00			
TOTALS				\$ 4,107.89	\$ 1,251.70		\$ 7,384.10
TALENTED/GIFTED ACTIVITES (Formerly OM)							\$ 345.68
TOTALS				\$ -	\$ -		\$ 345.68
SPEECH AND DRAMA CLUB (Formerly Thespians)							\$ 4,343.62
TOTALS				\$ -	\$ -		\$ 4,343.62
VOCAL MUSIC							\$ 3,615.14
TOTALS				\$ -	\$ -		\$ 3,615.14
YEARBOOK/ANNUAL							\$ 6,107.59
TOTALS				\$ -	\$ -		\$ 6,107.59
INTEREST							\$ 1,943.93
07/31/11		Centennial Bank	Interest	\$ 2.83			
TOTALS				\$ 2.83	\$ -		\$ 1,946.76
ACTIVITY FUND TOTALS ALL ACCOUNTS				\$ 5,182.81	\$ 15,013.52		\$ 67,212.78

Ending Balance	\$ 67,212.78
Plus: Outstanding Checks	\$ 2,081.57
Less: Outstanding Receipts	
Equals: Bank Balance	<u>\$ 69,294.35</u>

**Ashland-Greenwood Public Schools' Claims
General Fund Claims
15-Aug-11**

Check #	Vendor	Amount	Description
029044	Seminole Energy Services	\$ 406.26	All Areas: Natural Gas
029045	Cengage Learning	\$ 2,051.92	Instruction: HS Software
029046	City Of Ashland	\$ 2,431.34	Water and Sewer
029047	Cornhusker International Trucks, Inc.	\$ 2,530.44	Transportation: Bus 06 Repair
029048	Educational Design Solutions	\$ 5,825.00	Inst.Tech.: Software
029049	Esu #2	\$ 6,484.00	Distance Learning
029050	ESU 5	\$ 5,250.00	Inst.Tech: Contract Renewal
029051	Educational Service Unit No 6	\$ 1,050.00	Instruction: Inservice
029052	General Fire and Safety	\$ 482.60	Custodial: Service
029053	GovConnection Inc.	\$ 2,295.66	Instruction: Projector Install
029054	Greenwood/Midwest Farmers Coop	\$ 89.45	Grounds: Weed Chemicals
029055	HMH Pub DBA Holt, Rinehart Winst.	\$ 3,714.56	Reg. Instr.: K-3 texts
029056	McGraw Hill School Systems	\$ 6,149.87	Reg. Inst: MS Texts
029057	Mead Lumber Co.	\$ 1,127.69	Maint: Equip, Gen Supplies, Paint
029058	Menard Inc	\$ 35.81	Maintenance: Supplies
029059	NECO	\$ 202.50	Building Security
029060	Omaha Public Power District	\$ 12,018.21	Electricity
029061	Pearson Scott Foresman	\$ 4,959.41	Inst.: MS texts
029062	Quill Corp	\$ 51.45	Gen Business: Supplies
029063	S & S Welding, Inc.	\$ 2,122.08	Maint: Steel Shower Covers
029064	Scholastic Magazines	\$ 259.88	Instruction: Art Magazine
029065	School Specialty	\$ 404.90	Instruction: Supplies
029066	Skyline Physical Therapy, Inc	\$ 238.58	Sped: Physical Therapy
029067	SMR Promotions	\$ 440.00	Security: Staff Lanyards
029068	Teachers' Curriculum Institute, LLC	\$ 37,733.70	Instruction.: MS/HS Social Studies
029069	Mark R Tentinger	\$ 150.00	Custodial: Gym Floor Finish
029070	Todd Valley Plbg. & Htg	\$ 7.48	Maintenance: Supplies
029071	Trugreen-Chemlawn	\$ 456.58	Maint: Turf Treatment
029072	Ty's Outdoor Power & Service Inc	\$ 5,899.00	Maintenance: Snow Blade
029073	Waverly Public Schools	\$ 24,000.00	Alternative Ed
029074	Weekly Reader Corp	\$ 433.04	Elem Instruct: Health Magazine
029075	Wingate Inn	\$ 159.90	Reg. Inst.: HS conf. lodging
029076	US Post Office	\$ 283.30	Student Handbook Mailing Fees
029077	US Post Office	\$ 500.00	All Areas: Postage
029078	AG Payroll Acct	\$ 223,879.46	Net Payroll
029079	AGEA	\$ 2,129.24	Employee Dues
029080	Blue Cross and Blue Shield of NE	\$ 77,631.33	Payroll Employee Health Ins
029081	Centennial Bank	\$ 8,408.67	Payroll Section 125 Deduct
029082	Guardian	\$ 964.00	Payroll Employee Life Prem
029083	Guardian	\$ 740.66	Employee Vision Plan
029084	National Insurance Service	\$ 969.24	Payroll LTD Insurance Prem
029085	MidAmerica 403b	\$ 1,325.00	Payroll Annuity Deduction
029086	AG Payroll Acct	\$ 11,408.85	Payroll State Tax Wthhldg
029087	AG Payroll Acct	\$ 177.00	Employee Child Support Paymnt
029088	AG Payroll Acct	\$ 71,691.04	Payroll Federal Tax Wthhldg
029089	Retirement	\$ 54,591.20	Payroll Retirement Wthhldg

Additional Claims will be presented at the August 15 board meeting

Ashland-Greenwood Public Schools' Claims
General Fund Claims
15-Aug-11

Check #	Vendor	Amount	Description
	Incompletes		
	Protech		Pedtrian Lighting
	Post Rock/Seminole		All Areas Heating Fuel
	Payflex		Employee Benefit
	Administration Operations Account		Mileage, Supplies, Travel Exp
	VISA		Travel Expenses

Jun-11
18-Jul-11

General Fund Check	Payable to		Amount	Description
029043	NSAA	\$	765.00	General: NSAA Fees 2011-12
029044	Seminole Energy Services	\$	406.26	All areas: Natural Gas
029076	US Post Office	\$	283.30	Student Handbook Mailing Fees
029077	US Post Office	\$	500.00	All Areas: Postage

Authorized By:

BOARD OF REGENTS, STATE OF IOWA
ASHLAND-GREENWOOD PUBLIC SCHOOLS

INTER-AGENCY SUPPLEMENTAL CONTRACT FOR TRANSPORTATION
2011/2012 SCHOOL YEAR

This supplemental contract agreement is entered into by the Ashland-Greenwood Public Schools, Ashland, Nebraska, and the Board of Regents, State of on behalf of the Iowa School for the Deaf.

We, the undersigned agencies, for each special education student who is provided services or programs by Iowa School for the Deaf hereby do consent and agree to the following supplemental contract conditions:

CONDITION I

The receiving agency (Iowa School for the Deaf - ISD) shall provide transportation services between the student's home and the Iowa School for the Deaf. Transportation services to and from the student's home to ISD shall occur on a weekly basis except for weekends when the student remains on campus for participation in athletics or other school activities, in which case there will be no costs as no trip between ISD and the student's home will have occurred. If the parent brings or picks the student up and transports for any part of the weekend and the student does not use ISD transportation, no transportation charge will be assessed. Each student for whom this supplemental contract applies (listed below) has been referred by the sending agency for special education classes in accordance with the State of Iowa Department of Education Rules and Regulations and in accordance with state laws governing such services and the delivery thereof (Chapters 273, 281 and 442).

CONDITION II

The cost of the above services shall be paid by the sending agency (Ashland-Greenwood Public Schools) to the receiving agency (ISD), and shall be based on the actual number of one-way trips provided to each student(s) covered by this agreement. The cost for a one-way trip is **\$42.17 for both students**, who are siblings and will be picked up and dropped off at a single address together. Payment of those actual costs will be determined and paid in the following manner:

1. The receiving agency (ISD) shall provide the sending agency (Ashland-Greenwood Public Schools) with an invoice totaling transportation provided to the students listed below, with each date and corresponding number of one way trips listed in the invoice. (Note: if only one of the two students travels, the charge will be invoiced).
2. Invoices shall be forwarded to the sending agency on a quarterly basis, and payment shall be made to ISD within thirty (30) days thereafter.

CONDITION III

ISD reserves the right to cease providing transportation services to any student in the event that such student's conduct is deemed detrimental to other students being provided transportation services by ISD or to the employees or agents of ISD. ISD will provide reasonable notice to the

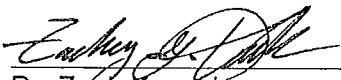
sending district should it elect to cease providing transportation services to a student covered by this agreement, unless ISD determines that delay would result in harm to other students or the employees or agents of ISD.

CONDITION IV


The conditions of the original tuition and dormitory contracts for ISD school placement (either a district contract or a contract through the Nebraska Department of Education) for the provision of educational programs and services by ISD to the students is not altered in any way by the addition of this supplemental contract.

CONDITION V

This agreement shall be governed by and construed under the laws of the State of Iowa. The State of Iowa shall be the venue for any dispute arising under or related to this agreement. Any and all litigation or actions commenced in connection with this agreement shall be brought in Des Moines, Iowa, in Polk County District Court. This provision shall not be construed as a waiver of any immunity to suit or liability that may be available to the Board of Regents, State of Iowa or the Iowa School for the Deaf.



Dr. Zach Kassebaum 8-9-11
Superintendent Date
Ashland-Greenwood Public Schools



Dr. Jeanne G. Prickett 7.28.11
Superintendent Date
Iowa School for the Deaf

Robert Donley Date
Executive Director
Board of Regents, State of Iowa

Student(s) served by the Iowa School for the Deaf:

Name(s)
Curtis Dobias
Shayla Dobias

InstructionActivitiesConcussions1. Training.

The Superintendent or designee shall make available training approved by the chief medical officer of the State on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury to all coaches of school athletic teams.

2. Education.

The Superintendent or designee shall require that concussion and brain injury information be provided on an annual basis to students and the students' parents or guardians prior to such students initiating practice or competition. The information provided to students and the students' parents or guardians shall include, but need not be limited to:

- a. the signs and symptoms of a concussion;
- b. the risks posed by sustaining a concussion; and
- c. the actions a student should take in response to sustaining a concussion, including the notification of his or her coaches.

3. Response to Concussions.

- a. Removal. A student who participates on a school athletic team shall be removed from a practice or game when he or she is reasonably suspected of having sustained a concussion or brain injury in such practice or game after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school.
- b. Return-to-Play. A student who has been removed from a practice or game as a result of being reasonably suspected of having sustained a concussion or brain injury shall not be permitted to participate in any school supervised team athletic activities involving physical exertion, including, but not limited to, practices or games, until the student: (i) has been evaluated by a licensed health care professional, (ii) has received written and signed clearance to resume participation in athletic activities from the licensed health care professional, and (iii) has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student's parent or guardian.

The coach or administration may require that the student's return to full activities be on a stepwise progression back to full participation, or otherwise establish

conditions for return to participation that are more restrictive than those defined by the licensed health care professional if the coach or an administrator reasonably deems such to be appropriate.

The signature of an individual who represents that he or she is a licensed health care professional on a written clearance to resume participation that is provided to the school shall be deemed to be conclusive and reliable evidence that the individual who signed the clearance is a licensed health care professional. The school is not required to determine or verify the individual's qualifications.

- c. Parent Notification. If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity per the preceding paragraph, the parent or guardian of the student shall be notified by the Superintendent or designee of the date and approximate time of the injury suffered by the student, the signs and symptoms of a concussion or brain injury that were observed, and any actions taken to treat the student.

4. Responsibility of Coaches.

Coaches shall comply with this policy and apply their safety and injury prevention training. A coach who fails to do so is subject to disciplinary action, including but not limited to termination of employment.

5. Students and Parents.

It is recognized that coaches cannot be aware of every incident in which a student has symptoms of a possible concussion or brain injury. As such, students and their parents have a responsibility to honestly report symptoms of a possible concussion or brain injury to the student's coaches on a timely basis.

6. Effective Date.

This policy becomes operative on July 1, 2012. The administration may, but shall not be required to, implement provisions of this policy prior to such date as it determines appropriate.

Legal Reference: Laws 2011, LB 260

Date of Adoption: [August 15th, 2011]

5001
PolicyStudentsAdmission RequirementsMinimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before October 15 of the current school year. The board of education may admit a child who will reach the age of five between October 16 and February 1 of the current school year if the parent or guardian requests such entrance and provides an affidavit stating that (a) the child attended kindergarten in another jurisdiction in the current school year or (b) the family anticipates a relocation to another jurisdiction that would allow admission within the current year. Early admission based on ability assessment reports is not permitted.

A child shall be eligible to enter first grade at the beginning of the school year if the child has not attended kindergarten but is six years of age or will be six years of age on or before October 15 of the current school year, and school officials determine that such grade level is the appropriate placement for the child.

Discontinuance of Enrollment for Children Younger Than Seven Years of Age

Any person with legal or actual charge or control of a child younger than seven years of age, who is enrolled in this school district, may discontinue the enrollment of such child by submitting a written notification to the Superintendent or the Superintendent's designee, indicating that child's name, date of birth, grade level and effective date of discontinuation of enrollment. The notification must be in writing and on a form provided by or acceptable to the Superintendent or the Superintendent's designee containing all information required herein. The form must be dated and signed by a parent or person with legal or actual charge or control of the child. The school district may request written verification or documentation of the person's authority to dis-enroll the child. Upon receipt of required written form and any other required information or documentation, the school district shall note discontinuance of the enrollment on its official records pursuant to state law. Any child dis-enrolled shall not be eligible to re-enroll in this school district until commencement of the next school year, or until the child reaches the age of 7, whichever occurs earlier. Any person signing a request for discontinuation of enrollment acknowledges this policy, procedure and the requirement thereof and expressly agrees thereto.

Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

Birth Certificate, Physical, Visual Evaluation and Immunization

The parents or legal guardian shall furnish:

- (1) A certified copy of the student's birth certificate issued by the state in which the child was born, prior to admission of a child for the first time. Other reliable proof

of the child's identify and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced.

- (2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
- (3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
- (4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox) and Haemophilus Influenzae type b (Hib) and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement refusing immunization or meets other exceptions established by law.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

Enrollment of Expelled Students

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

Legal Reference: Neb. Rev. Stat. §79-214
 Neb. Rev. Stat. §§79-217 to 79-223
 Neb. Rev. Stat. §79-266.01
 173 NAC Chapters 3 and 4 (HHS Regulations)

Date of Adoption: June 19, 2006

[This policy if adopted replaces the following policies:

5112 adopted on May 7, 1990 and subsequent revisions and amendments;
5111.4 adopted October 4, 1999;
5111.6 adopted September 18, 2000 and subsequent revisions and amendments;
5111.3A adopted October 4, 1999
5111.6 adopted September 18, 2000 and subsequent revision and amendments;
5141.2 adopted October 4, 1999]

StudentsAdmission RequirementsMinimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins. The School Board may admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child has demonstrated through a recognized assessment procedure approved by the School Board that the child is capable of carrying the work of kindergarten.

Early Admission to Kindergarten:

The following assessment procedure for determining if a child is capable of carrying the work of kindergarten is approve and shall be made available to interested persons:

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the admission shall be based upon an analysis of the child's: (1) mental ability, (2) emotional/social development, (3) pre academic skills, and (4) fine motor skills.

The kindergarten early entrance assessment procedures are designed to identify and place in kindergarten those children who:

- a. will turn 5 years of age between August 1 and October 15;
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- c. are selected on the basis of testing by professionals trained and certified to administer the assessments that will produce evidence of strength in:
 1. mental ability defined as scoring 84th percentile or above on a standardized assessment of cognitive ability such as the Wechsler Pre Primary Scale of Intelligence III, or the Stanford-Binet V;
 2. a test of emotional/social development such as the Behavior Assessment System for Children, Second Edition (BASC-2);
 3. 75th percentile or greater on a test of pre academic skills such as the Woodcock Johnson III; and
 4. a test of fine motor ability, scoring 75th percentile or above on a standardized measurement such as the Beery VMI.

In the discretion of the Superintendent or designee, the assessments may be administered by the School District's professional staff, or the parents or guardians may be required, at their own expense, to have all or some of the required assessments completed by reputable professionals and to submit the results of such assessments to the School

District.

The decision regarding early entrance to kindergarten requires careful consideration of all factors that affect kindergarten success with final determination to be made based on the recommendation of the District Evaluation Team, to be composed of such individuals as the Superintendent or designee determine appropriate. The academic, social, and emotional readiness, as well as the student's physical development and well-being, must be weighed with institutional factors also considered. Sound decision making in the area of early entrance to kindergarten is dependent upon reliable information regarding a student's readiness and a thoughtful balancing of the myriad of factors implicated by the decision. Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion; not to exceed three weeks after the assessments are completed.

Families who seek early admission of their child into kindergarten must obtain an *Early Entrance to Kindergarten Packet* from the School District Administrative.

Parents must fill out the early entrance application forms, which include a parent questionnaire and obtain and attach a reference letter from someone who is well acquainted with the child but not a relative of the child. The person providing this reference should know the child well enough that they can speak with some expertise about the child's attributes and abilities. The reference letter should indicate whether this person recommends the child be schooled with children who will be a year older than the child and, if so, the evidence this person has concerning the child's mental ability, fine and gross motor ability, visual and auditory discrimination, emotional/social development, and communication skills. Suggestions for this reference letter are a preschool teacher, a Sunday school teacher, a day-care provider, or a physician.

The assessment request, reference letter and parent questionnaire must be completed and returned to the District no later than May 25th of the spring before fall enrollment to allow summer assessment to be completed.

Decisions regarding early kindergarten entrance must include consideration of the above and shall not be made based on race, color, gender, religion, ancestry, national origin, marital status, age, disability, or sexual orientation of the child or the child's parents or guardians. Institutional factors, such as capacity, may also be considered.

Admission to First Grade:

A child may be eligible to enter first grade, even if the child has not attended kindergarten, if the child is six years of age or will be six years of age on or before October 15 of the current school year and school officials determine that first grade is the appropriate placement for the child.

Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma

shall not be eligible for admission or continued enrollment.

Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

Birth Certificate, Physical, Visual Evaluation and Immunization:

The parents or legal guardian shall furnish:

- (1) A certified copy of the student's birth certificate issued by the state in which the child was born, upon admission of a child for the first time, shall be provided within 30 days of enrollment. Other reliable proof of the child's identity and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).
- (2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
- (3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
- (4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox), Haemophilus Influenzae type b (Hib), invasive pneumococcal disease and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement that establishes that an exception to the immunization requirements are met.
- (5) Every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

Enrollment of Expelled Students

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

Legal Reference: Neb. Rev. Stat. §§ 43-2001 to 43-2012
 Neb. Rev. Stat. § 79-214
 Neb. Rev. Stat. §§ 79-217 to 79-223
 Neb. Rev. Stat. § 79-266.01
 173 NAC Chapters 3 and 4 (HHS Regulations)

Date of Adoption: [Insert Date]